I. Call to Order
   a. Meeting called to order at 2:04pm
   b. Present: Bryan Arias, Ashley Awe, Megan Chu, Katie Hosch, Davina Joshua, Gary Le, Toby Le, Priyanka Lim, Claire Maniti, Emily Marx, Aku Rohra, Sharon Van Bruggen, Luke Wang

II. Public Input
   a. None

III. Approval of Minutes
   a. Move to approve: Gary
      i. Second: Bryan

IV. Special Presentation
   a. None

V. Chair's Report
   a. A few revisions to the budget, full budget meeting after general meeting
   b. MSA meeting happened last Friday, meeting was meant to talk about if we need a mediator, maybe use ombuds, another meeting next week
   c. Executive Advisory meeting PC East, Feb. 29th 11-12 4th floor
      i. Talk about important things like the trolley
      ii. I will send a follow up email

VI. Vice Chair's Report
   a. Space allocation, talk about it in old business, most item aligned with the usage guide

VII. Director's Report
   a. Working on the budget with Nate
   b. Drafting the lease agreement for the co-ops
   c. Minor updates to the box office, changing some of the windows
   d. Wi-fi extended to the Che facility
   e. Consult with fire marshal on the building plans, so know we know that area is up to code and such

VIII. New Business
   a. None

IX. Old Business
   a. Space allocation process change
      i. We have the last part on Major Offenses
      ii. Revised some language to make it much more clear
      iii. Claire: pass this section, then the entire document as a whole?
          1. Yes
      iv. Phrasing on the use and storage of live animals
      v. Gary: move to approve this section
         1. Toby: second
      vi. Bryan: objection, did we clarify what a cycle is?
          1. Luke: it used to say the round, like it was mentioned earlier in the document
2. Bryan: withdraw

vii. Davina: storage of live animals? Can you bring them in?
   1. Luke: no

viii. Ashley: Storage or presence of live animals
 ix. Gary: move to approve doc as a whole
    1. Second: Akshata

x. Luke: now it will go to legal
   1. Space allocation this Thursday @ 2

xi. Claire: that a big change, and it will help student orgs
   1. Recap: MSA next week, 3rd party mediator, fancy meeting, trolley system
   2. Charter committee meeting
   3. Budget next week
   4. Hayes, coming in next week, presentation for 2 renewals

X. Open Forum
   a. None

XI. Member Reports
   a. None

XII. Announcements
   a. None

XIII. Adjournment
   a. Meeting adjourned at 2:25pm