

**University Centers Advisory Board**  
Meeting Minutes – AMENDED  
Spring 2020, Week 1  
March 31, 2020

**Opening**

The regular meeting of the University Centers Advisory Board was called to order at 2:05pm on March 31, 2020 by Joey Mendoza on Zoom.

**Attendees**

1. Joey Mendoza (UCAB Chair)
2. Aditya Arora (UCAB Vice Chair)
3. Raquel Lara (SAAC Chair Shadow)
4. Casey Lee (Sixth College Representative)
5. Pamela Fruge (Alumni Representative)
6. Sherry Yin (Marshall College Representative)
7. Amberine Kabir (Revelle College Representative)
8. William Ebro (Roosevelt College Representative)
9. Sharon Van Bruggen (Executive Director) – ad hoc, non-voting
10. Samir Nomani (Muir College Representative)
11. Alicia Yancey (SAAC Chair/Representative)

**Public Input**

- None.

**Approval of Minutes**

- Motion to approve minutes from Week 9 of Winter Quarter as amended: Postponed until Week 2.

**Special Presentations**

- None.

**Chair Report (Joey)**

- Meeting ID will be posted online by next meeting 4/7/2020.
- Speaker's List: 'Raise Hand' until added.
- Positions are still open. Selection Committees now on Zoom.

**Vice Chair Report (Aditya)**

- None.

**Director Report (Sharon)**

- Price Center computer lab currently open for student use if necessary.
- All tables and common areas have been removed or closed.

- Restaurants allowed to be open for takeout only. However, foot traffic is being decreased in this area. Only minimal operations currently.
- Remote work plans have been developed, including the student teams.
- Currently looking into ways to create online services and content.
- Will begin to look at the financial impact of the lockdown.
- No events or activities for Spring Quarter.
- Triton Food Pantry and The Hub are still open with limited hours.
  - Aditya: How has this impacted the construction timelines for the space in Price Center and Dirty Birds?
    - Sharon: Construction is still considered an essential service, currently doing some detail work. Dirty Birds won't open in Spring Quarter. Regarding the replacement for Bombay Coast, the vendor is considering a new lease.
    - Aditya: Will Dirty Birds be ready to open in the fall?
    - Sharon: It is anticipated they will be ready to go by then.
  - Samir: What's the financial impact? Will this information be publicly available?
    - Sharon: We try to be as transparent as possible, and our budget is online.
  - Joey: Is there a cleared list of projects that are now non-essential? This way the board can bring this information to their constituents.
    - Sharon: We are working on this. The projects approved by UCAB are currently online, and we will come up with a list of projects that are essential, and some that were set aside. We have a reserve balance for emergency situations. This year should be enough, however next year will be more difficult.
  - Joey: Could you share the information about spring break?
    - Sharon: Since the facility remained open for several weeks during winter quarter while students and staff were sent home, custodial staff had to stay. The building closed for spring break to give the team a physical and mental break. These teams were allowed paid admin time, and we established a schedule, so everyone has a combination of on-site and paid admin leave.

### **New Business**

- None.

### **Member Reports**

- Samir: What are the other places that fall under UCAB's purview, and what are they doing to mitigate the number of people that gather?
  - Sharon: Same process and strategy being used. No computer labs open in the Student Center. We also oversee some outdoor spaces, but those spaces are not being used because there are no events. Less furniture is available outside. Everything for the Student Center is being done for Price Center.
- Will: Regarding PC, only a handful of food services are open. Could we persuade them to use Grubhub to eliminate lines? Furthermore, I would like to proceed with a newsletter for ERC constituents.
  - Sharon: We have been doing our best to get all vendors onto Grubhub. However, there is no line issue since there aren't many people in the building right now.

- Joey: Newsletter is a good idea, if the information is from you as a representative. I can get graphics if needed. What else can we do to help information sharing?
  - Will: The newsletter would contain updates on Dirty Birds situation, and information about the old Student Center. Having graphics for the open positions would be great as well.
  - Joey: University Centers has limitations on emails sent to students. Sharing on behalf of UCAB, is acceptable, if we share accurate information.

## Old Business

Motion to Open UCAB Representatives: *Approved.*

- UCAB Representatives Amendment
  - Adding Greek Life and Sustainability Representative
  - Casey: Could we have an international representative for UCAB?
    - Joey: Do you have more details?
  - Casey: We have different colleges for representation, but international students are their own community. This way, international students have a voice and a say.
    - Samir: I agree, it would be useful to have an international representative to represent the international community. It would provide a new perspective and help University Centers appeal to international students, since they make up a significant portion of our campus.
    - Will: I also agree, this would be a really great thing. It seems better to than a Greek Life representative. But how would we find someone?
  - Joey: Makes sense, however, I approached these specific two representatives because they can appoint or elect someone. It is unknown if there's an international student organization that can appoint a representative. Reaching international students has been a challenge for University Centers.
    - Sharon: The board is composed of representatives that have constituents. All positions have had large scale reach, except the At-Large positions.
  - Joey: Would this person be from an appointed entity or more of an at-large position?
    - Casey: Would this be another Student-At-Large position?
      - Joey: You can be an international student for a Student-At-Large position. And you can advocate for international student concerns for this position. Having an appointing body allows a fair vetting process that each person here went through to represent their constituency on this board. There's also a layer of accountability.
  - Sharon: There are other ways you can reach out to different groups of students, such as surveys. It does not necessarily have to be through a new position. You could potentially hold a virtual townhall or webinar.
    - Joey: And, we can start ad-hoc committees that can go toward any initiative or concern you may have. A digital townhall is a good idea. If you have interest in this kind of ad-hoc committee, email me separately.

Motion to Table Discussion Until Next Week: *Approved.*

### **Open Forum**

- Joey: Isolation is a difficult time for many different people with mental health issues. CAPS still provide services available for students. Campus leadership are taking this very seriously. We are trying to figure out a response and different resources to fix this, to prevent losing school pride and connectivity.

### **Announcements**

- None.

### **Adjournment**

Meeting was adjourned at 3:19pm by Joey Mendoza. The next general meeting will be held at 2:00pm on April 7, 2020 on Zoom.