

UCAB Meeting Minutes
Week 1
January 9, 2018

- I. Call to Order**
 - A. 2:03 p.m.
 - B. Members present: Ashley Awe, Dennis Mahaketa, Hector Estrada, Eric Ramirez, Gary Le, Emily Trask, Nick Laub, Sharon Van Bruggen, Katya Avendano, Alex Morrow, Sara Gyi, Liam McGinnis, Pamela Fry, Will Schriven
- II. Public Input**
- III. Approval of Minutes**
 - A. Motion: Gary
 - B. Second: Will
- IV. Special Presentation**
- V. Chair Report**
 - A. ACUI will be 21-24 of March during finals week
 - 1. Please let Sharon know if you're interested in attending (by the end of next week)
 - B. Pizza RFP is still going on
 - 1. Now is the time to go out and try it
 - C. Updates on planning this quarter
 - 1. Bulk of the budget gets planned during winter quarter week 6 directly after ucab meetings
 - 2. If you see something in UCEN then put it in the budget
- VI. Vice Chair Report**
 - A. Space issue with student org was solved
 - B. 2 Tech fee subsidies but not till next week
- VII. Director Report**
 - A. Updates over winter break facility wise
 - 1. The sealing the concrete walkways price center west
 - a) They've all been sealed and covered and so far are holding well in the rain
 - 2. PC Roof project is still in progress and has gotten to the water proofing stage and is so far holding up in the building. The shogun building is not doing well and the room has been taken offline temporarily
 - 3. Ballroom floor (today they're doing staining of the floor) looks beautiful and is coming together nicely
 - a) There was an issue with first company, but we are working with a new company to get a new floor at no cost and getting a stronger wood so hopefully this holds up like it's supposed to
 - b) It should be done in the next week or so
 - 4. This room has been going through transformation
 - a) New carpet, new walls, new ceiling tiles, and new outlets (testing new outlets with a usb port)

- b) Coming up there's still some patchworking to be done, the signage for the Warren college room (each college room getting a design element specific to the college), a new projector will happen in time hopefully for the budget meetings, and new furniture will come up in the budget discussions as well and hopefully finished in the next couple of weeks
 - 5. Wireless improvements were done over the break for PC
 - 6. Postal center downstairs has fully moved out and started prep for the incoming popup vendors (pan dulce and paletas)
 - 7. Designing extra seating to look like an indoor and outdoor patio
 - 8. This is a temporary use but is a great opportunity to test out products we don't have in the building
- B. Project got postponed
 - 1. The marquis replacement in PC West has been postponed till spring break
 - 2. The West Ballroom bathroom needs upgrades that were supposed to start over winter break and go into winter quarter but has now been moved to summer
- C. There's a leak at the black resource center and a leak in PC level 1 (currently there's a patch on the pipe) but both of these will be repaired soon.
- D. Speakers List
 - 1. Katya: When did you say the sweet bread was coming?
 - a) This quarter we're in the process of signing the lease and finishing the prep of the space. Need to install a sink (hopefully next week) and have to finish the painting of the floor
 - b) Want to finish as soon as possible (hopefully this quarter)
 - 2. Eric: Do we know the vendor?
 - a) Sharon: One is a great San Diego paletas group and the other is a well-known and respected pan dulce place
 - 3. Ashley: Are they bringing workers or how is the setup working out exactly?
 - a) Yes they are doing a popup style, and they will have cases installed for the pan dulce and their staff member will serve the food instead of the guests serving themselves. For paletas they'll have a cooler reach in type thing.
 - 4. Hector: Where is the postal center relocating?
 - a) Campus services complex – corner of voigt and gilman drive
- E. Speakers List closed

VIII. New Business

IX. Old Business

- A. Student Veterans Resource Center (SVRC) requested to have Books for Prisoners be taken offline as a student space currently used by Books for Prisoners and have it replaced with a mental health counselor.

B. Speakers List Opened

1. Eric: Everyone in my college was in favor to give it to the student resource center
2. Will: Wasn't here last meeting so is the idea to get rid of it?
 - a) Books for prisoners takes up a part of the original student center, and SVRC wants that space to house a mental health counselor that the VA would pay for
3. Katya: Have we talked to Books for Prisoners?
 - a) No they haven't because it wouldn't happen this year. There's no guarantee that next year Books for Prisoners can get the space they have now. They're located there this year in E19 I believe, and because the space changes every year there's no guarantee to even get a space.
4. Gary: I do think it's a good idea. But also taking down 1-3 org spaces is a lot. What about the other orgs knocked down the list?
5. Emily: How many student orgs didn't get space?
 - a) Approximately 110-120
6. Emily: Have they looked at construction in their own space to make room?
 - a) They did not discuss that in the presentation
7. Gary: They would have to reduce hours or share spaces until they could get an allocation
8. Sharon: I do think Emily's point is a good one in terms of the space they have. I can provide you with a map of the space over there. This is indicative of the types of discussions about space that should be a part of our strategic planning discussions. Space is at a premium, so we have to ask ourselves what could do if we had unlimited space or how can we ourselves start advocating for more space
9. Gary: I'm not sure how many other resource centers have resources in their spaces and if there are orgs with similar services then perhaps the SVRC should model them after them. It's not a good idea to allocate them the space because it could set a precedence for future orgs
 - a) There are resources that house mental health counselors like I believe the black resource center houses 2 counselors
10. Gary: Who's still on the fence?
 - a) Straw poll for how long you need to come to a decision
 - (1) One week of time: 7
 - (2) More than one week: 0
 - (3) Already ready to vote: 5
 - (4) Abstain: 2
11. Ashley: Please talk to constituents about this topic. Space allocation does matter and it's important to talk about it

C. Speaker List Closed

X. Member Reports

XI. Open Forum

- A. Nick: Are we going to do the RFP meetings like last quarter where we sign up for times?
 - 1. Yes – look at the email with all of the times listed
- B. Nick: If you do miss one meeting are you off the committee?
 - 1. Yes – if you're choosing a vendor it's important to have tried every vendor
- C. Gary: We have a lot more leases coming up but what's coming up immediately?
 - 1. Sharon: This quarter we will be talking about Bombay, Burger King, and Shogun (maybe this quarter or maybe next) and I think one other.
- D. Alex: Regarding the RFP process – we have to try the vendors – is that just one day?
 - 1. Usually separate days but we may try more than one vendor in one visit but not that many in one day
- E. Gary: Do you have an update on the nap pod?
 - 1. Sharon: I've had a conversation with Hugh about it, and we're inviting the company to do a site visit with us.
- F. Nick: Can we see the vendor ourselves and show you the receipt?
 - 1. Sharon: No. The current process is really prescribed. You really have to be a part of each session
 - 2. Ashley: It's important to go with the group to discuss customer service and stuff like that

XII. Announcements

- A. Emily: MLK day is coming up this weekend. Day of service is at Baker elementary school. It's a title 1 school with a lot of great projects. They need help setting up computers (as well as other tasks) so you can volunteer alongside UCSD community members. Sign up quickly to volunteer but parade spaces are unlimited so I hope to see you there!
- B. Alex (to Emily): Do you know the website?
 - 1. mlkday.ucsd.edu
- C. Emily: There is bus transportation to and from the area, and you can participate in both the parade and the volunteering

XIII. Adjournment

- A. 2:33 p.m.