University Centers Advisory Board  
Meeting Minutes  
Fall 2018, Week #8  
November 20, 2018

Opening

The regular meeting of the University Centers Advisory Board was called to order at 2 pm on November 20, 2018 by Alex Morrow in the Warren College Room.

Attendees

1. Alex Morrow (UCAB Chair)  
2. Joey Medoza (UCAB Vice Chair)  
3. Harrison Oliphant (Marshall Representative)  
4. Daniel Howanec (Student Member at Large)  
5. Ethan Dang (Sixth Representative)  
6. Gianna Pedro (UCAB Secretary)  
7. Emily Trask (Staff Association)  
8. Sharon Van Bruggen (Director) – ad hoc

Approval of Minutes

- Indicate that public input should be reordered  
- Motion to approve minutes as ammended: Joey  
- Second: Daniel

Public Input

Iranian Student Association at UCSD (ISTA) for Tech fee subsidy

- Combination of undergraduate and graduate Iranian student organizations  
- Aims to solidify the Iranian/Iranian-American community at UCSD  
- Have several annual events such as talks from scientists, seminars, Persian Poetry and Music Nights (traditional), Iranian Music Forum, outdoor gatherings, new student orientations, quarterly general body meetings, workshops, Nowruz Celebration, Yalda Celebration
• Tech Fee Subsidy is for the Yalda Celebration. This celebration takes place in the longest night between fall and winter. ISTA will be celebrating Yalda on December 1, 7pm to 12 midnight
• There will be Iranian music, dance performance, dinner, and an after party
• Expected number of guests is 250, 50% being students and 50% from community.
• Students should not pay much. Their fee is currently at $12. For the community, there fee is $35. The priority is UCSD students, as they should have been able to enter for free.
• Questions from the board:
  o Joey: We met digitally. Did you put the UCEN logo in your marketing materials?
    ▪ ISTA Representative: We will do so. The designer is working on that.
  o Daniel: Have you sought funding else where?
    ▪ ISTA Representative: They have several sponsors. From university, we got from funding from EDI.
  o Sharon: Did you bring the copy of the tech fee subsidy copy?
    ▪ ISTA Representative: Will send email it to you.

The Triton
• Assistant News Editor of the Triton, Ethan Coston, has been sitting in the UCAB meetings just to see what UCAB is up to

Special Presentation
• None

Chair Report
• Talked to Sharon about the Game Room and possible repairs that can be made.
• Will talk about the Price Center Patio next week, after the break when there are more people present.
• Shogun will come by next week or next, next week for their presentation. Please get feedback from your constituents.

Vice Chair Report
• Please see the email regarding space E219.
• Consolidating organizations to get off the wait list for space allocation. There are currently 17 of them. We are reaching out to organizations that have been underusing
their space and to organizations who have not claimed space, whose space will be forfeited.

- Currently establishing the Space Allocation Committee. Research is being done by Gianna.

**Director Report**

- Has an update regarding the edible gardens at Student Center. They can be found near the Thich Nhat Hanh Room and near the coffee cart. [Images of the edible gardens are being presented via Powerpoint]. There is an entrance to gardens and a wire trellis. The trellis will be filled with passion fruit vines. There are 4 planter boxes which contain various vegetables. There are also two pots on either side of the bench. The gardens are coming together and is being planted. All the food is meant to support Triton Food Pantry. Additionally, harvest dates are posted.

  - Question from Alex: Is there a sign that says, “do not take fruit” or “for Triton Food Pantry”?
    - Sharon: We are working on it. Although, even if someone takes food from the garden, the gardens are still serving its purpose. Hopefully, all produce that is harvested goes to the food pantry.

  - Question from Daniel: Will there be rules such as no one can steal or no one else can plant there?
    - Sharon: It is being handled by a third party who specializes in edible gardens. They come in and check on garden. The plan in the long term is to set up a student volunteer team to take care of the gardens.

  - Question from Alex: Do the volunteers from the other gardens know about this so they can help?
    - Sharon: No. I have not reached out to anyone else with this regard.

- Suggestion from Joey: There is an organization, called Grow, that is in charge of all gardens. There are a lot of people passionate about gardens. They can be involved with this garden and with the food pantry as well.

  - Sharon: University Centers has a student sustainability coordinator and connections with Sustainability Resource Center. I will chat to her about this.

- The construction of Soda and Swine is in good progress. They submitted a plan for the patio. It slows the process a bit. It is in the works. There is a slight design change to the patio. The also asked to include matcha on their menu since there is not matcha in that area.
There will be a redesign for Ridgewalk, including new seating. In the last update, it was mentioned that the bike path was coming into the Student Center and around The Hump. We were concerned about the bikes passing that way because it is a heavily congested area. The path will stay on the opposite side of The Hump near the gym. It does not go to east side. It stays in west side.

