

## University Centers Advisory Board

### Meeting Minutes May 12, 2015

#### Spring Week 7

#### **Call to order**

- Meeting called to order at 2:09 PM
- Present: Steven Partida, Gary Le, Ashley Awe, Jason Thornton, Louie Wang, Luke Wang, Bryan Arias, Madelyn Hadley, Claire Maniti (Chair), Handa Yang, Jehoan Espinoza, Tiffany Miao, Sharon Van Bruggen, Taylor Hunter, Emily Marx, Dominick Suvonnasupa, Yahya Hafez (Proxy for Colin King),

#### **Public input**

PARSA (Persian Association for Rendering Science & Art) presented case for a tech fee subsidy

- Niyaz Concert

Questions from the Board:

1. Bryan: When and where does it take place?  
May 30th at Price Center Theater; it starts 7:30PM or 8:00PM, and it is two hours long.
2. Gary: Is it free to public?  
Free for students only, but it is open to public.
3. Jason: have you actively promote to alumni participation in any way?  
Tried to reach out through email, but they were not responsive.
4. Ashley: Is your event in the connection to the San Diego community?  
People from public also come. In the event from two days ago, among 300 people who showed up, around 200 people were from San Diego.
5. Steven: Did you seek funding from other sources?  
Yes

Claire: We will notify you by email when the Board decides.

MSA presented case for a tech fee subsidy

- 9<sup>th</sup> annual graduation banquet on May 24<sup>th</sup> (Sunday) at 7:00PM
- To honor senior graduates and to celebrate the efforts and accomplishments of another school year
- Invited San Diego public to join; free event appreciation to seniors

#### Questions from the Board:

1. Steven: Did you seek funding from other sources?

Applied for EDI and got donation from alumni

2. Louie: Is it open to all students?

Yes.

3. Bryan: What is the expected size of attendance?

Expecting about 150-180 people.

4. Ashley: Where does the event take place?

Price Center East Ballroom

5. Steven: What time is the event?

7:00PM-10:00PM on May 24<sup>th</sup>

#### CCAAS

- Emphasizing the presentation about space allocation from 2 weeks ago
- In need of space allocation
- Using the space temporarily so that it can be used by others in the future

#### Questions from the Board:

1. Handa: What is the estimated period of use?

4 years

2. Ashley: Has CCAAS looked into other spaces?

Yes

3. Tiff: Are you going to keep the space as it is?

Maybe because only using it temporarily, but it depends on funding

4. Handa: From what sources can you get funding from? Is EDI providing?

EDI would provide funds for small things like painting wall, other source would be alumni, and San Diego community is willing to donate.

5. Dominick: Is the funding from alumni guaranteed once you get the space?

One of the faculty members who retired knows alumni who are willing to donate.

6. Louie: how long will you take to get the entire resources to fully function? How fast will you be able to utilize the space?

Just need summer to organize.

Claire: We will email you later to let you know what the Board decides.

### **Approval of the Minutes**

By Claire, the UCAB Chair at 2:23 PM

Week 6

Motioned to approve with corrections by Luke and Gary seconded, no objections

### **Agenda**

- ACMS will probably come in next week for the proposal for potential “makerspace”
- No budget meeting after this meeting
- There was a minor clerical error on the draft of the FY2015-2016 UCEN budget; The Reserve Contribution of 5% on student fee income had not changed, but the total would have been the same, and there is no change on the vote from last week

### **Chair’s Report**

- UCAB appointments are happening next week, so every member has to come.
- Interviews will be held on Friday and Monday.
- There was an initial glitch with the applications, so some applications were not received. If someone didn’t receive a confirmation email, re-apply, and it will be accepted.
- Ashley: for the technical glitch, do applicants have to go to the website and apply again?
- Claire: It looks like it only affected graduate students.
- Received many applications: 4 for at-Large, 4 for Vice Chair, and 3 for Chair
- After election, will be writing 2014-2015 report for UCAB—hopefully it will be online before Week 9
- Presentation will be given to different committees and colleges which are involved with UCAB during Week 9 and 10.

### **Vice Chair’s report**

- Interviews will be happening soon.

### **Director’s report**

- updates on retail

- When renewed Post Office for their space, they asked for another space to open up a passport shop, so offered the small retail space next to Kaplan, 2.424, for passport photos which will be opening in Fall quarter 2016.
- Fire marshal: the issue with the fire shaft resolved, now waiting for the final approval from the fire marshal, and once approved, the vendor will be able to add casework and kitchen equipment to finish the space. (summer for opening)
- Starbucks: looking for construction team; working on summer construction project—so hopefully will be open in Fall quarter 2016
- Taco Villa: the plan that the new architect has submitted looks great—Nice, full, well-prepared plan package, will send to FDC for plan review
- Secret shopper/Focus group: moving on to Dlush project for feedback
- For secret shopper, contact Debbie Massa. For focus group, contact Amanda Marples at [amarples@ucsd.edu](mailto:amarples@ucsd.edu)
- Facility: Spaces and Sustainability Resource Center: Possible renovation which they will be funding, but they are going through our office to make the arrangement.

