

**University Centers Advisory Board**  
Meeting Minutes – AMENDED  
Winter 2020, Week 7  
February 18, 2020

**Opening**

The regular meeting of the University Centers Advisory Board was called to order at 2:03pm on February 18, 2020 by Joey Mendoza in Warren College Room.

**Attendees**

1. Joey Mendoza (UCAB Chair)
2. Aditya Arora (UCAB Vice Chair)
3. Lani Botros (Warren College Proxy Representative)
4. Casey Lee (Sixth College Representative)
5. Pamela Fruge (Alumni Representative)
6. Sherry Yin (Marshall College Representative)
7. Amberine Kabir (Revelle College Representative)
8. William Ebro (Roosevelt College Representative)
9. Sharon Van Bruggen (Executive Director) – ad hoc, non-voting
10. Samir Nomani (Muir College Representative)
11. Shubham Kulkarni (AS Representative)

**Public Input**

- None.

**Approval of Minutes**

- Motion to approve minutes from Week 6 of Winter Quarter as amended: Lani.
  - Seconded by: Samir.

**Special Presentations**

- None.

**Chair Report (Joey)**

- UCAB Retreat: Will be proceeding with a meeting by meeting update. Also looking into the budget for the retreat food to get polo shirts for everyone.
- Still waiting on G.S.A. to approve the amendment for the charter.
- Plug-In @PC All Nite Studyfest is shortened and will run from Sunday to Wednesday of finals week.
  - William: Why was it shortened?
  - Joey: Staffing issues. Do not have the people to work those days.

**Vice Chair Report (Aditya)**

- Will start sending out information regarding our space waitlist this week.

## Director Report (Sharon)

- Health Promotions Stall Journal: They would like to promote different social norming campaigns and health awareness behind bathroom stalls by installing clear plastic containers. However, bathroom stalls are not a posting space. Monitoring this new advertising space could be a new issue. We could do a pilot program in a couple restrooms to test it out.

Motion to Move to New Business: *Approved.*

- Condom Distribution: Health promotions is interested in restocking different condom distribution machines throughout University Centers.

Motion to Move to New Business: *Approved.*

- Still have space for the Black History Month brunch. Will have great food, music, and networking opportunities.
  - Anyone interested please email Sophia Vokos.

## New Business

### Tech Fee Subsidy

- Fusion Hip Hop Dance Events Association
  - Official Criteria Count:
    1. Educational? – No.
    2. Gathering for more than 3 hours? – No.
    3. During off hours – Yes.
    4. At original student center? – No.
    5. Alumni involved? – Yes.
    6. Open to the public? – Yes.
    7. Open to all UCSD students? - Yes.
    8. Sought funding from other sources- Yes.
    9. Is it a fundraiser? – No.
    10. Is it free? – Yes.
  - Motion to approve: *Approved.*
  - Amount Approved: \$500.

### Stall Journal

- Health promotions wants to create a promotional piece to put on the back side of a bathroom stall for their monthly campaigns.
- Samir: Great idea; this is already occurring in Muir. Custodial can remove other flyers except this one.
- Lani: Custodial staff should not be responsible for maintaining these postings. A pilot program is best to get feedback to see if people like it.
- Sherry: It is a good idea, but the poster size and font are on the small end. It might be hard for students to read.

- Shubham: Not sure if we need to make this posting exclusive or not, or if it will even be read since it is the bathroom.
- Joey: Only concern is that if we allow health services to advertise on bathroom stalls, everyone may do so as well. It may not even be the best way for health services to reach students in the first place. Also, does the restroom have to be another place of advertisement? We are advertised frequently enough already.
- Shubham: Can we put them next to the handwashing area instead?
- Joey: It seems more appropriate. Yet, if these were printed for all the stalls in PC, it would not be very sustainable.
- William: This could be beneficial, but advertising could get out of hand. Promotional reminders could be helpful, so long as it is not promoting events and promoting just for student health. Does PC have to pay for any of the installations?
  - Sharon: Yes, our staff would install them.
- Joey: Another concern is having to deal with the added maintenance cost in the event they are broken or misused. There are better ways to advertise.

