

University Centers Advisory Board

Meeting Minutes – Draft

Spring 2020, Week 5

April 28, 2020

Opening

The regular meeting of the University Centers Advisory Board was called to order at 2:03pm on April 28, 2020 by Joey Mendoza on Zoom.

Attendees

1. Joey Mendoza (UCAB Chair)
2. Aditya Arora (UCAB Vice Chair)
3. Wendy Tam (Warren College Representative)
4. Casey Lee (Sixth College Representative)
5. Pamela Fruge (Alumni Representative)
6. Sherry Yin (Marshall College Representative)
7. Amberine Kabir (Revelle College Representative)
8. Moonjung Kim (Roosevelt College Proxy Representative)
9. Sharon Van Bruggen (Executive Director) – ad hoc, non-voting
10. Samir Nomani (Muir College Representative)
11. Kaitlyn Wiloughby (AS Representative)
12. Emily Trask (Staff Association Representative)
13. Raquel Lara (SAAC Chair Shadow)
14. Alicia Yancey (SAAC Chair/Representative)

Public Input

- None.

Approval of Minutes

- Motion to approve minutes from Week 4 of Spring Quarter as amended: Alicia.
 - Seconded by: Sherry.

Special Presentations

- None.

Chair Report (Joey)

- Positions still open, send those interested to the UCAB Chair email.
- International Student Experience AHC- Meeting Wed 3:00-4:00pm and Thur. 4:00-5:00pm.
- UCAB Budget Committee- Meeting Thursdays 2:00-3:00pm.
- UCAB Selection Committee Doodle will be included in the recap email for this week. If you would like to participate, please check your email or scan the QR code.

Vice Chair Report (Aditya)

- UCAB Space Allocation Committee- Meeting May 1 10:00am-11:00am, May 2 10:00-11:00am

Director Report (Sharon)

- Continued to prepare for the budget meeting on Thursday.
- While PC remains at minimal operations, people are still visit the building. Only the essentials are still open.
 - IE: computer lab, Sunshine Market, several vendors, the Amazon locker, etc.
- Virtual Student Union has great virtual events and activities for students to enjoy, many events across campus. For example, yoga and trivia.
- Starbucks Scholarship Committee: UCAB Representatives will be Pamela and Samir. Hugh will provide more information and will schedule Zoom meetings to discuss/select finalists.
- Discussion/Questions:
 - Samir: During the budget meeting, are we planning for next year?
 - Sharon: It is one of several concerns to be covered. Last week's report was regarding the primary impact of COVID-19 and will be the foundation in preparing for this budget.
 - Casey: Will these new committees utilize the same Zoom ID link?
 - Joey: Will let you know if it is the UCAB meeting ID or not.
 - Sharon: Since these meetings aren't public, you can assign separate IDs for members to ensure privacy.

New Business

- None.

Member Reports

- Samir: Muir is very receptive towards the Virtual Student Union. Can events be added?
 - Sharon: It should be included in the email, but this information/form can be forwarded to the board to add student events/activities.

Old Business

- UCAB Representatives Amendment
 - Student Sustainability Representative
 - Representative will be the External Affairs Director.
 - Greek Life Representative
 - Created a Sorority and Fraternity Life Representative Selection Proposal.
 - Describes the representative selection process.
- Discussion/Questions:
 - Joey: Having a Greek Life representative will create room for them to contribute and create a pathway of accountability. Since UCAB meetings are public, if any ideas or concerns are not being addressed, students can speak up. For instance, if one Greek life council believes its interests are not being expressed by the current UCAB Greek Life Representative, there are paths of accountability in place to address these issues.
 - Samir: Agreed. It's important that the representative be responsive to allegations in Greek life and illuminate the process that they go through for investigations. But how are they choosing their selection committee? Why is the

outgoing president selecting the representative, and not the incoming president? Also, why are they beginning their terms in winter quarter, and not in the fall?

- Joey: Our charter allows a lot of freedom for entities choosing their representatives. Everyone has different calendars. Some people term out and in at different times. For the outgoing president clause, it's a sort of checks and balances system. Most likely, it is utilized to make it so that the next representative keeps the present Greek life group's interests in mind.
- Samir: If they could answer some questions or give some feedback, that'd be great.
- Casey: Do they have joint meetings/communicate with each other?
 - Joey: They have their own executive board meeting every week. They do communicate and have their own council meetings. However, we can have someone come visit us and provide more details.
 - Casey: It's a good idea, so we can get more clarification.
- Alicia: There are black Greek organizations as well. The current proposal does not acknowledge black Greek life. Could this be reworked and reworded to include them? It would be great if they could be included in this rotation as well.
- Moonjung: Will UCAB add more representatives after this?
 - Joey: We have had this conversation before, about how many people to add, and to avoid oversaturation of the board. Greek life and student sustainability both had many involved students and a structure in place, making them great choices to reach out to. Adding more positions will depend on the future chair.

Motion to Table Discussion Until Next Week: *Approved.*

- Elections Outreach – to increase student involvement.
 - Testimonial project
 - Talk about why you like to be on UCAB.
 - More information will come out in an email.
 - Directory will be updated. Send personal images to ucabsecretary.ucsd.edu
 - Selection Committee
 - Before opening the applications, applications and questions need to be examined.
- UCAB Special Project Fund
 - Recent updates from the Office of the Chancellor.
 - Donation- intent is for this money to go back to the students.
 - There's a chance that students may return to campus in the fall. So, it must be decided whether to donate money or enhance the campus with it in some way.
 - Discussion/Questions:
 - Sharon: Donation is great. Maybe consider student organizations to invest in as well, for them to do virtual events and activities.
 - Joey: Do our student organizations have accessibility to marketing services like how UCAB does?

- Sharon: UCEN does not provide those services for students. A.S. does provide graphic design services for a minimal fee. UCEN offers services like the marquee. We are also purchasing Zoom webinar accounts, and we will provide these tools for student organizations.
- Samir: Donating the funds to needs-based organizations is a great idea. Even if we were allowed some form of in-person contact, it is probably better to maintain some amount of distancing. This money would be better spent being donated to help students in need.
- Joey: The food pantry and the Hub are great places to donate. If anyone else thinks of another organization to donate to, bring it to the next meeting.
- Racquel: Student organizations do have operating funds for services like A.S. graphics, however the deadline passed.
 - Joey: Would it be useful for student organizations to have these funds? To have better and enticing content?
 - Racquel: It would be useful. Organizations currently can use email communications or webinars, but webinars are limiting. Having better graphic designs can help them recruit members.
- Sharon: The basic needs hub and food pantry do get some state support. But some student organizations are not state supported, so we could investigate these.

Motion to Table Discussion Until Next Week: *Approved.*

Open Forum

- None.

Announcements

- Joey: On the Virtual Student Union, UCAB is now on the virtual events page, available for access to everyone. During the next executive meeting, we will discuss how to hold a nontraditional UCAB banquet. If you have any ideas, please share them.

Adjournment

Meeting was adjourned at 3:21pm by Joey Mendoza. The next general meeting will be held at 2:00pm on May 5, 2020 on Zoom.