## **NEW BUSINESS**

Jehoan moved to return to public input to allow MEChA to give presentation and Yahya seconded

Claire: We're going to move to public input for 5 minutes.

## **Public Input**

MEChA (Movimiento Estudiantil Chicano De Aztlan) presented case for tech fee subsidy

- Event: RAZA Graduation
- In Spanish
- Friday, June 12<sup>th</sup> from 5:00PM to 10:00PM
- To celebrate the family and to honor the students who are graduating
- 60 graduates and 500 people total
- Price Center West Ballroom
- Total AV tech and the room: \$1300.00

Questions from the Board:

1. Gary: when is this graduation banquet and how long is the event?

June 12<sup>th</sup> from 5:00PM to 10:00PM

Other sources of funding: AS, community fund, different departments: Ethnic, CGS, and other departments that teach social justice

2. Ashley: Is the event reached out to alumni participation and San Diego community?

Yes, many community members are invited as well as faculty and staff. Got \$2000.00 from Latino Alumni Association and they are invited, too.

3. Dominick: Open to students?

It is open, but through volunteering if not a graduate.

4. Jehoan: Is the event free for the graduates?

Yes

### **Tech Fee Subsidies**

International Justice Mission Campus Chapter:

Allocate \$237.50 to UCSD Social Justice Awareness Concert

Ashley moved to fund \$237.50 to UCSD Social Justice Awareness Concert, and Louie seconded, no objections

PARSA:

- Qualify \$1.50 per student
- Maximum allocation is \$350 (requested \$600)
- Gary: did they give us the estimated attendee?
- Yes, 200 people

Motioned to approve \$300.00 by Gary, seconded by Luke, no objections

MSA:

- Qualify \$1.50 per student
- Gary: How many people are estimated to come?
- 240 people

Motioned to approve \$350.00 by Luke, seconded by Gary, 1 objection

Bryan: (Objection) what is the amount requested?

It will exceed \$350, but the maximum allocation is \$350.

MEChA

- Qualify \$1.50 per student
- Gary: What do we use for the attendance?

- Claire: Up to UCAB as the Board to discuss.
- Sharon: Traditionally, we include everyone, the full attendance.

Motioned to approve \$350.00 by Jehoan, seconded by Louie, no objections

Motioned to and re-order to the Original Student Space discussion and table Shogun next week by Gary, seconded by Luke, no objections

### **Original Student Space Discussion**

Claire: The Board asked me to follow up with the funding, both for CCAAS and BRC, from VC EDI. I reached out to Frank Silva, from the department of EDI, to verify that the two groups who said they would be receiving funding had financial commitment from that department. He made clear that the three staff positions mentioned in the slide in CCAAS' presentation were not accurate. There is not a commitment from EDI to fund three staff members at an APIMEDA resource center by 2018. Frank Silva also confirmed that the BRC would receive funding if they move into that space.

Jehoan: The funding for the three staff members was not accurate, but what about the funding in general?

Claire: Frank Silva let me know that no official commitments have been made with CCAAS

Yahya: The CCAAS space would be student run.

Gary: If they don't get staffing during the entire 4 years, it can be hurtful.

Jehoan: The previous resource center that used the space was student run for 2 years with minimum funding, but at the end, they got to hire actual staff.

Bryan: I am not sure who CCAAS is specifically targeting to because it seems general. Their focus is too wide; I know that they mentioned some communities they are targeting, I feel like it is pretty large.

Madelyn: It is important that we consider giving the correct amount of attention to supporting minority groups on campus. I remember the slide show from BRC that there are fewer African American students, and when they were struggling, the resource center was really helpful for them.

Claire: Just a reminder that the Board is neutral; We should only be looking at proposals, using the factors of consideration the board passed two weeks ago, and decide whether or not we should allocate.

Yahya: Some Asian communities such as Pacific Islander do not get enough resource and support they need. In terms of considering staffing and faculty from those groups, on campus there is no representation

Luke: My council wasn't able to see the detail plans from CCAAS they were confused about their final goal, and the space seems too small for their final vision. They believe BRC will best utilize the space in terms of refining the existing resource center into a bigger space. Some of the members utilized BRC and they think that they feel safe at the current space and do not feel safe in certain spaces on campus.

Gary: My council discussed much about Triton TV and such but came to between CCAAS. BRC: BRC is targeting those who have historically poor representation, but CCAAS is targeting a community that is considered to have Asian identity, and my council was confused about their goals.

Louie: Since CCAAS does not need the space permanently, is it possible to shorten the period of use for CCAAS and later give the space to BRC?

