

UCAB Meeting Minutes
Week 6
February 13, 2018

I. Call to Order

A. 2:02 p.m.

A. Members present: Ashley Awe, Dennis Mahaketa, Sharon Van Bruggen, Hector Estrada, Eric Ramirez, Gary Le, Pamela Fruge, Nick Laub, Katya Avendano, Alex Morrow, Sara Gyi, Will Schreiner, Reilly Cannon

II. Public Input

A. Hip hop showcase at UCSD that showcases all the teams on campus. We don't charge an entrance fee, and we try to foster alumni participation through MC's and performers as well as through watching.

B. Speakers List Opened

1. Gary - When, where, and expected attendance?

a) March 4th from 6-9 p.m.

b) PC Ballroom West

c) 600 people is the expected attendance

2. Nick - Promoting to alumni?

a) Yes

3. Gary - Have you sought funding from other sources?

a) Don't have any other funding for this event

4. Nick - Is it open to all and is it free?

a) Yes it's free and open to all students

C. Speakers List Closed

D. Andrew - Pharmacy student at SKAGS Kappa Psi which is a coed fraternity. Having regional meeting on March 24th in PC West from 8am - 5pm only for members of the fraternity in the SOCAL and surrounding area. We socialize and discuss the bylaws as well as chapter sales. Our chapter is hosting it. We have a budget of about 2-3 thousand dollars that all goes towards food, and we're looking to cut cost in certain areas. We're not charging the members to come to this event.

E. Speaker List Opened

1. Nick - Is it open to other grads?

a) Only the pharmacy fraternity members

2. Eric - Does that include alumni?

a) Yes, alumni that are part of our fraternity

3. Nick - What are the hours?

a) 8 am - 5pm

4. Hector - Did you seek funding from other sources?

a) Yeah from chapter sales and funding.

F. Speakers List Closed

III. Approval of Minutes as Amended

A. Motion: Gary

B. Second: Katya

IV. Special Presentation

A. Athena - Darkstar Space Proposal

1. Science fiction library and completely student run. Founded in 1978 and we're one of the oldest student organizations on campus. We're having trouble fitting all the members in board game nights as well as during the week. We have over 6000 books. We welcome everyone from the entire San Diego community. We maintain certain hours during the week in which our space is open for book checkouts and studying. We have weekly game nights which is when we get the greatest number of people during the week and have alumni dinners off campus and occasional movie nights. I compiled the sign in sheets from the last two quarters, and we've been seeing more and more students especially this quarter. We had about 24.8 average library visits per week fall quarter, and that increased to 37.4 this quarter. Most of our membership are students, but we have alumni and staff as well.
2. We're proposing to move into the space next door (old t-shirt factory space), and the reason for that is because our books are going beyond what the shelves can hold. We also have an overflow for game nights, and we could really use the excess space. We have boxes of books that we've had to forego bringing in because of the lack of space. If we have the opportunity to expand, we have books that can immediately go into circulation. Our space is filled with bookshelves, and for the proposed space there would be ample room for the bookshelves we have and room to expand.
3. What we need from UCAB is to prepare the space and to fix the roof and retiling the floors. If you're looking for the lowest cost, this would be it. We won't be needing interior walls or anything, we would just be setting in our new and old shelves.

B. Speakers List Opened

1. Alex - There was a lot of empty space in the proposed layout, so if you had to buy new tables and shelves how would you get the funding?
 - a) We have a huge alumni network that we could ask for donations. We just got a new bookshelf from the AS permanent funding initiative and we also get cheap shelves from Surplus.
 - b) Gary - You're asking UCAB to prepare the space, and how long do you seek this lease?
 - (1) We'd either like to have it be a permanent lease or a permanent Darkstar space.
 - (2) Also, all we want is a functioning space.
 - c) Nick - You have a lot of books in storage, so are you sure you'll have enough space in the new space?

- (1) There's a ton of space that we showed in the proposal and it looks like we can fit in about 1.5 times what we have now.
- d) Gary - For the time being, is it possible to put the books back into circulation?
 - (1) We don't have space or enough room to store the books for our catalog system.
- e) Alex - You would be moving out of your old space?
 - (1) We'd be moving, yes.
- f) Eric - You mentioned this new space is larger, so do you anticipate having that reflected in the attendance?
 - (1) We do have a growth issue with our current space. We had to stop advertising because we didn't have the space, and we could start advertising again if we get the space. Our members are still growing even now and we have more people coming this quarter than last.
 - (2) Moving close to the stairs we would be more visible to people going by.
- g) Sharon - Do you utilize other rooms in the Student Center to host your events?
 - (1) We host all of our events in our space.
 - (2) All of the spaces that we could reserve are smaller than the space that we currently have. It would help with event nights but not for the housing of the books we don't have space for.
- h) Gary - For a solution right now, that could help with alleviating some of those issues.
 - (1) Currently we don't have to turn people away from game night because we have them go to HiThai, but we'd like to have everyone in the same room.

