

**University Centers Advisory Board**  
Meeting Minutes – AMENDED  
Spring 2020, Week 9  
May 26, 2020

**Opening**

The regular meeting of the University Centers Advisory Board was called to order at 2:03pm on May 26, 2020 by Joey Mendoza on Zoom.

**Attendees**

1. Joey Mendoza (UCAB Chair)
2. Aditya Arora (UCAB Vice Chair)
3. Wendy Tam (Warren College Representative)
4. Clarissa Elbo (Sixth College Representative)
5. Sherry Yin (Marshall College Representative)
6. William Ebro (Roosevelt College Representative)
7. Sharon Van Bruggen (Executive Director) – ad hoc, non-voting
8. Kaitlyn Willoughby (AS Representative)
9. Emily Trask (Staff Association Representative)
10. Raquel Lara (SAAC Chair Shadow)
11. Alicia Yancey (SAAC Chair/Representative)
12. Casey Lee (Public)

**Public Input**

- None.

**Approval of Minutes**

- Motion to approve minutes from Week 8 of Spring Quarter as amended: Will.
  - Seconded by: Alicia.

**Special Presentations**

- None.

**Chair Report (Joey)**

- UACB Charter Amendment- Received approval from A.S. and AVC Patty Mahaffey. Still waiting for approval from G.S.A.
- Deadline for positions is this Friday, 5/29/2020. Please do not wait until the last minute to apply for a position. Current positions open: UCAB Chair, Vice-Chair, and At-Large Representative.
- Might need another member for the selection committee to choose the next UCAB leaders.

**Vice Chair Report (Aditya)**

- Will get space allocation email approved by necessary authorities and sent out by next week.

**Director Report (Sharon)**

- Seating has been significantly reduced in Price Center. Areas for seating will be staffed by attendants. Attendants would allow you to come into the seating area. This scenario is to prevent lines of people; however, it is not anticipated many people will utilize this area.
- Regarding the positions for Chair and Vice-Chair, we could do a social media push for the applications. From each representative, we could receive a quote and quick summary of why UCAB is important. This will encourage new applicants and increase awareness of the applications.
- Discussion/Questions:
  - Alicia: How will the reopening of Price Center impact other entities like A.S.?
    - Sharon: We primarily focused on the dining area because that is what the county has allowed to open. Each department has their own program to reopen. Right now, the campus has allowed for some research to return; about 25% of usual capacity. This will be a phased, slow ramp up. Many of our spaces are gathering spaces. And gatherings are in the third or last phase of this plan.
  - Clarissa: With this new set up, will there be time restrictions in using the space?
    - Sharon: Good point. Right now, it is undecided.
  - Casey: Will this space and seating increase during the Fall?
    - Sharon: All decisions around the ramp-up are aligned with the campus and the county. Everything depends on county health orders as these will influence our timeline. Dining areas and office spaces are first, because their capacity can be easily managed. The last level are common areas because they are harder to clean and manage.
  - Joey: Is it known how many students will be on campus during the hybrid Fall Quarter?
    - Sharon: It is still being decided which classes are online or in person.
    - Alicia: In person classes shouldn't have more than fifty students I believe.

### **New Business**

- None.

### **Member Reports**

- None.

### **Old Business**

- UCAB Remote Banquet Updates
  - Sharon: Settled on a \$35-dollar credit per person for Grubhub. Currently have not explored Postmates. Grubhub is great because it has the option to provide credit to others.
  - Joey: Then, we could move forward with Grubhub. The \$35 credit is quite reasonable as it includes your meal and delivery fee. Aditya will send out a doodle with potential dates and times for the banquet.

### **Open Forum**

- Joey: There are many conflicting sources of information. However, the threat of COVID-19 is very real. The procedures and precautions we are taking are very important. Please be careful.

## **Announcements**

- Joey: The deadline for UCAB Chair, Vice-Chair, and At-Large positions are this Friday. Also, send in your personal introduction and quotes to [ucabsecretary@ucsd.edu](mailto:ucabsecretary@ucsd.edu).
- Keep an eye out for emails.

## **Adjournment**

Meeting was adjourned at 2:40pm by Joey Mendoza. The next general meeting will be held at 2:00pm on June 2, 2020 on Zoom.