

**UCAB Meeting Minutes**  
**Week 3**  
**January 23, 2018**

**I. Call to Order**

A. 2:04 p.m.

A. Members present: Ashley Awe, Dennis Mahaketa, Hector Estrada, Gary Le, Emily Trask, Nick Laub, Sharon Van Bruggen, Katya Avendano, Alex Morrow, Sara Gyi, Muhammed Tauha, Liam McGinnis, Eric Ramirez

**II. Public Input**

A. Anime Club

1. Anime Fest - on campus event and looking for tech subsidies

- a) On campus and open to everyone and it's free
- b) PC Ballrooms and surrounding college rooms
- c) Panels, performances, artist alley, and games
- d) 1 day event

2. Speakers List

a) Muhammed: How many people do you expect?

(1) About 600 people

b) Nick: What are the hours?

(1) 11am - 8pm

(2) February 11

c) Alex: Have you looked for other sources of funding?

(1) Tried but missed the funding deadline

d) Katya: Are you promoting alumni participation?

(1) Not actively but anyone is welcome to come

e) Nick: Is it educational?

(1) We have panels so it will be taking place in the college rooms and is student run. We encourage students to teach others about anime. Not academic but culturally educational.

f) Eric: Is the event free?

(1) Yes

g) Alex: Are you doing fundraising?

(1) No

h) Ashely: When did you submit the application?

(1) Maybe 2 weeks ago

3. Speakers List Closed

B. Serena - CA Society of Pharmacists - Culture Fusion

1. Around May 11-18 we hold an annual event to celebrate the diversity and culture of students and faculty. We celebrate these things by dancing, food, etc. We have this event to educate the community about health awareness and the possibility of pharmacy while celebrating the diversity we encompass. It's 6:30pm - 9:30pm in PC Ballroom and in the smaller

rooms where people can practice routines before performance. Applied to GSA and the committee is actively searching for donations from the local area. Gotten a few coupons but no direct food donations.

## 2. Speakers List

- a) Alex: Expected attendance?
  - (1) 150-200
  - (2) Actively promoting the event to graduate students and completely free for anyone to attend
- b) Muhammed: Open to everyone?
  - (1) All graduate students and faculty
- c) Eirc: Is it open to undergrads?
  - (1) No
- d) Nick: Did you get funding for other sources?
  - (1) Applying to GSA
- e) Alex: Are public allowed to attend the event?
  - (1) If there's room for the public then yes
- f) Alex: Are you fundraising?
  - (1) No
- g) Nick: What are the hours?
  - (1) 6:30 pm - 9:30 pm
- h) Katya: Where is it located?
  - (1) PC East Ballroom
- i) Eric: Are you inviting alumni?
  - (1) We've reached out but so far no alumni are coming
- j) Alex: Does it promote community participation?
  - (1) Yes

## 3. Speakers List Closed

### III. Approval of Minutes with Amendments

- A. Motion: Gary
- B. Second: Muhammed

### IV. Special Presentation

#### V. Chair Report

- A. Right now we're working on the food tasting for the RFP. We still have a lot to talk about this quarter but there will be lots to do. We also have to talk about 3-4 lease renewals this quarter. We are currently doing visits for the Pizza RFP and after we visit all the vendors we'll talk about who we think is best for the space. It will probably be tuesday after UCAB given budget meetings start week 6. All of this is confidential information (vendor reviews) so please don't share it. We try to keep the privacy of vendors in tact as well as for other reasons like maintaining our advantage in lease negotiations.

### VI. Vice Chair Report

- A. Sending out reminder for space allocation. Also a reminder that we have a lot of balance for tech fee subsidies. Another space complaint about storage space that we'll get to this week.