Motion to Table Until Next Week: *Approved.*

#### Condom Distribution in University Centers

- These machines were installed by University Centers and stocked by A.S. Over time, it no longer became an important service for A.S. to provide.
  - Shubham: This is unknown in A.S. since it was not part of the budget. People forgot or don't know that this is A.S.'s responsibility. More updates to come next week.
    - Sharon: Health services is interested in partnering with A.S. as well.
  - William: Was it being utilized before?
    - Sharon: Yes, however it was hard to keep them stocked.
  - William: Giving lube with condoms would also be a useful addition.
  - Joey: One concern is that students will come in and take everything since it is free. We could utilize a system where you could receive a certain number of free items a day after showing your ID. This could solve the availability issue and avoid students from taking everything at once.
  - Lani: The partnership is a good idea, but not sure if it is necessary. Perhaps A.S. could pursue different larger projects instead of going back to an old program. We should follow up with health services about their long-term plan to keep these programs continuous.
  - Sharon: They can also come in and give a presentation, so we get more information.

Motion to Table Discussion Until Next Week: *Approved.*

#### Member Reports

- None.

#### Old Business

- Transfer Center Discussion: Voted to approve them for use of the office table and turning the study rooms behind this table into offices. Decided against making half the commuter lounge

into a programmable space. Instead, restrictions for programming will be lifted, but whether there will be a cap on reservations is still up for discussion.

- Joey: We can put a cap limit on the number of events per quarter. Perhaps just restricting the study and meeting spaces, because they probably will not need the ballrooms. Any suggestions for a cap?
  - Samir: Three events per week seems excessive. Two per week sounds better. So, per quarter they could have a cap of twenty. It seems more reasonable.
- Sharon: Would this cap be just for event spaces or meeting spaces? We could look at a cap for different space types.
- Lani: Twenty still sounds excessive. Can we cut them off at twenty events?
  - Joey: We can reduce the number.
- Pamela: Limiting the resource center does not sound like a good idea, because we do not know what their needs are. If a cap is necessary, we should first give more leeway, then pull it back over time. In the past, these new units were given freedom and space to grow.
- Shubham: Most meeting spaces are already booked out for the next couple weeks as well. It seems better to give them more space than they need, just in case.
- Aditya: However, this takes space from other student organizations, especially since students have a stricter cap of four reservations at a time.
- Lani: We could give them twenty, but then request numbers and data and go from there. Rooms are booked weeks in advance, and it is hard to get space already. Giving them a larger cap could allow them the chance to block out the entire quarter if planned correctly. They should not take space away from other organizations if they have low attendance.
- Aditya: Having low attendance could also be because of many different factors like poor marketing. Having a cap then checking it later sounds best so far.
- Samir: We can drop them to a lower cap as well, especially once their new center is open in 2022.
- William: Since they are not a student organization, they should have more room to work with. They probably won't need much space since they still have room in the Biomedical Library.
- Sharon: A stipulation on the time period is needed. Student organizations get priority in this building, especially since this is a student paid building.
- Joey: How does fifteen sound? Fifteen reservations at any time, for meeting spaces only, not including event spaces. What event space limit should be implemented?
  - Samir: Do other resource centers need large event spaces?
  - Sharon: Yes.
  - Shubham: We can do fifteen for both event and meeting spaces and let them decide how to allocate these resources.
- Aditya: Not sure if they need exceptions to the event spaces since they are high in demand and they probably do not have high enough attendance to require the space.

Motion to Table Until Next Week: *Approved.*

- Samir: Are there any updates on the governance committee?
  - Joey: Not yet.
- Lani: The university is not really a space for corporates to advertise. If they do advertise, we should charge a high amount so that this money goes back to the students.
  - Joey: Yes, it could be in a fund or scholarship to the students.
- Sharon: This is important because students can set up rules and regulations for how the corporates can advertise on campus and how the money comes back to the students. We can reach out with requests on what specifically we want to do or get funded.
- Pamela: Guidelines would be best. Limiting their advertising in this space is better and we can look for other areas on campus where they can advertise. If they do advertise, it should have a positive impact on the students.

Motion to Table Discussion Until Next Week: *Approved.*

### **Open Forum**

- Sharon: Encourage everyone to look at the Tech Fee Subsidy timelines, and to approve them in time to make sure student organizations are supported.
- Joey: Will be sending out a list of items that we requested updates on, for our budget, and what to do with the space above Taco Villa.

### **Announcements**

- None.

### **Adjournment**

Meeting was adjourned at 3:29pm by Joey Mendoza. The next general meeting will be held at 2:00pm on February 25, 2020 in the Warren College Room.