

**University Centers Advisory Board**  
Meeting Minutes – AMENDED  
Spring 2019, Week #8  
May 21, 2019

**Opening**

The regular meeting of the University Centers Advisory Board was called to order at 2:02 pm on May 21, 2019 by Alex Morrow in Warren College Room.

**Attendees**

1. Alex Morrow (UCAB Chair)
2. Joey Mendoza (UCAB Vice Chair)
3. Emily Trask (Staff Association Representative)
4. Reilly Cannon (Revelle Representative)
5. Harrison Oliphant (Marshall Representative)
6. Tanmay Shetye (Warren Representative)
7. Sharon Van Bruggen (Executive Director) – ad hoc, non-voting
8. Ashli Perkins (UCAB Secretary) – non-voting
9. Rabia Syed (Muir Proxy)
10. Pamela Fruge (Alumni Representative)
11. Jesus Fernandez (Student at Large)
12. Emily (SCERC Representative)

**Public Input**

- None.

**Approval of Minutes**

- Motion to approve minutes from week seven of Spring Quarter as amended: Harrison
  - Seconded by Reilly.

**Special Presentations**

- Little Food Pantry: Jaime & Heidy (community members)
  - Student Organization beginning next year looking for a location to place pantry
  - Goals:
    - Expand pantry resources for students at UC San Diego who experience food insecurity
    - Increase accessibility to pantry resources
    - Protects student anonymity and increases community involvement
    - Build and place “little pantry” cabinets filled with non-perishable food items in convenient locations for students on campus
    - Looking to place it in the arcade on campus since it’s open twenty-four hours a day
  - Eight hundred students use the Triton Food Pantry, but one in four students experience food insecurity

- Looking to get help from clubs like Greek Life for required community service hours
- How it works:
  - Linked with Andy's Pantry
  - Social Media, Flyers, Club Involvement
  - "Take what you need, leave what you can"
  - Members will be recruited to maintain stocking and supply (three times a week)
  - Girls scout troops conducting canned food drives, grocery store donations, club involvement
  - Stock will be provided by donations, food drives, and from the community
  - Greek Life: Volunteer/community service opportunity to help support
- Timeline:
  - May/June 2019: Reach out and promotion
  - Summer 2019: Build pantry
  - Week Zero, Fall 2019: Collection of stock and tabling on Library Walk
  - Week One, Fall 2019: Launch pantry
- Why you should support:
  - The location has a high volume and is accessible
  - Encourages community involvement
  - Protects student anonymity
  - Success at Pennsylvania State University with community support
  - Expands resources for students on campus who experience food insecurity
  - Increased student involvement, education, and knowledge regarding food insecurity on campus
- How it benefits you:
  - It's a student-run organization
  - The space will attract all UC San Diego students
  - It will decrease the burden of food insecurity at UC San Diego
  - It will increase the sense of community
- Joey: Are you set on this location? Have you thought of other locations? Would you be open to other locations?
  - Jamie: We've reached out to RIMAC and The Zone. We're thinking of placing it in the Marshall area so it can be near The Triton Food Pantry. But we'd be open to other locations in or near the Price Center. Yet, the arcade is open for so many hours, so that's why we picked it.
- Emily: Have you been in contact with the Triton Food Pantry?
  - Jamie: Yes, but they don't have the funding or resources to support this organization, so that's why we're making it a student-run organization.
- Joey: One of the critiques would be is that we already have a food pantry, so why do we need this one? But I understand why you'd want to create this

organization. Putting it near the Greek Life offices would be great since it's safe and in Price Center which is open twenty four hours a day.

- Jamie: We'd be open to that location. Yet, there are still a lot of students who can't use The Triton Food Pantry so we want to address this barrier.
- Emily: I wonder about food safety and tampering with food (i.e. expiration dates and fresh produce).
  - Jamie: We'll have a strict list like no fresh produce or drinks will be allowed. And a student will be checking on the pantry daily to maintain it and ensure its safety. Our focus is canned goods since we don't know how many students will utilize the pantry.
- Tanmay: How much will you depend on the "give what you can" part? Some students may take advantage of this.
  - Heidi: We're not depending on that part. We'll be receiving donations from the community rather than students.
- Motion to extend special presentation by five minutes: Joey
  - Seconded by Tanmay.
- Sharon: I'm worried about resources being removed from The Triton Food Pantry since this may create competition and we wouldn't want that.
  - Jaime: Our main source of donations would be clubs on campus like Greek Life or The Public Health Club in addition to reaching out to grocery stores and Andy's Pantry since this would be our partner.
- Joey: A lot of the community service hours Greek Life students need are gotten through organizations like this so it helps more than just food insecure students.
- Tanmay: What's the plan around expanding the organization and the pantry?
  - Jamie: We'll determine that after we see how this first pantry goes and then expanding afterwards.
- Rabia: Andy's Pantry is looking to collaborate with many organizations so I don't think they'll mind working with this organization.

