

**University Centers Advisory Board
Meeting Minutes, April 8, 2013
Warren College Room**

Call to Order

Meeting called to order at 2:04pm

In attendance: Albert Trujillo (Chair), Jessica Hsi (Vice Chair), Sharon Van Bruggen (Director), Elina Hood (Sixth Rep), Tristan Britt (Marshall Rep), Emily Marx (Staff Association Rep.), Baldeep Dhaliwal (AS Rep), Elyssa Droge (Roosevelt Rep), Colin King (Revelle Rep), Michael Yu (GSA Rep), Allison Khoe (At-Large)

Absent: Jason Thornton (Alumni Rep), Michael Porter (GSA Rep), Meryem Kamil (SAAC Rep), Leonard Bobbit (Warren Rep),

Roll Call

- Sheet being sent around

Icebreaker

Approval of Minutes

- Approved by Tristan Britt
- Seconded by Colin King

Public Input

Name, Affiliation

- Diana, Sixth College Video Production Club. Digital Film Festival PC Theater and Lobby. Advertising via flyer, website, and facebook. April 23rd 6-10pm. Requesting \$200. Expected 75 attendance.
- Arlene, Super Sixers. Up 'Til Dawn to send letters fundraising for St. Judes. April 23rd. Requesting \$150. Requested funding elsewhere. Expect 200 attendance.
- Sarah Park, Calanimage Beta. AnimeFest. Requesting \$275. Expecting 70 to 80. Fundraised previously.
- Alpha Phi Omega. Dance Competition/Fundraiser for Child Abuse Prevention. Expecting 200 to 300 attendance. Requesting \$537.

Budget

- Budget Cmte: Tues, Noon, ERC Room
 - Let Albert know if you still want to be a part of it.
 - Sharon: Estimating 4 to 5 meetings for the Budget.
 - Albert: Will set up standardized time at this budget cmte meeting Tuesday.

Chair Report, *Albert Trujillo*

- Referendum Update

- Albert went to all student councils except for Warren last week. Attempted to go to fraternities but most busy with rush week. Will relay information to members still. Voting is this week.
- UCAB Positions (chair, vice chair, at large)
 - Inform counsels that UCAB positions will be opening soon.
- Coops Meeting Update
 - Coops cmte Friday. Che will know in a week or two if federal non-profit status recognized. Updated UCAB with more financials. MSA to be written soon.

Vice-Chair Report, *Jessica Hsi*

- Space Allocation
 - Unsure if guidelines will be approved in time before the application goes out.
 - How to respond to situation that MASA's canopy was returned damaged by other office users.
 - Colin: Updating guidelines to address issues like that for the future.
 - Emily: Encourage best practices for them in the future.
 - Jessica: Should we direct them to CSI?
 - Emily: CSI advisor could mediate between groups.
 - Tristan: Are there any outlined policies in CSI?
 - Emily: Only mediation between parties. But cannot mandate any party to come unless guidelines change.
 - Jessica: Could we mandate parties to come?
 - Sharon: Could encourage them to come by saying current guidelines will be changed that might impact them the future.
 - Sharon: UCAB should not become police in which people rely on it to resolve conflicts.
 - Emily: To mediate, both parties must be willing to come and must email to set up a time.
 - Colin: Should move room allocation to calendar year instead of academic year. More accountable for room keys. Room move-out would be Falls Finals Week.
 - Albert: Should reach out to student orgs first to see if they are okay with change.
 - New Guidelines
 - Included new guidelines to address space conflict, stolen items. Probationary period would ensue if items found stolen. If another complaint, will likely lose space in next space allocation meeting.
 - Emily: Encourage these guidelines as best practices.
 - Colin: Some guidelines listed as encouraging, but stronger guidelines to hold office users accountable.
 - Sharon: Puts UCAB in a situation of policing and determining when someone is put on probation. Much stronger criteria needed

to determine when someone goes on probation. Current criteria not strong enough to create a fair process.

- Emily: Some of these conflicts are a part of living in a community. Landlords do not involve themselves in inter-tenant issues. Cumbersome to have to go to judge against accusations. A few mediations can be directed to our office, but not staffing for excessive mediations.

Director Report, Sharon VanBruggen

- Retail Selection Cmte - Chicken
 - 11 Chicken based restaurants attended. Selection Cmte would meet Week 6. Will include tasting contenders' meals. Albert passing around sheet, sign if interested.
- Election Period posting policy
 - Consider reviewing posting policy particularly during elections. UCEN usually has hands-off procedure during elections.
 - Rules regarding posting for a week. Or length of how long posters can be held up.
 - Baldeep: Work with advocate general regarding A.S. elections.
 - Albert: Unable to serve on cmte due to current involvement with referendum.

New Business

- Sixth College Video Production Club. Tristan moves to fund \$187.50. Timothy seconds.
- Calanimage Beta. Tristan moves to fund \$160. Timothy seconds.
- Super Sixers. Funded \$0, not a CSI registered org.
- Alpha Phi Omega. Tabled until next week. Until full tech fee details.

Old Business

- Tech Fee Balance: \$1,197.50
 - Colin: Consider including graduation ceremonies as line item.
- Student Veterans Resource Center
 - Tristan: Other groups want center.
 - Colin: What goes in the place of soft reserves?
 - Sharon: Another retail location.
 - Colin: Another retail location may detract from coops.
 - Albert: The new retail would not be food, but a service like optometry.
 - Emily: At American Council on Education Conference, research says Resource Centers need space, social and recreation area, study space, office space, programming space
 - Timothy: More space and more variety allows for better transition from military to civilian life. Would support Option A in space allocation of VRC.
 - Sharon: Other orgs should justify need for space as VRC did

Member Reports

Announcements

Open Forum

- Contact Albert if interested in campaigning this week on referendum.

Roll Call

- All still present

Adjournment

- Meeting adjourned at 3:25pm