

University Centers Advisory Board

Meeting Minutes October 27, 2015

Fall Week 5

Call to Order

- Meeting called to order at 2:07 PM
- Present: Luke Wang, Claire Maniti, Akshata Rohra, Ryan Perez, Priyanka Lim, Daniel Jacobsen, Toby Le, Davina Joshua, Ashley Awe, Sharon Van Bruggen, Bryan Arias

Approval of Minutes

- Week 4 minutes
 - o Bryan: Bryan said and it just stopped. I meant to say "maybe adding permanent sculpture or permanent fixture to emulate water.
 - o Ashley: Move to approve with amendments
 - o Toby: Second

Public Input

- National Society of Collegiate Scholars
 - o Induction ceremony, welcoming new members
 - o November 7, 100 people, last year 150
 - o Tech estimate: \$187.50
 - o Ashley: Where is the event. PC Ballroom East
 - o Bryan: When is it? November 7th, Check in 6:00pm, ceremony at 6:30, procession last 90 minutes, refreshment afterwards
 - o Ashley: Is it open? Yes, no admission fee, actual inductees are registered on EventBrite
 - o Luke: Other funding sources. National Office from our org. Using imprints costing printing cost. Too late for AS.
 - o Luke: Fundraiser? Preorder, not paying anything
 - o Ashley: Does it actively foster connections with the San Diego community? Yes, we have a programs for collegiate excellence
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Special Presentation

- No special presentation

Chair's Report

- Budget meeting afterwards, finalizing pub renovations scenario. Give time to councils to go over it. Feel free to

- Catering MOU
- Books for Prisoners: Met with them last week, trying to restart the organization. Keep them in the space they are currently occupying instead of moving them to E202. E202 is still full of LGBTQIA items, trying to move them.

Vice Chair Report

- None

Director's Report

- Starbucks Pre-Training Session
 - o Morning session is from 8-9,9-10, afternoon is 1-2,2,3
 - o Invitation is extended to all on UCAB
 - o The +1 is more or so limited to just one person. There probably won't be space if a large group shows up
 - o Student leaders, council leaders are invited.
 - o Bryan: Can we come to any of them? UCAB is invited to all four sessions. Most people only received two of the times to balance.
- Enrollment Numbers
 - o Projections is lower than the reality. Week 3 confirmed number 33,735
 - o Summer also had an increase in the number of
 - o Increase in funding by \$425,000,
 - o Before it was \$700 surplus, now it is more like 500,000
 - o Claire: Can we get an updated budget online? We can look at developing a different budget. Not typical what we do.
 - o Priyanka: How sure are we of the number? The number I just shared are confirmed, they are paid and collected student fee. Did not project winter and spring since the numbers could decrease. Generally, plan an attrition rate of 2-3%
 - o Toby: Attrition is defined as decrease income? Meaning less enrollment

New Business

- The Beat
 - o Meets 5 of the categories, 1 per student and with projected attendance of 200, recommend for \$200.
 - o Bryan: Move to approve \$200 for The Beat.
 - o Ashley Second-
- NSCS
 - o Bryan: Move to approve \$187.50 for NSCS
 - o Ryan: Second
- Storage Space Discussion
 - o Some allocated storage spaces have not been utilized and it is already week 5. A lot of the keys have not been picked up.
 - o Ashley: Is there a waitlist?

