University Centers Advisory Board
Meeting Minutes, January 28, 2013
Warren College Room

Call to Order
Meeting called to order at 2:05pm

In attendance: Albert Trujillo (Chair), Jessica Hsi (Vice Chair), Sharon Van Bruggen (Interim Director), Michael Porter (GSA Rep), Tristan Britt (Marshall Rep); Justine Alonzo (Roosevelt Rep), Cory Marshall (AS Rep), Michael Yu (GSA Rep), Colin King (Revelle Rep), Emily Marx (Staff Association Rep.), Leonard Bobbit (Warren Rep)

Absent: Jason Thornton (Alumni Rep), Allison Khoe (At-Large)-Excused, Meryem Kamil (SAAC Rep), Elina Hood (Sixth Rep) -Excused

Roll Call
- Sheet being sent around

Icebreaker

Approval of Minutes
- Approved by Colin King
- Seconded by Tristan Britt

Public Input
Name, Affiliation
- No Public Input

Chair Report, Albert Trujillo
- Open Forum on Referendum in Student Services Center with Albert this Wednesday at 1:30pm-3:00pm.
- AS/GSA Presentation Updates
- Coops Update
  - Meeting with GSA and AS President along with Coop members to establish a small committee between GSA, AS, and UCEN. This committee will seek to finalize a Master Space Agreement (MSA). Coops have submitted their financials, and committee would see how to set rent.
  - Market price for rent is about $3.50/sq. ft.
  - Inclusion of Coop member on UCAB Committee? Negatives: Coop rep would unlikely be able to vote on many things. Could potentially increase UCAB membership a lot to include reps like vendors as well. Positives: Increased inclusion of coop views.
  - Albert: As alternative to including Coop rep, have Coop committee that fosters communication between Coops and UCAB. Communication should increase but having a tenant in UCAB could create conflict of interest.
Colin: Consider coops as nonvoting members. Easier communication if attending meetings frequently.

Michael Yu: Inclusion of coops might have votes that are irrelevant to them or a conflict of interest.

Leonard: Sports advisory board includes departments under them so UCAB should include diverse range of departments. No personal interest too since coops non-profit. And if there is a conflict of interest, the Coop rep’s opinions would still be subject to the approval of the rest of the board.

Cory: No conflict of interest because non-profit unlike vendors on campus.

Michael Porter: Conflict of interest could occur over negotiations in rent.

Jessica: Coops have not actively expressed interest in seeking membership on UCAB.

Sharon: Crafts Center and Coops distinct. Crafts center is a UCEN department, and Coops are a student-run organization and tenant.

Straw Poll
- Coop rep as voting member: 5
- Coop rep as nonvoting member: 7
- Increase communication between coops: 4

Best to have 1 member from all of coops.

Tristan: Would like for coop members to give presentation to UCAB.

Vice-Chair Report, Jessica Hsi

- Space Allocation Cmte
  - Jessica will reach out through list-serve and individually to contact those who signed up.

- At-Large Position Criteria
  - Advertised on UCEN events page and table tents in PC. Applications close Jan 30.
  - Criteria: Involved in multiple constituencies for a variety of vantage points. Leadership, generates ideas.

Interim Director Report, Sharon VanBruggen

- Coop Rental Analysis
  - Compares rents past of sales past to current rent to current sales. Example: $.44/sq ft. but based on sales would drop to $.17/sq ft. Rollback on debt, and rental rate would be retroactive so would reduce coops debt significantly.

- Crafts Center Funding
  - If $2m project for and no fundraising, UCEN reserve would drop to $770,000. Project would be renovation i.e. bringing it up to code with ADA, fire safety regulations, etc. May be more cost effective to reconstruct. Limited by space capacity.
  - Crafts Center cannot fundraise until UCEN identifies specific project. But whether project will be supported depends on budget situation.
• Veteran’s Resource Center Funding
  o Will come in two weeks. If UCAB approves, Veterans Resource Center will look into funding.
• Secret Shoppers
  o Need secret shoppers to report experience with vendors back.

Budget

- Referendum Language
  o “Annual adjustment may not exceed 3%” added by GSA. Accordingly change 2023 to 2018 for the next time a potential referendum could be brought up. CPI sunset clause to ensure reserves do not grow out of proportion.
  o Any adjustment to fee, increase or decrease, must be subject to student referendum. UCAB cannot unilaterally decide according to UCOP.
  o $20,000 will be allocated to GSA activities and events. Comparison amount for undergraduate activities?
  o UCAB will reassess student organization usage fees in 2018 and not before.
  o Include Che Facility in referendum language? If sticking point for GSA, remove from language.
  o Vote:
    ▪ Approve language with the possibility of removing Che Facility and seeking clarification from GSA: 8 in favor, none opposed, none abstained.
• Renewal Analysis
  o If done similar to Sports Center fee, $15 first year, and then $15 after every five years.

New Business

Old Business

Member Reports

Announcements
- UCAB at-large position application with responsibilities sent out to list-serv.
- Salon 101 opening tomorrow. 11-4 demonstrations and snacks.

Open Forum

Roll Call
- All still present

Adjournment
- Meeting adjourned at 3:20pm