

**UCAB Meeting**  
**Week 5**  
**February 2, 2016**

- I. Call to Order**
  - a. Meeting Called to order 2:11pm
  - b. Present: Bryan Arias, Ashley Awe, Natalee DeBruin, Katie Hosch, Davina Joshuaia, Gary Le, Toby Le, Priyanka Lim, Claire Maniti, Emily Marx, Ryan Perez, Akshata Rohra, Sharon Van Bruggen, Luke Wang
- II. Public Input**
  - a. None
- III. Approval of Minutes**
  - a. Motion: Bryan
    - i. Second: Toby
- IV. Chair's Report**
  - a. Charter changes that we talked about, we will be talking about it again, will be brought back next week
  - b. Meeting on Friday between Co-ops, GSA, AS, and I will be there, on the MSA
- V. Vice Chair Report**
  - a. Talk more about space allocation in old business
- VI. Directors Report**
  - a. Mostly working on budget
  - b. Update after storm, no major issues this time
  - c. Not a lot of water intrusion, just the normal tracking in water
  - d. Student Veterans Resource center, there is still water in the wall, we have done some drying, and we are going to check to make sure there is no mold
  - e. Ryan: are they on top of groundworks?
    - i. Yes
  - f. Davina: any wind damage?
    - i. Lots of branches down, but it is a campus issue, nothing affecting UCEN
- VII. New Business**
  - a. None
- VIII. Old Business**
  - a. Focused on appeals process, offense in a separate cell
  - b. Incorporated changes from last week, the different levels of penalties,
  - c. Not picking up keys added to a minor offense
  - d. Ashley: Where it says not picking up keys, I'm assuming it means not picking keys for the whole quarter
  - e. Sharon: listing for the parameters to add to the guidelines
  - f. Claire: clarity on appeals, to read up to 3 academic weeks to give a short presentation to UCAB during regular UCAB meeting
  - g. Gary: move to approve the proposed amendment section by section
    - i. Toby: Second
  - h. Point of info: Sharon: this will go to legal first
    - i. Ryan: what will happen then?
      - 1. Sharon: they are concerned with fairness
  - i. Ashley: is it supposed to be both UCAB chair and vice chair

- i. Luke: adjusted to and
  - ii. Claire: both would keep a better
- j. Date Registered as a Student Organization
  - i. Luke: 4+ years 4 points max
  - ii. Ashley: didn't have something above an amount
  - iii. Motion: Gary
    - 1. Second: Ryan
- k. Org Size
  - i. Not considered relevant anymore
  - ii. Bryan: still give the number correct?
    - 1. yes
  - iii. Move: Toby
    - 1. Second: Ashley
- l. Active member
  - i. Number of active members, defined by attendance, honor system
  - ii. Motion: Gary
    - 1. Second: Natalee
- m. Meeting with student orgs per academic year
  - i. Max 5 points for 15+ meetings per year
  - ii. Ryan: meetings include events?
    - 1. Luke: no, just meetings
  - iii. Claire: recommendation to clarify heading
    - 1. Luke: open to recommendations, didn't want to just say GBMs
  - iv. Claire; to say meetings including student org members
  - v. Bryan: sounds a little weird,
  - vi. Ashley: meetings of
  - vii. Gary: sounds exclusive to those not actually in the org
  - viii. Emily: student organizations meetings in the academic year
  - ix. Motion: Ryan
    - 1. Second: toby
- n. Primary Space Use
  - i. Deemed irrelevant from old system
  - ii. Motion: Bryan
    - 1. Second: Toby
- o. Number of events
  - i. Smaller events get 1 point, up to 5 points for 400+ people per event, bc largest size ballroom
  - ii. Emily: moving this under the student orgs meeting, so that they are right next to each other
  - iii. Emily: application include the criteria for judging
    - 1. Luke: doesn't say specifics, but there is a general paragraph for what we are going to look at
    - 2. Gary: they don't see the actual point values
  - iv. Motion: toby
    - 1. Second: Akshata
  - v. Sharon: criteria self-reported, can any of it be certified?

