

**UCAB Meeting Minutes**  
**Week 4**  
**January 30, 2018**

**I. Call to Order**

A. 2:06 p.m.

A. Members present: Ashley Awe, Dennis Mahaketa, Sharon Van Bruggen, Hector Estrada, Gary Le, Nick Laub, Katya Avendano, Alex Morrow, Sara Gyi, Muhammed Tauha, Eric Ramirez, Will Schripen, Pamela Fruge

**II. Public Input**

A. Alan Golf - Quidditch

1. Yule Ball Friday February 9th

a) It's a way for the triton community to come together through their love of Harry Potter. We did this event last year, and it's the main way to get the word out and get publicity.

b) We have a DJ, dance, food, and Harry Potter related activities. We would like to have UCAB funding because we got AS funding and right after the deadline they informed us that we were supposed to have security so now we need more money.

B. Speakers List

1. Muhammed - Is this a tech event?

a) It's a student dance so we've got DJ equipment and lighting equipment

2. Alex - Is it educational?

a) Not really

3. Gary - Time, event, and place?

a) February 9th 7-10:30 p.m. in PC East Ballroom

4. Muhammed - is it open to everyone?

a) Yes

5. Pamela - Do you encourage alumni participation?

a) I'm not sure but I can find out

6. Katay - Is the event a fundraiser? And is it free?

a) No and yes

7. Gary - Expected attendance?

a) Last year was 200 but now expecting 400

8. Alex - Does it foster connections with SD community?

a) Not sure

C. Speakers List Closed

**III. Approval of Minutes**

A. Motion: Gary

B. Second: Muhammed

**IV. Special Presentation**

**V. Chair Report**

- A. I don't have too much to update you on. Budget meeting will begin week 6 immediately following UCAB meetings. Let us know if there is something you would like to see in UCEN so we can crunch some numbers. Still in the process of RFP food tasting, and after we will have a meeting to score the vendors. I'll send out a doodle to find a time for everyone to meet.
- B. Speakers List Opened
  - 1. Nick - Can we do 3-5 next week after the excursion?
- C. Speakers List Closed

**VI. Vice Chair Report**

- A. There was another space complaint that I'll deal with this week. If you're interested in space allocation committee, I'll send out a doodle for that. Applications for space will go out near the end of the quarter, and we will be placing orgs in their rooms. I'll be doing a quarter org space check, and I'll put up a doodle if you're interested in doing that. We're just walking about the spaces to make sure they're following the rules.
- B. Speakers List Opened
  - 1. Alex - Do you have to be on UCAB to be on the sub committee?
    - a) Yes
- C. Speakers List Closed

**VII. Director Report**

- A. UCAB's feedback on the survey was sent to our consultants, and they've updated and rearranged the survey. Now waiting for campus approval to send out the survey. I'm hoping to send it out in a couple of weeks. There's a randomized list of Undergraduate and Graduate/Professional students in proportion to their enrollment numbers, and I have asked for 8000 students to be surveyed. We don't need that many, but we'll see how many responses we get. The email will go out to those students, and there will be incentives for students to take the survey (drawing for one larger item and some smaller ones as well). Last time we gave away an ipad but open to suggestions for what students will want.
- B. Update on budget timeline - I've prepared a budgeting worksheet, and my team is working on their budget and will propose to me their recommended budget for their area. We'll take a look at in in comparison to our 2 year average spent, and we use it at a starting point to discuss the line items.
- C. Major project - Air handler project - The air handlers are offline at different times and in different areas. For Triton Dance Marathon we brought in fans, but the project should be done by February 16th.

**VIII. New Business**

- A. Quidditch
  - 1. They meet 5 criteria with \$1 per student and have a projected attendance of 400 students so I recommend to fund them for \$400
  - 2. Motion to fund them for \$400 - Gary
  - 3. Second - Hector

- B. Tri Delta - Delta Idol
  - 1. It's an annual event to raise money for kids at Saint Judes hospital and people will be singing to raise money for that. February 7 from 7-10 pm at PC Ballroom West with projected attendance of 500 people.
  - 2. They meet 6 criteria for \$1.50 per student with projected attendance of 500, so I recommended to fund them for \$500.
  - 3. Motion to fund Tri-Delta for \$500 pending submission of tech fee and approval of the business office - Gary
  - 4. Second - Nick