Question from Joey: What is the status of the Blue Pepper Lounge renovation?
   o Sharon: A new furniture order has been approved. It is in progress.

New Business

ISTA Tech Fee Subsidy
   o For Yalda Night, on Saturday December 1, 7-12 pm. It has an expected attendance of 250 people. It will be held in the East ballroom.
   o Meets 7 criteria. They requested $825 but we can only allot $500. They are allotted $1.50 dollar per student. In total, they are allotted $375.
   o Motion to approve tech fee subsidy of $375 for ISTA: Daniel
   o Second: Ethan

Motion to reorder to public input: Daniel
Motion seconded

Public Input

Daughters of Triton
   o Daughters of Triton is an acapella group. They have a holiday show on December 4th and are hoping to get funding. The event will be held in PC West Theater from 8-10 pm.
   o Questions from the board
      o Joey: Have you submitted the paperwork: flyer, budget, proposal?
         ▪ Daughters of Triton Rep.: They are not yet finished.
         ▪ Joey: Please send preview.
      o Sharon: How much is the quote? How much are you requesting?
         ▪ Daughters of Triton Rep.: The quote is $487.50 and we are requesting that much
      o Ethan: What kind of event is this?
         ▪ Daughters of Triton Rep.: It is a holiday show. It will include guest groups.
      o Ethan: How much is the fee?
         ▪ Daughters of Triton Rep.: The event is free.
      o Sharon: Is this a fundraiser?
- Daughters of Triton Rep.: No
  - Daniel: What communities is this event for?
    - Daughters of Triton Rep.: It is for the acapella community and the general student body
  - Joey: Have you sought other student funding?
    - Daughters of Triton Rep.: We tried to get funding AS and Triton Community but we passed the deadline.
  - Ethan: What is the estimated number of attendees?
    - Daughters of Triton Rep.: 75
  - Joey: Have you done alumni outreach?
    - Daughters of Triton Rep.: We have not done alumni outreach aside from advertising on social media.

Motion to reorder back to new business: Daniel
Second: Joey

New Business
Daughters of Triton Holiday Show
- Discussion
  - Joey: There is not enough information from Daughters of Triton to vote on it today. No event budget and no sample marketing materials.
  - Emily: We should vote on it because timeline is coming quickly.
  - Alex: We should vote on criteria they do meet. And then make a motion to approve
- Tech fee subsidy
  - Meets 4 crieteria. They are alloted $1 per student. There is an expected attendance of 75 people. In total, they will be allocated $75.
  - Motion to approve tech fee subsidy of $75 for Daughters of Triton, pending that they send Joey the information by Wednesday [11/21] at 5 pm: Joey
    - Second: Ethan

Old Business
- None
Member Reports

- Emily: I am going on maternity leave and there would be an interim in my place. Her name is Liora Kian Gutierrez and she will come to the next meeting.
- Email address of Liora Kian Gutierrez: lgutierrez@ucsd.edu

Open Forum

- Daniel: Shoutout to the Stuff the Bus campaign with AS, college councils and Triton Food Pantry. They organized shuttle busses outside of Ralph’s to buy non-persiable items. This will be split between the Triton Food Pantry and the San Diego Food Bank.
- Sharon: Next week, Shogun will be coming in. Last meeting, Alex said to talk to your constituents and ask for questions and feedback. They want to learn this since their lease ends in 1.5 years. They want to stay longer but that is not what UCAB intended. They are interested in staying. When they present, ask the questions you want.
  - Alex: Please also report any information.
- Alex: Regarding the Mystery Shopper Card, people sign up for list. As long as people return their card, they can be added back on the list
  - Daniel: Some students never got a follow up, only an application confirmation.
  - Alex: Once we are ready to do Mystery Shopper, they will be informed of that.
- Sharon: We have to rename certain lounges and patios. I was thinking of the areas with the restaurants such as Tap Ex patio and the Blue Pepper Lounge. These names make it sound like they are part of that restuarant. Naming is challenging. Don’t put a person’s name. Please think about it.
- Harrison: I talked to constituents about Shogun and I did not get feedback. Not a lot of people went or liked Shogun. They prefer other restaurants. I asked them to check it out and see if there is anything worth mentioning. They would want to see presentation first.
  - Joey: What other places do they prefer? Did they give reasons?
  - Harrison: They mentioned Panda Express and Tap Ex. They preferred the food there.
  - Alex: Find out the reasons why they don’t go to Shogun and why they would choose another restaurant: location, convinience, etc.
- Joey: When asking feedback from your constituents, don’t be afraid to ask questions. If students have negative feedback, then dig further. That negative feedback helps us craft questions. If there is no feedback from constituents, ask them why they don’t think of Shogun. Once you start asking those questions, you realize that all feedback is good feedback.
Announcements
  • None

Adjournment
Meeting was adjourned at 2:49 pm by Alex Morrow. The next general meeting will be at 2 pm on November 27, 2018 in the Warren College Room.