

**UCAB Meeting Minutes**  
**Week 4**  
**April 24, 2018**

- I. Call to Order**
  - A. 2:07 p.m.
  - A. Members present: Ashley Awe, Dennis Mahaketa, Eric Ramirez, Gary Le, Emily Trask, Sharon Van Bruggen, Katya Avendano, Alex Morrow, Sara Gyi, Will Schriener, Muhammed Tauha, Tanmay Shetye, Emily Trask, Pamela Fruge
- II. Public Input**
- III. Approval of Minutes as Amended 4/10**
  - A. Motion: Alex
  - B. Second: Will
- IV. Approval of Minutes as Amended 4/17**
  - A. Motion: Muhammed
  - B. Second: Alex
- V. Special Presentation**
- VI. Chair Report**
  - A. We will be having a budget meeting today. The budget needs to be finished by next week so it can be brought to UCAB. If you have any last minute thoughts, then it's important to attend. Please fill out the UCUES's survey as well.
  - B. The application and election for UCAB will be online during week 8.
- VII. Vice Chair Report**
  - A. Space allocation is moving smoothly. The meeting will be May 4th from 4-6 pm. We don't know the room yet.
  - B. There has been a report of thievery in the storage room - someone stole a cash box from a student org. We're going to see what we can find out. Another org lost their key.
- VIII. Director Report**
  - A. Our team is planning a guided cheese tasting event. If you've done the chocolate tasting event then you have an idea of what this is like. We have someone who will come in and talk to you about the different types of cheeses. I encourage you to attend if you can. It's May 1.
  - B. Pizza Pub Project - I took the feedback and gave it to our architects to rework their plans. They took it to the campus planning committee and also got feedback. They still think that there needs to be more shade and the common area be more prominent. The paper airplane is unclear to them on whether or not they like it. We're reviewing the numbers of our cost estimators so that we don't go over budget. We have add alternate items, which means that if we still have money left then we will do the add alternate items like the paper airplane. Our next step is to go into actual architectural plans. Our campus review board will then make sure that we're addressing all the campus standards for the space.
  - C. Starbucks - Racially biased removal of two black men from Starbucks. In the follow up response Starbucks corporate said that they would close their stores for

training. License store are not asked to close, but we would receive training materials. We contacted corporate to get the approval to close our store and to get the training materials. We made the decision to close on the 29th. I'm planning to give the UC implicit biases training to students and staff. We had to figure out how to close the store with students and the time for training. However, we've decided to close the store the entire day to accommodate the students who work there. This may shift a little bit. Once we get the training materials we'll have a better idea of how long and what the training will look like.

D. Speakers List Opened

1. Alex - Pizza Pub Project - Are you referring to the paper airplane?
  - a) Yes, the origami paper airplane.
2. Alex - What does CCPC stand for?
  - a) Campus/community planning committee
3. Ashley - A lot of people believed that Starbucks was going to be closed because of the article but that is not the case. There was a lot of misinformation circulating because we weren't even sure that Starbucks could close.
4. Sharon - I'm more concerned about the need for all of us to think about our implicit biases and these trainings should have been done a lot soon. I think the conversation needs to be about how this isn't a particular issues about one group but that everyone should go through this training.
5. Alex - When would this training be?
  - a) May 29th.
6. Alex - You're going to be using the UC implicit bias training no matter what in in conjunction with the Starbucks materials?
  - a) UC implicit bias training will be rolled out over time to all students to be taken regardless. We know we'll get training materials, but we just don't know when. Ideally we'll have them in time for our training, and corporate thinks that they can get the materials to us in time.

E. Speakers List Closed

**IX. New Business**

- A. Katya - All year I've been trying to do a project about refrigerated lockers, but we found an alternative. We found an alternative like an industrial locker that's like a coat hanging process where you could leave your food and get a ticket and come back and get your food. The idea costs \$5000 and our UCAB budget is \$5000, and I wanted to see what you all thought about this.
- B. Speakers List Opened
  1. Ashley - UCAB added a \$5000 line item for a UCAB member project. We could include Katya's idea for the fridge in the budget, but it can't happen this year. However, if you want it this year, then you can use the project line item.

