

## University Centers Advisory Board

Meeting Minutes – AMENDED

Spring 2020, Week 8

May 19, 2020

### Opening

The regular meeting of the University Centers Advisory Board was called to order at 2:03pm on May 19, 2020 by Joey Mendoza on Zoom.

### Attendees

1. Joey Mendoza (UCAB Chair)
2. Aditya Arora (UCAB Vice Chair)
3. Wendy Tam (Warren College Representative)
4. Clarissa Elbo (Sixth College Representative)
5. Pamela Fruge (Alumni Representative)
6. Sherry Yin (Marshall College Representative)
7. Amberine Kabir (Revelle College Representative)
8. William Ebro (Roosevelt College Representative)
9. Sharon Van Bruggen (Executive Director) – ad hoc, non-voting
10. Samir Nomani (Muir College Representative)
11. Kaitlyn Willoughby (AS Representative)
12. Raquel Lara (SAAC Chair Shadow)
13. Alicia Yancey (SAAC Chair/Representative)
14. Ian Daly (Budget Committee)
15. Casey Lee (Public)

### Public Input

- None.

### Approval of Minutes

- Motion to approve minutes from Week 7 of Spring Quarter as amended: Samir.
  - Seconded by: Will.

### Special Presentations

- Robert Clossin, Director of Campus Planning
  - Capital Improvement Plan- Status
    - Campus has had to evaluate its capital program.
    - Construction is considered an essential activity.
    - Timelines on deferred projects are still unknown; decisions are still evolving.
    - Regents is asking campuses to prepare a Financial “Stress” Test.
    - VC Areas, CFO, Budget Office and other entities have been engaged over the last several weeks in evaluating essential projects, those to defer, and those to continue in planning/design.
    - Seven major projects in construction

- Nuevo East Graduate Housing, North Torrey Pines Living and Learning Neighborhood, Franklin Antonio Hall, Ridge Walk and so forth.
- Projects Deferred
  - Triton Pavilion, Canyonview Rec Center renovation and expansion, Voigt Transit Operations Center and the Vision Institute.
- Major Projects in Planning/Design that are Proceeding
  - Pepper Canyon West Housing (delayed-Fall 2023 delivery)
    - Opens 1,300 beds.
  - Pepper Canyon Amphitheater and Public Realm Improvements
    - Connecting Light Rail to the campus.
  - Future College LLN
    - Will open approximately 2,000 new beds, 1,200 parking spaces.

Motion to Extend Special Presentation for Five Minutes: *Approved.*

- Discussion/Questions:
  - Joey: Can you explain the complexity of the parking facilities?
    - Robert: Parking does not receive state funds. Because of the pandemic, many people have requested refunds of their parking permits and are not utilizing the parking structures. These revenue sources pay for the support and maintenance of the structure.
  - Will: Can you re-explain the Revelle construction and situation?
    - Robert: There will be new classrooms and 1,200 new parking slots underneath Revelle. Also, there has been a movement called NIMBY (Not in my backyard). Neighbors are essentially protesting our construction of new school dormitories.
      - Joey: In essence, NIMBY is an anti-development sentiment from residents concerned about impacts to their communities, quality of life, and so forth.
      - Robert: Precisely. Residents are fearful of increased traffic and delays, despite our reassurances. They may file a lawsuit; it has happened in other campuses. Students could help by being more proactive in supporting the project.
      - Joey: What is the best method to contact you?
        - Robert: Email. UCAB could even draft a letter about why this construction is important to the students.
  - Joey: Why were the projects for Marshall College delayed while Revelle construction was continued?
    - Robert: Marshall was tied with the delay for Triton Pavilion. Marshall is a critical area to get approved as well. Housing and improvements could help decompress the number of triples in Revelle.
  - Samir: One deferred project listed is the Vision Institute. Could you go into more detail? Also, are there any other projects directly affecting Muir College?

- Robert: At the time, we received a donor that wanted to develop a research institute surrounding ophthalmology. No other projects will affect Muir after Ridge walk is completed.

### **Chair Report (Joey)**

- International Student Experience AHC- Meeting tomorrow.
- UCAB Selection Committee -Currently contains enough members.
- UCAB Directory- Reply to the email and send in your introduction to [ucabsecretary@ucsd.edu](mailto:ucabsecretary@ucsd.edu) by this Friday, May 20, 2020.