## IX. Old Business

- A. Old t-shirt factory space is vacant. The Vice Chancellor EDI backed the space, however, they have decided that they will not be using this space. It's up to us to decide what to do with this space. Sometimes we do an open call, but I want to encourage you to think about what students want in this space, and ask questions and take the time to learn about the space. Have an informed knowledge of what's available and what we can do.
- B. Speakers List Opened
  - 1. Gary - Does it still have all the electrics and plumbing?
    - a) Sharon: The space has been bedded, but it's not built out for it.
  - 2. Alex - Where is it in the old student center?
    - a) Across from Triton TV and Black Resource Center
  - 3. Sharon - Don't think about the space itself, but think more broadly about what students need or want on campus. What would help them feel supported on campus? We're going to be getting the survey, so hopefully that will generate ideas for you.
  - 4. Pamela - Could this be a study space?
    - a) We can use this space for whatever
  - 5. Gary - I don't think we need another study space. This is a chance to draw people to the old student center. Possibly a game lounge or the changemaker space. Something that's active.
  - 6. Nick - Should we ask out constituents how we can improve the old student center?
    - a) Both are valuable points to bring up. Either for this space or how to change the student center, but you want to shape the conversation so that it's helpful.
- C. Speakers List Closed
- D. Plan B was planning to be sold in the AS essentials vending machine in Geisel library East, but it was denied. There were talks about it possibly being sold in PC. I've reached out to the people involved for more information.
- E. Speakers List Opened
  - 1. Will - Did they say why they rejected it?
    - a) It doesn't fit with the original plan for the vending machine which was originally school supplies.

2. Gary - Are there regulations that we have to consider?
  - a) When Davis put it in, it was helpful to have it in a vending machine. You can get it over the counter or in the student health center, but it's helpful to have easy access to it.
3. Dennis - If we put it in PC East it might be too public.
  - a) Sharon: I don't know where we would put it yet, but if UCAB were to approve it we would find a spot.
4. Gary - Are there any outlets in the 3rd or 4th floor to put the vending machine?
  - a) Sharon: There are outlets but there's not really a location to put them there.
5. Eric - Would UCAB be managing the vending machine?
  - a) I have no idea.
6. Muhammed - Is this vending machine approved?
  - a) I'm pretty sure it's approved, but I can't say for sure because I'm not directly involved in it.
7. Nick - I think if we do this there should be a sign at the student health center that says you can get it at PC.
8. Ashley - It's more effective the sooner it's taken, so it's important to have it accessible 24 hours.

F. Speakers List Closed

**X. Member Reports**

**XI. Open Forum**

A. Speakers List Opened

1. Eric - Can we talk about improving the awareness of PC East hours?
  - a) We mentioned that PC East is open 24 hours and there's a card swiping machine to get in.
2. Gary - If we have an evening event, then we can say it's available to swipe their card. Would it be beneficial to tell them on First Friday to swipe their cards here?
3. Alex - I talked to someone who works in PC in the morning, and they said that they would have to go to the garage to get in because they didn't know about the cards. We could do a program during finals week for it, but until then just a nice sign on the window that's painted like yellow or blue.
4. Eric - Maybe just some kind of mini informational campaign
5. Gary - It's still open Monday through Thursday 24 hours right?
  - a) Sharon: Yes, there was a cut that brought us down to 3 days a week but then we brought it back up to 4.
6. Will - Who controls the tree house area in revelle?
  - a) That's UCEN

B. Speakers List Closed

- C. Eric - Do you know what day the old postal center will be open?

1. Sharon: Second week of February, and we're wait for plants to be installed and sinks to be connected.
- D. Gary - Why do we keep developing West campus even though East campus hasn't been touched? Is there a plan to expand to East campus?
  1. Let me ask Robert Clossin
- E. Ashley - We discussed last week about having out of date the tech fee subsidy rules, language, and numbers. I want to open the floor up for suggestions.
- F. Speakers List Opened
  1. Nick - I think we have a good criteria, but if we could change the amount we can give them for the criteria they meet, perhaps by 50 cents.
  2. Gary - I think that fundraising can be taken off because the way trends have been, students don't like making fundraisers anymore. Maybe something like attending one of our meeting is an easy grab. We can help spread the word that we exist and use up our large tech fee subsidy. Maybe there will be better inputs over time.
  3. Ashley - This criteria is supposed to be representative of our values that we have. The AS funding guide changes year to year, so maybe we should look into that.
  4. Dennis - One could be like encouraging taking a break from academic life.
  5. Eric - Maybe a recreational event.
  6. Gary - We could possible merge down SD community and alumni and add something else instead of that.
  7. Nick - How do we go about making these amendments?
    - a) We can have a sub committee approve something that becomes a recommendation to UCAB as to how to vote.
  8. Muhammed - We can merge the fundraiser and the event being free into one point because if it's not free then it's a fundraiser
    - a) They aren't mutually exclusive, but we can change our interpretation of it.
  9. Sharon - This criteria will be brought to the campus council so they can make sure that the criteria isn't content driven.
  10. Gary - How does an educational event pass that?
    - a) We can talk about changing the definition of educational.
  11. Alex - Instead of educational, I feel like it could be professional. I know a lot of orgs bring in industry panels.
  12. Gary - Maybe have lifelong learning and professional development learning.
- G. Speakers List Closed

## **XII. Announcements**

- A. Alex - This weekend as a part of alternative breaks we're having an alternative weekend to go into downtown and distribute feminine hygiene projects to the homeless. It will be a two day event, and on Friday evening there will be

information on what you will be doing on Saturday morning which is when the actual event will take place.

**XIII. Adjournment**

A. 3:00 p.m.