2. Emily - Who would be taking the lunches and returning the lunches? Is their salary included in the budget?
3. No the \$5000 would be for the actual locker. There is already staff that could work it or it could be under Triton Food Pantry. The logistics about who would be in charge of it doesn't necessarily need to be right now, but we need to look at if we want to purchase this fridge.
4. Muhammed - Where would this locker go?
  - a) Somewhere in PC.
5. Muhammed - How many lockers are you thinking about?
  - a) We decided not to do lockers. We want to do the industrial sized fridge which would be \$5000.
6. Alex - It would be easier to use the space efficiently if we had to industrial sized locker.
7. Sharon - We looked at a lot of these questions, and for most of the these questions the industrial locker was the better option than the lockers. If UCAB wants to advance this idea, we'll find a way and a space and a person to work it. Some of those things will be figured out and this budget will pretty much be met by existing team.
8. Alex - Can we look into an app instead of a physical ticket? Maybe we could ask someone to develop that app.
9. Emily - I think that we should nail down some of these things and make it more finalized before we vote on this.
10. Katya - The reason I was pushing for now was so that it could be done this year. The logistics can we worked at later and they've already started looking at it. This fridge would be used no matter what, but we would just need to pass this so that I could buy the locker. We've talked about it in the budget meeting already and most people seemed to be on board. For the logistics, I've already talked to people who would be interested in this.
11. Move to approve Katya's project - Eric
12. Second - Alex

C. Speakers List Closed

D. UCAB Election - We'll take your information and anonymize it, and that's how people are elected. It hasn't always been done this way with the anonymity of UCAB election. Do you want it to remain anonymous?

E. Speakers List Opened

1. Will - There is bias. I think that anonymity is good.
2. Eric - I would like it not to be anonymous because I think information doesn't always get conveyed the way that it should. I can't think of any other student government entity that does anonymous elections.
3. Gary - I think that it should be anonymous to remove biases. I think it's a good first pass.
4. Ashley - The people who tend to run already seem to be on UCAB, but anybody can run. You may not want a certain person to run because you

know them. With anonymity though, it seems to strip away some of the experiences people have. Pros make it much less of a popularity contest and make it about who has the most experience and the best answers. Elections happen during week 8 when a lot of you have termed out. A lot of these will be new members.

5. Gary - I think with anonymity there are some obvious factors as to who a person is, but I think in the long run it's good because it helps people who haven't been on UCAB before. We could also change the way we code our interviews. We can use more neutral terms which can highlight soft skills.
6. Katya - I also think that anonymity is good. Based off of AS elections, it's hard to get a feel for who's voting and usually the only people who vote are those who know who are running. It creates these little circles, and I don't think it should be like that for UCAB and for our voting system.
7. Gary - Because UCAB is a board and not voted by popular elections, we shouldn't compare ourselves to AS or other councils. Most of us are by appointments.
8. Katya - If you look at other boards like AVP's you get a feel for people who actually want the position. For UCAB I would rather have someone who applies instead of getting voted.
9. Ashley - This item doesn't need a motion because it's just a norm. If there are no official motions then it will just stay as it is.
10. Straw poll - Who wants to keep it anonymous?
  - a) Yes - 3
  - b) No - 5
  - c) Abstain - 3
11. The elections will not be anonymous.
12. Gary - I don't think anonymity is the problem, and I think information can be conveyed without seeing a person's face. I don't get why seeing a person's face changes anything.
13. Ashley - I don't know how possible it is to code things differently. I don't think it would actually add to the anonymity.
14. Gary - I just don't see the benefits versus the costs.
15. Ashley - If you have an opinion it's important that you voice it. One person should not be the only one voicing their opinion.

#### F. Speakers List Closed

#### G. Space availability subcommittee

1. It's difficult to allocate space anywhere in University Centers especially with the changes that are going on. I think it would be more efficient if a subcommittee was formed to discuss space.

#### H. Speakers List Opened

1. Gary - What would we need to do?

- a) We don't want to think about space in terms of what we're doing with the space but rather what we need with the space. The intent would be to figure out what we need and what our student feeds should be used for.
2. Emily - Rather than a subcommittee what about another retreat with all UCAB members to get up to speed and then move forward from there.
3. Gary - I agree with Emily. Most of the space availability is the info dump, and I don't think the subcommittee is the best place for that.
4. Alex - I also agree with the retreat instead because I think subcommittees require a lot of weekly time commitment.
5. Katya - I think retreat would be nice because then we have everyone's opinion instead of a select group.
6. Gary - I think both are fine because not a lot of people showed up to the last retreat anyways. But I do think that something like our fall retreat would be good and then maybe have a subcommittee for more actionable things.
7. Sharon - Really dive deep into the philosophy of student union space and what your fees support. Think thoughtfully about what you want to create for the students and their student dollars.

