

**University Centers Advisory Board
Fall Quarter 2009, Meeting #8 Minutes Week 9
Monday, November 23, 2009 2:00pm
Earl Warren College Room**

Chair Jordan Taylor called the regular weekly meeting of the University Centers Advisory Board to order on Monday, November 23, 2009 at 2:00pm in the Earl Warren College Room at the University of California, San Diego.

Absences:

Present: Jordan Taylor (Chair), Leo Trottier (Vice-Chair), Ricsie Hernandez (AS), Jason Thornton (Alumni), Krishna Velkuru (Warren), Kristina Cruz (SAAC), Emily Marx (Staff), Thao Nguyen (Marshall), Manny Ruidiaz (GSA), Erik Van Esselstyn (At-large), Tim Qi (Sixth), Ryan O'Rear (Muir), Summer Nam (at-large), Paul Terzino (University Centers Ex-Officio)

Absent:

Timothy Juwono (ERC)

Approval of Minutes:

Motion to approve Meeting 7 minutes passed by consensus.

Announcements:

Had a good UCAB retreat on Sunday!

Public Input:

- Assistant Director for Marketing and Programs Sharon Van Bruggen provided results from the spring quarter retail survey. Sharon's presentation was sent to members via the list serve and will be attached to these minutes.
- Presentation from the Technical Services department
 - o Technical Services Manager Brook Falkenstein (bfalkenstein@ucsd.edu, 858-534-0832)
 - o Budget: Career Staff \$146,000; Student Staff \$182,000; Benefits \$51,100; Supply & Expense (includes funds for other operational areas) \$100,000
 - o Services: enhance student life on campus, support campus and University Centers events, provide sound, lighting, projection, and other technical support, support daily operations of the facilities, maintain a large inventory of equipment
 - o Key goals 08-09: Moved from PC West to PC East, purchased 400Mhz digital radio system, specified and purchased equipment for the Loft, replaced west ballroom screen and bucket lift, installed temporary system in dance room, helped finalize installations for PC East
 - o Key goals 09-10: equipment purchases, integrate 400Mhz radio system with UCPD, digital messaging system throughout PCE and PCE, upgrade 35mm projection system, replace power system in PC plaza, assist with the Towne Square lighting project, improve website, improving information sharing, and continue to refine new A/V systems.
 - o Efficiency goals: It has never really been something that was discussed but have tried to keep the spending low.
 - o Noted that Brook was not sure if departmental/3rd party work is profitable.

- It was asked if attendance is tracked at tech events. Brook replied that they do not track attendance; this is usually Marketing & Program's responsibility.

Reports:

- Chair's Report
 - Asked board to provide feedback on good time/day to meet next quarter.
 - Provided feedback on the November 22 UCAB retreat. Will try to meet with the members who could not attend.
- Vice Chair's Report
 - Discussed the idea of a karaoke room in the PC West game room.
- Director's Report
 - Tech fee budget for fall quarter: \$1755
 - During New Business asked board to consider approve renaming the old contemplation room to the "Sixth College" room. Paul will meet with Sixth College Dean and Provost 1st week in December about this.
- Member Report
 - Sixth College rep Tim Qi discussed the Loft Referendum at the Sixth College council meeting. One of the suggestions from the council was, if a referendum was passed, to put a moratorium on new fees for a certain period of time.

New Business:

- After brief discussion, board passed by consensus a motion to rename the old Contemplation Room to "Sixth College Room." The dance studio behind Ballroom East would then be called "Dance Studio."
- Board requested by unanimous vote for Director Terzino to move forward with:
 - 1) a quote for the cost of two Karaoke rooms in the free spaces near Shogun (assuming it is included in the cost of the Shogun expansion)
 - 2) a quote for the cost of adding booths for the seating area of Shogun
 - 3) a survey of student opinion on adding above mentioned karaoke/gaming rooms

Old Business

Open Forum

Roll call

Adjournment

Meeting was adjourned at 3:14pm

Submitted by

Beza Abebe, UCAB Secretary