2. Speakers List Closed

V. Chair Report

- A. It's week 6 so it's time for the first budget meeting of 2018. UCAB will be meeting after this meeting ends. The very first budget meeting is very theoretical, and we'll be talking about what we want to see in this year's budget.
- B. We're still in the RFP process, so the meeting will be tomorrow in the Muir room at 3pm.

VI. Vice Chair Report

- A. Last week, I checked the student org space about a complaint that has now been solved. I've sent out the doodle to check out the student org spaces to make sure they aren't violating rules and it's a one time thing this quarter. I'll send out the doodle for the space allocation sub-committee that will be a weekly meeting.

VII. Director Report

- A. Crazy Stupid Love - Showing tonight and it's a free movie in the Theatre
- B. Her - free movie at the loft on Valentines Day
- C. Detroit - Thursday night and is a free movie that's showing in PC Theatre.
- D. For Black History Month, University Centers has bought a table for the brunch so I invite you to consider attending. I will buy another table if all of you want to go. It's Saturday February 24 from 10am - 1pm in Ballroom West. There will be brunch, speakers, a silent auction, and all the money raised is for scholarships for students. Please let me know if you plan on attending.
 - 1. Nick - Is it only 3 hours? Who's putting on this event?
 - a) Black History Month Scholarship Planning Committee and it's open to everyone.
- E. LGBT resource center has reached out for doing an Art Display. We ask them their overall purpose, time for how long it will be up, images used, type of materials, dimensions, preferred locations, how it's being paid for, and who's developing it.
 - 1. They're asking to create designs on the risers of the stairs up to the LGBT resource center. It's a collaborative project with two of their interns. It will be stronger visibility and invite people into their space. It's a self-reflection of their personal identities and an opportunity for their values to be reflected.
 - 2. Speakers List Opened
 - a) Gary - I think it's a great use for the space. I think visibility would be nice.
 - 3. Speakers List Closed

VIII. New Business

- A. Tech Fee - Fusion hip hop Dance Association - Fusion 18 Kickoff
 - 1. They meet the criteria of \$1 per student with expected attendance of 600 and they are requesting \$600. I recommend to fund them for \$500.
 - a) Gary - Move to fund Fusion Hip Hop for \$500.
 - b) Second - Alex
- B. Kappa Psi - West Province Assembly
 - 1. They meet the criteria for \$1 per student with the expected attendance of 300 and a requested amount of \$312.50. I recommend that they are funded for \$300
 - 2. Motion to fund Cappa Si for \$300 - Gary
 - 3. Second - Nick
- C. LGBT Display Request
 - 1. Katya - Did they say how long?
 - a) Sharon - It's semi-permanent. We'd don't generally approve permanent displays because of the possibility of tearing down the space someday. There's no time-frame in terms of days or weeks.
 - 2. Gary - I'm assuming semi-permanent means until it's destroyed?

- a) Sharon - Because it was a verbal conversation, we were able to ask and answer some of those questions. Originally they wanted to paint it, but we've encouraged vinyl decal.
- 3. Will - Can they add or subtract elements from it?
 - a) Sharon - That's part of the reason why they have to do the proposal which includes the messages and the images that they want.
- 4. Nick - Move to approve LGBT Resource Center's request
- 5. Second - Katya
- 6. Gary - Object because I haven't seen the proposal yet.
 - a) I'm assuming that they're self funded?
 - (1) Yes
 - b) Reject Objection

IX. Old Business

- A. Alex - Move to reorder agenda of old business to go to second item of Old Business
- B. Second - Will
- C. Space availability and interests
 - 1. I want you to be aware of the power we have regarding the space. UCAB has the ability to allocate student org spaces with spaces that are not student org spaces. UCAB could advise that this space become a student org space, but it doesn't have the capacity to permanently lease this space to Darkstar. Think about this space in terms of the needs of students on campus.
 - 2. Speakers List Opened
 - a) Will - We could potentially make it a student space and would Darkstar still have to apply?
 - (1) Every student org has to apply to those student org spaces. They're never guaranteed a space and still have to apply every year.
 - b) Gary - Could you only form leases with Departments?
 - (1) There are always some exceptions like the Co-ops and the Guardian. This point in time we can't lease with a student org, we have to lease with a department. University Centers can not house academic work or departments.
 - c) Will - I would like to talk to more people before we fill the space. If you're a student org that's been in a space for awhile, do you get priority?
 - (1) Student org allocation is ranked based on points, and we place spaces based upon the top number of points. We try to match up the space with what the student orgs need as best as we can. The vast majority of orgs have to move out during the summer.

