

**University Centers Advisory Board
Meeting Minutes: October 1, 2012
Warren College Room**

Call to Order

Meeting called to order at 3:07pm.

Vice Chair, Jessica Hsi, took meeting minutes in place of the secretary.

In attendance: Sharon Van Bruggen (Interim Director), Albert Trujillo (Chair), Jessica Hsi (Vice-Chair), Jason Thornton (Alumni Rep), Allison Khoe (At Large Rep), Elyssa Droge (Roosevelt Rep), Michael Yu (GSA Rep), Daniel Ornelas (At-large Rep)

Absent: Huma Waseem (SAAC), Khanhly Nguyen (Revelle Rep), Jeremy Akiyama (AS Rep), Claire (Secretary), Jerry Lan (Warren Rep), Mike Porter (GSA Rep), Emily Marx (Staff Association Rep.)

Approval of Minutes

- No minutes to approve

Public Input

Origins

- Tech fee waiver request for a film screening.
 - \$112.50 requested
 - Advertising through posters, flyering on library walk, and social media (Facebook)
 - Event will be held on October 26, 7pm-10pm
 - 100-200 people expected in attendance

Roll Call

- Sheet being sent around

Chair Report, *Albert Trujillo*

- Summer Update:
 - Mexican Restaurant committee- selected a top candidate, but requested more financial documents from that candidate before moving forward
 - GSA offices are now located on 4th floor of PC East.
 - Cal Poly Sunday coming for tour of Price Center- email Albert, if you are interested in help leading the tour, 9am, October 7th.
 - UCAB secretary position needs to be filled- interview process begins this week
 - Allison Khoe is our new At-large Representative.
 - Hiatus of Craft Center: The craft center will not be open for business this year. There were 1.5 million in repairs and 1.25 million would have to be done in the first year, and money is not available in budget. After discussions with AS and GSA it was decided that the best option was to close the craft center.

- Budget Update:
 - Last UCEN fee/student fee increase was in 2007
 - 14 million in maintenance repairs and renovations
 - 10.5 million identified by ISES corporation
 - Deficit spending and shrinking reserve
 - To increase income- we are working on increasing reservations income, tech services income, space rental income, ticket sales, and retail income.
 - To reduce expenses- there have been reduction to staffing expenses, and deferred maintenance and capital projects, craft center hiatus, reduction in UCEN concerts and activities, closed commuter student services office (online services only), and the reduction of building hours.
- Year-Ahead Update:
 - Financial stability- looking to run a referendum in the spring
 - Filling vacant retail spaces
 - Reviewing and updating policies
 - MSA with coops- continuing communication, need a new committee to finish.
 - Orientations with all UCAB members
 - Looking to update/change UCAB charter in regards to college reps, and appointment times
 - Retreat end of fall or early winter

Vice-Chair Report, *Jessica Hsi*

- Space Allocation
 - During the first 2 weeks of this quarter there have been lots of student orgs moving out or moving into a new space.
 - A committee will be set-up for the new year's process at the end of fall quarter.
 - Looking for suggestions to ease up the space allocation process. Possibly adding a security deposit that will be later reimbursed for enforcing the keys policy.

Interim Director Report, *Sharon Van Bruggen*

- Impact Report (info graphic)
 - 25,800 students at university centers sponsored concerts, films, lectures and events
 - Suggestion to print and post posters around campus to show impact of University Centers as the Heart and Soul of UCSD.
- Student Union Survey
 - Want to get input of students on campus about facilities, services, and programs of UCEN
 - Main question is how specifically do students use the price center and student center?

New Business

- Tech Fee Subsidies

- *Origins*
 - Fee request tabled until next week.

Old Business

Announcements

Open Forum

Roll Call

- All still present

Adjournment

- Meeting adjourned at 3:53pm