- Luke: There was a waitlist from last year.
- Ashley: Have you contacted all the organizations who have not picked up their keys?
 - Sharon: Not yet since we haven't tabulated all the organizations
- Davina: Do student organizations know they are allocated a space?
 - Sharon: Multiple emails were sent last year, but it is possible
- Claire: I recommend setting a deadline. Personally think week 8 is a little late
- Sharon: When setting the deadline, we should consider the CSI registration delay. Student organizations were given until week 5 to register. CSI still hasn't registered most of the student organizations due to delays, so we should consult them before setting a deadline. At least try to find out if the student organizations are at least pending.
- Dan: We did have early key check out form process for student organizations who have not fully registered yet?
 - Sharon: Yes
- Luke: Just to clarify, we can check how many student organizations who have never started the CSI registration and those who are still pending.
- Toby: What is the requirements with CSI that is taking longer than usual?
 - Sharon: I believe it is a dispute resolution training that is a three hour long in person training. Also the insurance policy for certain organizations is also causing some delays.
- Ashley: Believe week 8 is a little late, but how long do you think you can get the information of how many student organizations have not yet started their CSI registering, etc. Getting the information will probably take about 1-2 weeks.
- Bryan: The best thing to do I think is to set the deadline to week 6. So any organizations who have not started the registration process by the end of Week 6, their space could be allocated to someone else.
- Sharon: Technically CSI needs to have the organizations in the registration process by Week 5. But we will consider the people who are in the process registered if it is just the university that's holding them up.
- Claire: Revisiting this in old business next week.

Old Business

- UCEN Catering MOU
 - Ryan: We don't have enough information about the numbers for events that UCSD Catering has, we don't need to know how many times they lose on business when people opt out, etc
 - Feels irresponsible to change the MOU without that information
 - Recommendation: Renew the MOU as is for 2 more years but form a committee that looks into the numbers to see if we need to change the catering MOU

- Bryan: Is 2 years enough? If we do two years, we don't have a year to find the metrics. Essentially do we have enough time? We chose 2 years because we really wanted to put pressure on finding the alternative. There is a feeling that we are renewing because of afraid of losing on the rent.
- Claire: Budget committee wants better numbers on exactly what Catering is making specially in the Price Center. I don't know if we need committee for that but we do need the numbers. We can check the number of events that are catered and how many chose UCSD Catering
- Ashley: Catering keeps track of all the numbers, do they have the obligation to ask for that? University Center has the right to ask for that especially when they are occupying space.
- Bryan: Anyway for us to check
- Davina: Are we allowed to see the numbers from previous year? We haven't received the numbers from the past?
- Ashley: Move to renew the MOU for 2 years
- Aku: Second
- Bryan: Objection. Thinking of 3 years to give it more time for finding the information.
- Motion: Move to renew the MOU for 3 years as is.
 - Approve: 6
 - Reject:2
 - Abstain 2
 - Motion passes
- Pub Space Renovation
 - Claire: Draft document for the renovation scenarios was sent to all of you. It is a draft document so be aware of sharing the document.
 - Toby: Questions on the entry, it said "was" the main priority? Used was because it was discussed last year, think it is still a priority but it is UCAB's decision
 - Discussing further in Budget
- Fountain Discussion
 - Ashley: Strong support for letting the fountains run. Straw poll shows that most fountains are very iconic. If we must shut one down it should be Triton Fountain. PC Fountain is so iconic. Let's see how the drought goes and evaluate after that.
 - Ryan: Would we be able to talk about it next week. We can table it, but it was talked about and emailed. We need to make sure we have input.
 - Bryan: Forgot to send it to GSA. I would support continue running the fountain.
 - Toby: General consensus was to let it run. Maybe cost estimates for more creative solutions
 - Ashley: Even though there was strong support, if we do have to shut down the PC fountain it should be turned into a garden

- Claire: For retrofitting, UCAB can decided what is put into there. Please bring this back to the councils.
- Bryan: Are we just voting on whether to run it?
- Bryan: Move to continue to run the fountain as until October 2016.
- Ashley: Second
- Graffiti Art Space
 - No updates

Member Reports

- Luke: The door that we discussed few weeks ago in PC West in front of Panda Express is now always open. Is it okay since we said it can't be? Looking in to it. Also a quote for sliding door is being researched.

Announcements and Open Forums

- Starbucks opening on Thursday
- Retreat on November 7th, if unable to make it must email Claire

Adjournment: 2:53 PM