Claire: UCAB will be allocating the space by MOU. So it would have to set a time limit for the amount of time to allocate the space. It would not be possible to allocate the space which it moves from one org to another because it would be MOU between UCAB and the org that is allocating.

Yahya: BRC might seek to find a bigger space elsewhere, so they should have a guarantee to get the space later.

Gary: The space would be natural fit for BRC, but my concern is that CCAAS is an unrepresentative group that has more representation in campus. And CCAAS is using the space temporarily so CCAAS can move out instead of having BRC find a bigger space.

Claire: Quick question to Sharon: is the time set and whether they have a space or not one of the factors to be considered in allocating the Original Student Center Space? How long would the BRC use the space currently?

Sharon: I believe there is no term end.

Handa: Based on the criteria, there are two points that CCAAS is lacking. In terms of funding sources, they don't have official commitments from EDI, and their comment about the funding from alumni, they said "they heard," which is not concrete. Unless they prove that they can generate the funding, BRC is the strongest candidate in terms of funding source and appropriate allocation.

Louie: Motioned to allocate space F208 to CCAAS for a period of time of 1 full year to prove that they have the ability to generate enough funding to sustain the APIMEDA Resource Center's function.

Yahya: With this motion, how will the renewal process be?

Claire: According to this motion, at a time close to expiration, it will be brought up to the board for discussion.

Gary: how exactly will they prove their funding? What do you mean by 1 full year?

Louie: They said they can move in and set up their space by the summer- I assume that they can start seeking out for resources and funding in the Fall, Getting winter quarter for operation time, I would say they can start in Spring quarter.

Re-phrase: Louie Motioned to allocate space F208 to CCAAS for one full calendar year to prove that they have the ability to generate enough funding to sustain the APIMEDA Resource Center's function by the 5<sup>th</sup> week of Spring quarter 2016.

Jehoan: When you say funding for its function, do you mean function as in fully function with the director, staffs and professionals like the basic funding guaranteed from the university to start the process of funding?

Louie: to show that they have a beginning trend. To when the university starts recognizing them and their progress showing that they are building up.

Handa: They need to be able to provide some kind of official financial commitment by \$X, so we need some type of documentation.

Tiffany: "A period of time" may be removed.

Re-phrase: Louie Motioned to allocate space F208 to CCAAS for one full calendar year to prove that they have the ability to generate enough funding to sustain the APIMEDA Resource Center's function by the 5<sup>th</sup> week of Spring quarter 2016.

Claire: is the calendar academic or the actual time?

Louie: calendar time period.

Gary: For what purpose are we evaluating the funding source? Our evaluation is in Spring 2016, which is the end of the calendar. In my opinion, it should either be allocated with one full year and have our discussion later or we have a longer allocation , 2-4years, and decide that we can strike one year to 2-4 years.

Claire: So you want to strike everything after the motion to allocate the space for one year

Gary: Or to change one full year to a longer period of time.

Claire: If there is no second, we are going to scrap it.

Sharon: For whoever the space is allocated, you should think of a year in terms of the fiscal year because that is when your Board is working, which is from July 1<sup>st</sup> to June 30<sup>th</sup>.

Louie: Motion to allocate space F208 to CCAAS for two fiscal years, ending on June 30<sup>th</sup>, 2017.

Handa: add that the board recommends proof of additional funding towards full-time staffing be strongly considered in MOU renewal discussions.

Gary seconded.

## Objection

Luke: looking back to the factors for considering allocating the space, there are some factors that CCAAS does not meet.

Louie: The point is that we are talking about the community that has not been represented the campus.

Language: allocate space F208 to CCAAS for two fiscal years, ending on June 30, 2017; the Board recommends proof of additional funding towards full time staffing be strongly considered in MOU renewal discussions.

Objection, the BRC has better fit to our criteria.

[Straw Poll:] To approve the language as it is written?

Yes: 8

No: 5

Abstained: 2

Call to Question by

Yes: 8

No: 5

Abstained: 3

Motioned to move to roll call vote by Louie, seconded by Handa

Objected

(Approval of the motion):

Yes: 8

No 5

Abstained: 3

At 3:24PM, This motion passes.

Motioned to move to table the Shogun discussion to next week by Louie, seconded by Tiffany, no objections

### **Announcements and Open forum and Member reports**

Madelyn: For the Mystery Shopper program, there is a contract from Amanda that all the participants need to sign.

-UCAB report will be created in a few weeks by Chair

-UCAB end of the year dinner on next Monday. (Taking recommendations)

Handa: Planning on forming a subcommittee to make recommendation regarding the pub space. It should be formed before summer session begins, so that any decisions regarding the renovation of that space can be made through the subcommittee since UCAB will not be meeting.

Claire: I think this requires further clarification. We can discuss this in Week 9.

**Adjournment at 3:31PM**