UCAB Meeting Minutes
Week 5
October 25, 2016

I. Call to Order
   a. Meeting called to order at 2:03pm
   b. Present: Ashley Awe, Natalee DeBruin, Pamela Frueg, Robert Gougelet, Katie
       Hosch, Evan Jan, Davina Joshua, Gary Le, Toby Le, Dennis Mahaketa, Eric
       Ramirez, Andrew Thai, Emily Trask, Luke Wang

II. Public Input

III. Approval of Minutes
   a. Move to approve: Rob
   i. Second: Gary

IV. Special Presentations
   a. Hugh
      i. Hi Thai Retail Report
         1. Expiring Lease
         2. California corporation
         3. Tennant since 2006
         4. Moved into closed session at 2:08 by Gary
            a. Second: Toby
         5. Moved out of closed session by Eric at 2:28pm

V. Chair's Report
   a. Retreat is week 6
      i. November 5th, here from 9am-3pm, lunch provided
   b. Mystery shopper tabling, 7th, 9th and 10th 10-2 on library walk
      i. Involve all student in mystery shopper program
      ii. To get more representative
      iii. Natalee: tabling Monday, Wednesday, and Thursday?
           1. Yes
      iv. Ashley sent out tabling doc, sign up please

VI. Vice Chair's Report
   a. No tech fees
   b. We have 2,000$ more than we usually do, so it is a personal goal to give it to as
      many orgs as much as possible
      i. Any ideas to market to student orgs
      ii. Gary: plug people on social media, can we send out to CSI org as a viable
          option
      iii. Emily: facebook pages, onestop facebook page, and a get involved facebook
           page, OneStop one is more specific to student orgs. Mailboxes
      iv. Rob: CSI page, banner advertisement
      v. Emily: have it listed with all the other funding sources. Check to make sure its
         accurate
      vi. Evan: talk to Angie, SAVP of Student Orgs. Refer the student orgs
      vii. Emily: AS, when a student org gets funding allocation, in an automatic email,
          and include other funding sources.
VII. Directors Report
   a. Not too much
   b. Long term strategic plan
      i. On site November 3rd for kickoff meeting, 3rd party consulting company. Will
dive into what is next for University Centers
      ii. Luke: is there a focus?
          1. John: 5 part focus that ties in with Student Affairs mission. Scope is
          starting on aligning with Student Affairs
   c. Response about facilities design and construction, out to bid for construction,
yesterday. Selection goes out at the end of November, chancellor signs notice mid
December. Construction start date December 19th. Completion scheduled May 29th.
Could condense or extend, hard to tell if we will have opportunity to condense or
not. I will look for every opportunity to condense timeline.

VIII. New Business
   a. Hi Thai Lease Renewal
      i. Please get feedback and ideas from councils
      ii. Rob: can I make announcement to my council about this?
          1. Luke: yes, anything before we went into closed session, we want
feedback
      iii. Gary: move into closed session t 2:48pm
          1. Second: Eric
      iv. Gary: motion to exit closed session at 3:11pm
          1. Second: Toby
   b. Food Pantry Expansion
      i. AS lecture notes and soft reserves is closing. Food Pantry is hoping to expand.
Since it is a change of concept, we still need to approve it

IX. Old Business
X. Member Reports
XI. Open Forum
   a. Ashley: more computers in commuter lounge? Thank you for the Starbucks birthday
party. Before everyone leaves, who is staying as the college reps. If you aren’t on
list serve please talk to me after meeting
   b. Natalee: Roundtable, student group. Whatever happened to that alumni?
      i. John: that should be a closed session
   c. Natalee: motion to enter into closed session for the duration of this question at
3:14pm
      i. Gary: Second

XII. Announcements
   a. Luke: looking to fulfill two member at-large students, one Grad and one grad or
undergrad
   b. Eric: last UCAB meeting, thank you all for the experience

XIII. Adjournment
   a. Meeting adjourned at 3:21pm