

**University Centers Advisory Board
Meeting Minutes, November 19, 2012
Warren College Room**

Call to Order

Meeting called to order at 3:02pm

In attendance: Albert Trujillo (Chair), Jessica Hsi (Vice Chair), (AS Rep), Daniel Ornelas (At-Large), Justine Alonzo (Roosevelt Rep), Meryem Kamil (SAAC Rep), Allison Khoe (At-Large), Michael Yu (GSA Rep), Emily Marx (Staff Association Rep.), Leonard Bobbit (Warren Rep), Michael Porter (GSA Rep), John Hughes rep. Sharon Van Bruggen

Absent: Vacant (Revelle Rep), Baldeep Dhaliwal (A.S. Rep), Sharon Van Bruggen (Interim Director), Jason Thornton (Alumni Rep), Tristan Britt (Marshall Rep), Audrey Lee (Sixth Rep)

Approval of Minutes

- Approved by Allison Khoe
- Seconded by Daniel Ornelas

Public Input

Name, Affiliation

- No Public Input

Icebreaker

Roll Call

- Sheet being sent around

Chair Report, *Albert Trujillo*

- Space 1605 Allocation Met Last Friday
 - Reviewed all bids. Each bid to be ranked based on things like sustainability and menu over this week and next week—submitted by next Wednesday and results by the following Friday.
- 2:1's postponed (Sharon out sick)
 - Continued next week
- Budget Overview to AS, Week 9 or 10
 - Albert going in Week 9 or 10 to speak about UCEN Budget to AS.
- Winter Quarter Meetings
 - Monday @ 2: 5
 - Monday @ 3: 6

Vice-Chair Report, *Jessica Hsi*

- Retreat Times

- Saturday 9AM-12PM: 5
- 10AM-1PM: 4

Interim Director Report, Sharon VanBruggen

Budget Presentation (2012-2013)

- Facts for 2011-12
 - 16,700 reservations; 765,100 estimated attendance
 - 25,800 students (30k if including non-students) attend University Center sponsored concerts
 - 2.2m meals from 17 restaurants
 - 30k daily visitors to Price Center
 - UCEN primarily funded by UCEN fee, last new fee was in 2008
- **Review of 2012-13 Budget**
- \$14m in renovations, maintenance, and repairs
- Deficit spending, shrinking reserves
- Increased income-tech fee service increase, rental rates to depts. and off campus users, rental fees for commercial activity on library walk, increased retail income, increase in ticket prices and fewer free shows
- Reduced expenses-any vacant positions will remain vacant unless a potential fee passed, turnover savings, reduction in student staffing, deferred maintenance and capital projects, temporary closure of the Crafts Center, reduced UCEN sponsored activities, closure of commuter student services center, reduction in Price Center hours
- Budget Impacts-UC tax on non-fee revenues, ACMS-computer lab equipment, student tech services fees, music licensing fees, management and programming of the Loft, Cooperative unpaid debt
- Discussed, Not Implemented- Student Org set up fees, reduction in computer labs, No 24 hour service, Closed on Saturday/Sunday, Eliminate tech fee subsidy program
- \$1,182,00 deficit spending last year; \$434,00 projected this year
- Problem #1: \$11m shortfall to complete repairs and placements
- Problem #2: Projected reserve deficit of about \$4 million
- Importance of Reserves
 - CPI Escalators may give excess reserves in the long-term but in the short-term protect against excess deficits
 - Repair/replacement, furniture, capital projects (i.e. fire safety issues, carpets get worn out, roof replacement every 20 years)
 - Ideal: 50% of operating costs
- Potential Fee Increase: \$17, No Escalator—Only \$7m in improvements, deficit spending by 2017
- Potential Fee Increase: \$20, No Escalator—Only \$10m in improvements, deficit spending by 2025
- Potential Fee Increase: \$13, CPI Escalator—Achieve \$14m in improvements and positive balance in reserve by 2025 (Ideally cap reserve at later time) and Automatic Fee decreaseers once debt service retired

- Can link potential fee rise to size of reserve so as to prevent fees from further increasing

Member Reports

New Business

- Tech Fee Balance: \$6212.50

Old Business

Announcements

Open Forum

Roll Call

- All still present

Adjournment

- Meeting adjourned at 3:59pm