I. Speakers List Closed

**X. Old Business**

A. UCAB Retreat - Leases

B. Speakers List Opened

1. Gary - Our current recommendations are for Zazibar to have it extended to spring 2021. Bombay Coast, Burger King, and Shogun would be extended to Spring 2020. Subway to be extended to Spring 2022.
2. Alex - My concern is that there would be too many spaces vacant all at one time.
3. Gary - I do agree with Alex that it is a little concerning. It didn't seem that the board had favorable opinions of any of them. It seems like we would have to replace them all at once or that we would have to make an unnecessary extension when we could just settle that now. I think it's best to just stagger them.
4. Katya - I think we said it was fine because we would have time over the summer to do renovations.
5. Gary - We can't go into the RFP until the lease is over.
6. Ashley - We haven't had time to explore usually, but in this case we would know in advance.
7. Sharon - You could potentially vote to have a renewal for a selected amount of time and for a new vendor, and if you don't do that then it will go to the next UCAB.
8. Katya - We could do that for Burger King and Bombay because those are the two that we wanted to replace.

9. Gary - I think it would be fine for one. With Burger King there are still some discrepancies. It also is our only late night vendor and don't have an alternative yet.
10. Sharon - You would want to do the RFP process strategically for your plans otherwise you would want to give the vendor time to make up the deficiencies.
11. Eric - I want to see what people had to say about Shogun because I think that's one that I want to replace.
12. Katya - It just has too many ideas for the space, but the place in general is fine.
13. Eric - I would interested in seeing a review of the game room. I think that their food isn't the best and could be a case of TapEx. I think that there is better food out there that we could give students. I also think we can integrate the game room more moving forward.
14. Alex - If we were to renew them when would we do the RFP process?
  - a) In a year. The campus also has created a new process for this, but we would probably use the campus retailer broker.
15. Muhammed - Would we be telling them that we're looking to replace them?
  - a) They will be informed. You can choose to renew them for a certain amount of time and then it will go to RFP or you could renew them for 2 years and then UCAB will choose to review them again in the future.
16. Muhammed - We're looking at two years for Bombay Coast?
  - a) Yes, that's what we're looking at.
17. Muhammed - If we do the RFP option, will they have a chance to stay?
  - a) It would automatically go to RFP. It would be hard to change that.
18. Sharon - You should use that option if you have a strategic reason to do that and need the space to be vacant.
19. Gary - What would the retail broker process look like?
  - a) With the broker it will be a shorter process. The broker would have lots of time to talk to vendors and seeing if they're interested in being here and find the top 3 or so to bring back that meet our needs with the best market value. UCAB would then review those options and hopefully pick one of them. The broker is spending the time up front which makes the time shorter.
20. Move to extend Subway's lease to the end of spring of 2022 - Eric
21. Second - Gary
22. Roll call vote
  - a) Yes - 8
  - b) Abstain - 1
23. Move to extend Zanzibar till the end of spring 2021 with the option of renewal - Alex

24. Second - Katya
25. Objection - Dennis - I don't think we should give them the option to renew.
26. Will - I don't see any harm in allowing them to renew.
27. Eric - Can we make it a recommendation to not renew?
28. Sharon - Why renew them for 3 years and then discuss it. If you don't want them then why renew in the first place?
29. Katya - I think they should get the chance to show us.
30. Eric - Would the space really be that difficult to fill with the retail broker?
31. Gary - I think 2019 or 2021 would be the best time or to just not renew.
32. Sharon - We also talked about spring 19.
33. Alex - I rescind my motion.
34. So moved to table this item till next week - Eric

**XI. Member Reports**

- A. Katya - Thank you for approving my project
- B. Alex - Think about the lease extensions

**XII. Open Forum**

- A. Gary - We should have an actual boba shop at the Student Center

**XIII. Announcements**

- A. Ashley - It's important that your replacements are ready to go and the importance of your attendance.
- B. Ashley - Budget meeting in 10 minutes.

**XIV. Adjournment**

- A. 3:30 p.m.