## **VII. Director Report**

- A. We'll have a number of lease renewals to talk about this quarter and next quarter. Working on strategic planning documents, and one of the things I'm looking at are renewals for retail in context of what's happening on campus. For example, I'll have a date of when Target may be coming in and how that'll affect construction etc. I'll be coming to the board with a comprehensive plan in the hopes that we can have a holistic view of what's coming in the next few years.
- B. Napping pods - Met with the group about pricing being too expensive, and about the number of hours being reduced to a maximum of 2 hours. They're going to look at the pricing to see how far they can lower it. Talked about the sustainability for sheet washing getting cleaned for every use. Looking at a sleep sack for students to bring on their own. For space where we would put them, we're looking for logical places for this to be seen and used but not so much high traffic to where it would be extremely noisy. I will have more information with the pricing piece, and as a reminder it would be a pilot program at no cost to us. I'll get more information and come back to you when I have that.
- C. Speakers List Opened
  - 1. Alex: When do they want to start the pilot program?
    - a) As soon as possible. They're waiting for us to give them the go. It's tiered by 30 minute increments. Even though it's a 3rd party vendor it will be looked at as UCEN charging the students.
  - 2. Nick: What are the locations?
    - a) Still looking at locations but tentatively level 2 between PC East and West. Also possibly the commuter lounge downstairs. We want an area where we can put the pods together.
  - 3. Dennis: Do you think UCEN would subsidize the cost?
    - a) I think the first step will see how low they can come on the prices and then revisit that.
  - 4. Gary: I don't think it's a good idea to subsidize these costs because we might as well have our own nap pods and not go through a third party.
  - 5. Nick: You said it's a pilot, but if we didn't want it after 6 months would they understand?
    - a) Yes. There's a possibility that we could keep the pods for free. It's not guaranteed but it would be a pilot contract.
  - 6. Muhammed: Why don't they use a card system to scan our UCSD cards?
    - a) We still need an attendant for security and to clean the space but the card idea is a possibility. They do it with an app but it is something that can be looked at.
  - 7. Gary: If it's just automated, people can sneak in. Someone needs to be there anyways so may as well just have a person there monitoring it.

8. Emily: I'm interested in how many of you would use it.
9. Alex: I don't think I would use it because it's too expensive. It seems like a hotel bed and they're gross. I would rather sleep in a library chair.
10. Gary: I don't think graduate students would use it. They tend to either be doing their work or not on campus so it doesn't affect or benefit the graduate students.
11. Ashley: I wear contact lenses and you can't sleep with them in so I don't nap.
12. Hector: It doesn't benefit people who live on campus but if you're a commuter it can benefit them.
13. Gary: How you nap is important. If it's a recharge nap 30 minutes is good and short naps are usually better.
14. Alex: Concerned about PC being really crowded so it's gonna be in the way. They're big pods and I don't think there will be enough space.
15. Muhammed: How many pods can we have? Max 10? I think it's good but the price is high. Even if it's subsidized I don't know if it's still low enough. I don't think people would even have the chance to use it.
  - a) 4 pods is the max
16. Nick: I think because it's a pilot we should try it.
17. Gary: It's a pilot and if we think about the logistics only certain people will use it, and you don't want a lot of pods because certain times are more trafficked than others. We need the data of who would even use nap pods so might as well get it if it's free.
18. Alex: Is it possible to contact other UC's to get data on the nap pods on other UC campuses?
19. Sharon: They're also installing one somewhere in Mura Mesa, and he said he could provide a tour, so I could set up a time to check one out in person.

D. Speakers List Closed

**VIII. New Business**

A. Anime Fest 2018

1. Educational?
  - a) No
2. Bring people to UCEN for more than 3 hours?
  - a) Yes
3. During off hours?
  - a) Yes
4. Takes place at Original Student Center?
  - a) No
5. Alumni participation?
  - a) No
6. Open to all students?
  - a) Yes

7. Relations with San Diego community?
  - a) Yes
8. Funding from other sources?
  - a) No
9. Fundraiser?
  - a) No
10. Free?
  - a) Yes
11. Meet 5 criteria for \$1 per student so i recommend to fund them for \$477
  - a) Move to fund them for \$477: Gary
  - b) Second: Katya