- 1. Luke: didn't find it fair or necessary
  - vi. Ryan: reservation for meeting rooms
    - 1. Gary: off campus orgs, and we can't keep track of it
- p. Penalties
  - i. UCAB space allocation committee will be conducting 2 announced checks
  - ii. Priyanka: principle member spelled incorrectly, principal
  - iii. Ashley: plural spaces and offices
  - iv. Ryan: when people file complaint and reports do you check it?
    - 1. yes
  - v. Motion: Ryan
    - 1. Second: Toby
- q. Minor offenses
  - i. Include: perishables, noise complaints, and preventing other student orgs to using shared space. 2 points per quarter and 5 per year for cancelation of space
  - ii. Claire: why does it said and versus or?
    - 1. Luke: for the larger items, as long as they are not prohibiting anyone's space
  - iii. Davina: what if they are using someone else's space?
    - 1. Luke: there is some empty space, or in front of the shelf for bigger items
  - iv. Sharon: okay to use more space than you are allotted as long as they are not blocking other space?
  - v. Claire: certain larger items that simply don't fit? Like the big heads?
    - 1. Luke: yes, big things like costumes, Greek letters, won't fit on shelves
  - vi. Ashley: one round, change to cycle of space allocation
  - vii. Motion: Ashley
    - 1. Second: Toby
  - viii. Object for question: Gary: how are we addressing a fire hazard?
    - 1. Luke: usually too close to the ceiling, and it is in the UCEN policy, blocking sprinkler
    - 2. Ashley: add presenting a fire hazard to the minor offenses
    - 3. Claire: add to first bullet point, at the end of the first point
    - 4. Sharon: there will be a spot in the guidelines, student orgs must follow the UCEN policy guidelines
    - 5. Emily: use a disjunction to say or presenting a fire hazard
    - 6. Gary: withdraw objection
- r. Major Offenses
  - i. Illegal and dangerous things result in immediate termination
  - ii. Gary: offenses in 2 calendar years, need clarification
  - iii. Bryan: clarify with the cycles since we clarified that earlier
  - iv. Ashley: use or storage instead of and. Make it parallel throughout each point
  - v. Emily: reviewing the use of stage policy, consistent with the penalties list

- . Gary: building policy was looked over, tried to align it with illegal and things you can't have at the university and we wanted to punish the org as a whole
- i. Gary: 2 calendar years, what does it actually mean, and is it consecutive after they get kicked out, or is it the cycles
  - 1. Luke: for 2 academic years
- ii. Claire: recommendation to strike the second point, adding 2 years to one additional violation
- iii. Sharon: lose it this year, and you are not able to apply the following year
- iv. Gary: we want the entire org to cycle out first, because that is about 6 years of committing major offenses. Change to the next two cycles space allocation in which they are assigned a space.
- v. Gary: do we want to continue the calendar year suspensions or change it to cycles of space allocation to be consistent.
- vi. Claire: suspension of allocation for that student org for the duration of, added before the cycles of space allocation
- vii. Gary: approve
  - 1. Second: Natalee
- viii. Objection: Emily: take a look at the other document, look at this back next week
  - 1. Sharon: keep penalties here and send out the criteria to legal council
- ix. Luke: hold off on approving major offenses
- x. Gary: We should still talk about the appeals
- s. Appeals
  - i. Minor or major offense, file through the UCAB chair and vice chair, come to UCAB meeting to present within 3 weeks of report
  - ii. Motion: Bryan
  - iii. Sharon: appeal process and the 3 weeks, it applies to both minor and major offenses, show that you will immediately loose the right to use the space in the middle of the 3 weeks.
  - iv. Claire: must vacate space immediately but will have the chance to appeal
  - v. Gary: the space in question will remain open or on hold until the appeal has been decided
  - vi. Claire: remain vacant until the appeal has been decided
  - vii. Motion: Gary
    - 1. Second: toby
- t. Luke: all approved except for major offenses, based on the UCEN space usage policy
- u. Luke: space allocation will be this Thursday again

## **IX. Member Reports**

- a. None

## **X. Open Forum**

- a. Gary: random ideas, look at other student unions that we could see maybe to add

- i. Claire: Sharon brought it up a couple weeks ago, we can totally do that, send out a doodle. Travel to close by schools
- b. Toby: Curious about PC West, space used for something out, the news ticker
  - i. Gary: That's a part of the Stewart art collection
  - ii. Luke: can we slow it down?

**XI. Announcements**

- a. Claire: HDH is conducting focus groups, interacting with HDH facilities, there is also \$25 gift cards and free food, send the email out, encourage. Grad and undergrad students
- b. Bryan: GSA this Friday PC ballroom
- c. Claire: Looking at the charter after this meeting, call budget meeting after as well

**XII. Adjourned**

- a. Meeting adjourned at 3:14pm