#### **Chair Report**

- Keep a look out for an email regarding the banquet.

#### **Vice Chair Report**

- Space Allocation committee met Friday, so next week we'll discuss the results which happened with much support from Sharon, Jesus, and Achol.

#### **Director Report**

- We're in the process of changing the lighting in Price Center and Student Center to LED lighting. Exterior lighting has been updated. This will be an ongoing process.
- An email from Sophia was sent out regarding student affairs strategic planning. This is a way to meet administrators outside of The University Centers Advisory Board. Please see if you can attend.
- Vendor contract issue which is legal needs to be discussed.
- Motion to move to a closed session: Joey
  - Seconded by Reilly.
- Motion to move to an open session: Joey

- Seconded by Rabia.

### **New Business**

- University Centers Advisory Board Appointments:
  - Chair Appointment Recommendation by Committee: Joey
    - Approvals (6)
    - Oppositions (0)
    - Abstains (1)
  - Tanmay for Vice Chair
    - Approvals (4)
    - Oppositions (2)
    - Abstains (1)
  - Member at Large Appointment Recommendation by Committee: Tanmay
    - Exempt from this position since he was awarded Vice Chair Position
    - Will Tanaka – Member at Large Position
      - Approvals (0)
      - Oppositions (6)
      - Abstains (2)
- Triton Food Pantry Lockers
  - Tanmay: How are we going to ensure that produce doesn't go bad?
    - Alex: They mentioned that they'll check the lockers daily.
  - Joey: The University Centers Advisory Board doesn't need to concern themselves with this since it'll be their responsibility to check the lockers.
  - Joey: Since we haven't spent any of The University Centers Advisory Board special projects budget funds of \$5,000, we could contribute half of this amount for sustainable bags for The Triton Food Pantry.
  - Tanmay: What happens if we don't spend this money and where does it come from?
    - Alex: It doesn't roll over, it goes back into the reserve.
    - Sharon: All of the money goes back to support The Student Union so it's still in The University Centers budget.
  - Motion to support The Triton Food Pantry lockers in the University Centers:
    - Tanmay
      - Seconded by Harrison
  - Joey: Would it be possible to discuss projects with the executive board and bring it back to The University Centers Advisory Board next week?
    - Sharon: There needs to be documentation of this need and other projects that we need to let go of like the condom dispenser in the bathrooms.
  - Motion to table The Triton Food Pantry locker discussion to next week: Reilly
    - Seconded by Joey

### **Member Reports**

- None.

### **Old Business**

- Salon 101

- Rabia: Students want a hair salon, but not sure which one.
- Emily: Students want a hair salon on campus that's easy to access.
- Reilly: Students want a salon, but a need for a barber came up too.
- Alex: I know individuals that want other services like threading or eye brow waxing.
- Pamela: This salon doesn't seem to serve diverse populations. Nail services and diverse services need to happen and have the capacity to serve diverse populations. Inclusivity is essential.
- Sharon: A chain salon seems to be an option since it would be less expensive. Also, pitching this to Next Wave about landscape and also keeping in mind that no matter what, we would owe Next Wave a commission if we engage them in an actual discussion.
- Emily: Is it possible to put serving diverse populations in a lease agreement? This would help ensure inclusivity.
  - Sharon: This was included in the lease, but they may have thought the current services were enough.
- Motion to table Salon 101 discussion to next week: Harrison
  - Seconded by Rabia.

#### **Open Forum**

- None.

#### **Announcements**

- None.

#### **Adjournment**

Meeting was adjourned at 03:31 pm by Alex Morrow. The next general meeting will be held at 2:00 pm on May 28, 2019 in the Warren College Room.