**B. Culture Fusion**

1. Educational?
  - a) Yes
2. Bring people to UCEN for more than 3 hours?
  - a) Yes - 1
  - b) No - 7
  - c) Abstain - 3
3. During off hours?
  - a) Yes
4. Takes place at Original Student Center?
  - a) No
5. Alumni participation?
  - a) No
6. Open to all students?
  - a) Yes
7. Relations with San Diego community?
  - a) Yes - 6
  - b) No - 2
  - c) Abstain - 3
8. Funding from other sources?
  - a) Yes
9. Fundraiser?
  - a) No
10. Free?
  - a) Yes
11. Meet 6 criteria for \$1.50 per student so I recommend to fund them for \$375
  - a) Move to fund them for \$375: Muhammed
  - b) Second: Gary

**IX. Old Business**

**X. Member Reports**

- A. Alex: Last week we were talking about adding things to go on the budget for this coming year. Some suggestions were more outdoor seating specifically for eating so tables as well. More outlets in commuter areas and study areas upstairs. Tables for single people sitting by themselves. Also, signs that designate them for single use. On the third story there's a lot of outlets that don't work. For the spring quarter anniversary, my council thought cake was a good idea and a student DJ. Someone mentioned raffling free shirts or gift cards to PC vendors or coupons to PC Vendors and trivia questions to get prizes.
- B. Katya: Refrigerated lockers. Also, for the PC event to have a student DJ.
- C. Nick: They said yes to the music and cake as well. Recommended gift cards to vendors to give them out throughout the day.

## **XI. Open Forum**

- A. Emily: If you won free tickets to something like a show in the loft would you go? Is that an effective raffle prize?
  - 1. Yes
- B. Eric: Is it normal for the stairs to make noise when walking down them?
  - 1. Yes
- C. Nick: When people come in for tech subsidies I think people should ask the criteria in order.
- D. Gary: If we could do something with Art Power by maybe having discounted movie tickets.
- E. Katya: Can we have the placards to be changed to have the number 6 option as well.
- F. Alex: When clubs are funding for tech subsidies do they have the list of criteria?
  - 1. They have to apply in an online portal and the application does ask them these questions but it's a yes or no. Primarily it's to see what they're applying for and how many students are going etc. They have to apply three tuesdays in advance. We always have to go by the tech subsidy that's on the application. They can choose to meet in person or have a one-on-one meeting. After that, we make the motion to approve them or not.
- G. Alex: It's just to subsidize some cost?
  - 1. When orgs have an event in UCEN they need tech equipment and have to pay for that so the point is to subsidize that.
  - 2. Sharon: Our tech department is mostly students, and our students are paid for by the tech fees. For students orgs, you only pay labor for those students but other departments pay the higher fees. Because it's a fee that we're charging, UCAB has this fund so that we can reduce that fee for you if you meet the criteria. The criteria are set up to align with UCEN priorities for the year. This group decides each year what's important to UCEN for that year.
- H. Gary: Do we need number 9? So little events are actually a fundraiser.

1. Sharon: It was added in a year when AS couldn't fund fundraisers, so it was a time when student orgs saw less opportunity in funding.
- I. Nick: Can we adjust how much money it is for the criteria?
  1. We can't in open forum but it can be added in new business.
- J. Hector: Did we ever hear back from the retail council?
  1. A few of them were answered but I have not been able to get them all answered.
  2. Sharon: The retail council had talked to Target about speaking to UCAB, AS, and GSA, and I don't know if they have done that yet.
    - a) They are talking about doing more of an open forum for the public to come to, but they're still working with Target to schedule that. I haven't heard back since the last retail council meeting.

**XII. Announcements**

- A. Eric: March 8th this quarter there will be campus programs and college programs in ERC.
- B. Sharon: There are several marketing opportunities so that orgs can place ads on table tents, TV's, and the get involved email. There's an online form for filling all those out.
- C. Ashley: We do have the tech fee subsidy, so please ask your constituents what you want to see in UCEN to see what's important to students so we have an idea of what's feasible. Also, budget meeting will take place after every meeting from week 6 until it's all planned.

**XIII. Adjournment**

- A. 3:00 p.m.