- d) Nick - If we're giving this space to a student org, is there another student org that needs that space besides Darkstar?
 - (1) That's another thing that UCAB needs to talk about. If this space were to become a student org space, I'm sure there would be some controversy, but again, space is extremely limited so any org would be happy with their space.
- e) Alex - Is it true that University Centers will pay for the remodeling of the space?
 - (1) Sharon - There's some truth in that, but generally speaking, you could assume that we would do the drop ceiling, the flooring, and basic paint in the space regardless of how we use the space.
- f) Gary - Would we just allocate the space as just one giant student org space or would we split it?
 - (1) It's UCAB's decision to make that decision. UCAB can advise any use of this space, it doesn't have to be a student org space.
- g) Eric - I was going to ask if we could chop it up into multiple spaces. I'm hesitant to allocate this space just to one student org.
- h) Nick - I think that we should go back to our constituents in terms of what could go into that space.
- i) Ashley - Think about what we need on campus.
- j) Sharon - I think the question about what's needed and what's wanted is important, and don't tie it to a specific space. Darkstar is in a very unique situation in that they can hold events in their space. Not every student org gets an office, and when they do, it's usually a shared office. It would be very privileged to favor one org in terms of reserving out other spaces in University Centers.
- k) Alex - My council said that it was small and cramped. They liked the idea of them moving, but I'm not sure.
- l) Gary - Darkstar is odd in terms of how they got the space. I do have reservations about what to do with them at the moment. If the old space does become available what will happen? They do fill a niche community on campus.
- m) Mick - Because they have different needs than other student orgs, it's hard to group them with other student orgs. A library is more permanent than a lot of other things.
- n) Nick - I think that what might happen if we get feedback is that there be an interim period that we won't do anything with the space while Darkstar is ready to move into that space.
- o) Gary - I agree with Nick. It's not the most ideal, but it would be nice to have something immediate. Regardless, I think the space

should meet the needs of University Centers and meet the culture of the area that it's in.

- p) Eric - Is this adjacent to the student veterans resource center? And could we carve out a space for them there?

- (1) Sharon: I think you need to consider the overall possibility for needs for space. Prioritize what those needs are.

- q) Gary- They're not quite adjacent. There is a utility room there.

- (1) Sharon: It would have to be constructed.

- r) Alex - That space is tucked away, so if want to attract more people, I don't think it would serve its purpose for attracting more people.

- s) Nick - We talked about wanting to get something more entertaining to drive more people in the area. Darkstar is a library, and the spaces in the area are more quiet.

- t) Sharon - Once you identify this need, you might identify the location of that need and move things around to accommodate that need.

- u) Gary - We have two spaces of similar sizes, locations, and purposes.

- v) Katya - Move to table this space availability and interest until next week.

- (1) Second - Gary

3. Speakers List Closed

- a) Move by Eric to take a 5 minute recess.
- b) Call back to order at 3:15 pm.

D. UCAB Criteria Language

1. Gary - Can we put event takes place at Original Student Center back on because that place doesn't get traffic.
2. Alex - What is the ideal number of criteria we should have?
3. Gary - I don't have an ideal number because I think it depends on our funding bracket. I would say that we shouldn't have too little and no more than 13.
4. Ashley - I think that it's important from a time perspective to not take too long. Students are not intended to get every single criteria, and do we even want orgs to meet all criteria?
5. Eric - I would hesitate to go beyond 10.
6. Gary - I don't think it should be a goal to get all 10 criteria.
7. Pamela - For merging language with SD community and alumni, are you seeking those two separate identities?
 - a) The AS funding guide states that you have to hire members from the outside community, so orgs can't afford that. They're very often different, but they're often times together.

8. Sharon - You could say these are the things that are important to us, and if they meet 3 criteria you will give them funding. Think about how much your funding and how many criteria you want.
9. Will - I like that idea. It's a lot easier.
10. Alex - I'm unsure of that idea because it's an all or nothing thing.
11. Katya - I think if you do that, it would decrease the amount of tech fee subsidies you would get.
12. Will - It's already kind of like that already. Almost everyone has gotten funding anyways.

E. Speakers List Closed

X. Member Reports

- A. Eric - I had the most positive experience at Jamba Juice today. I also suggested doing a vendor of the month certificate.

XI. Open Forum

- A. Alex - Can you email the word document with the tech fee language?
- B. Gary - Who operates the GSA lounge and how do you get in?
 1. Sharon - It's managed by GSA.
 2. Speakers List Opened
 - a) Will - I can find the link so that they can get access.
 3. Speakers List Closed

XII. Announcements

- A. Ashley - Budget meeting will be happening right after this. Go back to your constituents and talk about what we discussed today.

XIII. Adjournment

- A. 3:25 p.m.