### **Vice Chair Report (Aditya)**

- Space allocation updates to be discussed in New Business.

### **Director Report (Sharon)**

- Continuing to work on ramp up process for operations. Nothing new so far.
- Still at minimal operations.
- Focusing on budget planning for next year.

### **New Business**

- University Centers 2020-2021 Annual Budget Process (Ian Daly)
  - Fee income is steady, student staff costs are quite constant.
  - COVID has impacted rent totals. There was a dramatic decrease from the original amount. Revenue has dropped as a good portion comes from outside organizations reserving spaces during the summer. We also witnessed a decreased usage of event spaces and tech services, which are a sizable portion of the revenue.
  - Costs have increased for general office supplies, like hand sanitizer, and paying extra overhead fees. Contracts have been decreased to supplement these costs.
  - Capital projects have been broken down and rated on a scale of 1-3. Items listed as one are the first to be cut, if situations worsen. Items listed as three are last to go because they are essential. Huge avoidance of cutting level three projects as they are necessary.
  - One million is the lowest acceptable amount for the reserve. Since we currently have 1.7 million, this is quite hopeful and promising.
    - Sharon: To add on, we generally keep our reserve at about two million. Getting through this tough situation with about 1.7 million is a good spot to be in. We will be performing a mid-term review in the fall to see if additional reductions are necessary.
  - Discussion/Questions:
    - Samir: The budget does a good job of planning for unfortunate circumstances.
    - Casey: What is "Return to Aid?"
      - Ian: Amount returned to financial aid to benefit the overall university.
    - Joey: For everyone's information, completed budgets are transparent and uploaded online.

Motion to Approve 2020-2021 Annual Budget: *Approved.*

Vote: *Passes*.

- UCAB Space Allocation Committee Proposal
  - Student Organizations are not required to move out Spring 2020.
  - All current space assignments will automatically be extended till the end of the upcoming 2020-21 school year.
  - New space allocations will be made to student organizations at the end of fall quarter 2020 on a first come basis, if availability permits.
  - Keys must be kept track of and passed down to future principal members if current keyholders are terming out.
  - Discussion/Questions:
    - Joey: We must protect our students and community. These new rules avoid people congregating to move out their storage unit and encourages social distancing. This is the safest method.

Motion to Approve Space Allocation Proposal: *Approved*.

Vote: *Passes*.

### Member Reports

- Clarissa: Feedback for the cultural identity fund. Some constituents found it to be a good idea, but they don't agree in having a subsidy, based on the current ideas and structure.

### Old Business

- UCAB Remote Banquet
  - Joey: Is Grubhub the easiest way to conduct the banquet?
    - Sharon: Yes, it's most easily accessible and common.
  - Discussion/Questions:
    - Samir: Could Postmates be considered?
      - Joey: Grubhub has been around a lot longer and likely has a wider selection of vendors. But Postmates is a good option as well.
      - Sharon: It would help to understand where people are to know if your area has this delivery service.

Motion to Allow University Discretion in Planning of the Remote Banquet: *Approved*.

- Joey: Any limitations on when we must have the banquet?
- Sharon: It should not be after finals. Best is before the last day of finals.
- Joey: What times work best for everyone?
  - Samir: End of next week?
  - Joey: May be too soon.
  - Sharon: It is possible, it's not too soon.
- Joey: A doodle will be sent once details have been figured out.

### Open Forum

- None.

## **Announcements**

- Joey: The UCAB Amendment is on the list of business items for A.S.'s meeting this week. I have not heard anything from G.S.A. Still waiting for an official response from Patty. Sorority and Fraternity Life are happy we have moved forward with this amendment process.
  - Kaitlyn: Yes, the amendment will be discussed and passed tomorrow. Secondly, A.S. elections are currently happening, so please vote.
- Samir: Pertaining to Kaitlyn's announcement, The Triton has released candidate endorsements yesterday concerning the CAPS Referendum. Please vote!
- Alicia: Please fill out the surveys surrounding your student experience and participate in the return to learn program as it goes towards helping the university in reopening.
- Sharon: New cooking series has begun, featuring UCEN student staff on Facebook! Go check it out!

## **Adjournment**

Meeting was adjourned at 3:30pm by Joey Mendoza. The next general meeting will be held at 2:00pm on May 26, 2020 on Zoom.