

**UCAB Meeting Minutes**  
**Week 9**  
**May 29, 2018**

**I. Call to Order**

A. 2:08 p.m.

A. Members present: Ashley Awe, Gary Le, Nick Laub, Julissa Vasquez, Emily Trask, Reilly Cannon, Sharon Van Bruggen, Tanmay Shetye, Sara Gyi, Muhammed Tauha, Eric Ramirez

**II. Public Input**

**III. Approval of Minutes with Amendments**

A. Motion: Gary

B. Second: Tanmay

**IV. Special Presentation**

**V. Chair Report**

A. UCAB applications closed last Wednesday. We were set to have elections today, but there have been a series of emergencies and I would like to recommend to push elections back till next week. I think that UCAB would be best served by pushing elections back next week and opening up applications again so that UCAB can get more applicants.

B. Speakers List Opened

1. Gary - What would the new timeline look like?

a) The applications were never actually closed. They were set to be closed but they never did. The form is still live and we would just advertise again. I would interview as the applications roll in. They would close again either Friday or Monday at midnight depending on how fast I can interview them. There's a dilemma that some years we get a lot of applications and sometimes we don't get any, but we do already have some marketing mechanisms to use to advertise.

2. Emily - I wonder if folks could encourage people on their councils to apply.

a) I would go to the college councils, but I have class. I request that council reps encourage that their members apply. You don't have to be on UCAB to apply to an elected position. Please tell your friends and council members to apply because it's important that we get diverse people.

3. Nick - What positions are there?

a) Chair, Vice-Chair, student at large positions, and graduate student at large.

C. Speakers List Closed

**VI. Vice Chair Report**

**VII. Director Report**

- A. You probably saw an invitation to a University Centers employee recognition meeting on May 31 from 1-3 pm. I would love to see some of you there.
- B. Starbucks training - Starbucks is closed today, and we have closed our Starbucks the entire day to accommodate student and staff schedules. We're not doing the corporate training because they haven't provided those materials for us yet, but when we receive those materials we will find a way to complete that training. The training we're currently doing is the UC implicit biases training, and it is required for all of our team members. As soon as we get the training materials I'll let you know.
- C. Soda and Swine - We are starting our third round of plan review for the design. They will have to go back and make changes depending on the feedback they get.
- D. Space 1420/30 is the pizza/burger space, and the schematics for that space have been finalized. We've moved that space into architectural plans so hopefully we can start construction in the fall for a spring opening next year.
- E. Speakers List Opened
  - 1. Have we finalized the vendor for the RFP and when can we let people know?
    - a) We are in negotiations with the vendor. I'll let UCAB know when the lease is signed so you can inform people of the vendor.
    - b) Tanmay - Do you have a date for that?
      - (1) Not yet.
- F. Speakers List Closed

**VIII. New Business**

- A. Move to delay the UCAB elections until the tuesday of 10th week - Gary
- B. Second - Tanmay

**IX. Old Business**

**X. Member Reports**

**XI. Open Forum**

- A. Nick - For the new RFP location is it going to be open in the fall?
  - 1. Sharon - It's longer than that. The architectural plan is being developed and we expect those plans to go through the review process during the summer. We'll start construction in the fall and hopefully continue until we open the space in spring.
  - 2. Eric - For the pizza spot, maybe we could look into getting a pizza vending machine so that people can have pizza while the space is vacant. Also, what if we put a display in the atrium area with a stack of PC branded postcards and have people fill them out and we can mail them out.
  - 3. Sharon - You still have project money available during this fiscal year.
  - 4. Gary - I like the postcard idea. Can we do international mailing?
    - a) I think so.

**XII. Announcements**

- A. Sharon - I brought these water cups that have a reusable straw in it. This is our first sample that we've tried in order to get some reusable straw options. We're also looking at some metal options with a straw cleaner. Let us know what you think about these for reusable cups and straws.
- B. Move to reorder back to open forum - Nick
- C. Second - Eric

**XIII. Adjournment**

- A. 2:29 p.m.