University Centers Advisory Board
Meeting Minutes
Fall 2018, Week #4
October 23, 2018

Opening

University Centers Advisory Board attended a special presentation at the Y Mas Space at 2 pm. Afterwards, the regular meeting was called to order at 2:20 on October 23, 2018 by Alex Morrow.

Attendees

1. Sharon Van Bruggen (Director) - ad hoc
2. Jessica Tseng (sitting in for Tanmay Shetye, Warren Rep)
3. Alex Morrow (UCAB Chair)
4. Reilly Cannon (Revelle Rep)
5. Pamela Fruge (Alumni Rep)
6. Muhammad Tauha (ERC Rep)
7. Jesus Fernandez (Student at Large)
8. Ethan Dang (Sixth Representative)
9. Emily Trask (Staff Association)
10. Daniel Howanec (Student at Large)
11. Patty Mahaffey (Guest - AVC Student Life)
12. Gianna Pedro (Secretary)

Special Presentation: Presentation at Y Más

- There was a presentation at Y Más regarding the Blackbird Cold Bar, a self-automated coffee machine for students, faculty, etc.
- Presented how the machine operate, the drinks that are offered and other services (e.g. Blackbird being served at student organization events)

Approval of Minutes

- Amendments were made by Sharon
- Motion approve minutes with amendments: Daniel
- Second: Jesus

Public Input

- Fred Villa from Kaibigang Pilipino@ (KP) talks about the Magakasama event. KP needs funding for this event. The event focuses around art and also reaches out to the greater San Diego community including other Filipino student organizations from SDSU and Miramar College.
Questions from the board:

- Muhammad: Is it open to all UCSD students?
  - Fred: Yes
- Jesus: Did you ask AS for funding?
  - Fred: We did ask for funding but it was denied.
- Pamela: Are alumni invited?
  - Fred: Yes
- Jessica: What are the details of this event?
  - Fred: It is from 6-11 pm on Nov. 11
- Emily: Will the event be submitted to Student Events Insider?
  - Fred: We will look into it but it does sound like a great idea.
- Muhammed: Is it a fundraiser?
  - Fred: It is free admission. There will be fundraising to cover the cost
- Sharon: How much are you requesting for tech fee subsidy?
  - Fred: Requesting $500 max
- Emily: How much is the quote?
  - Fred: $1021
- Pamela: How many people are expected?
  - Fred: 250-300 people but a larger audience is expected

Representative from the Japanese Student Association talks about the space allocation violation. They no longer have space allocation due to a major offense: gas canisters found in the boxes. They were aware of the gas canisters but they were trying to safely dispose it. After this incident, they have learned from their mistakes. They also mentioned that they always had gas canisters for their events.

Question from the board:

- Jessica: What is the context for gas canisters? Is this related before the school banned burners?
  - JSA Representative: They used to sell takoyaki during annual market and night market. At the present, they do not have any events that need gas canisters. They are now trying to safely dispose it.
- Sharon: What has your group talked about this to make sure the violation doesn’t happen again?
  - JSA Representative: The board was notified. They moved out of the space. They went over space allocation rules.
- Alex: Were the gas canisters full when they were found?
  - JSA Representative: Yes. There were 4 canisters and wrapped in plastic. Hence, they need to find a safe way to dispose the cannisters.

Chair Report
- Recap of retreat. There was a small turnout.
During the retreat, the discussed the TapEx patio. They wanted to improve the look and experience.

Vice Chair Report
- None - Joey is out sick

Director Report
- Regarding TapEx Patio: They will have a markup for the patio and will discuss a name for it. It is not part of TapEx. We must think of a name and encourage the board to do so.
- There are 3 chairs at the back of the room, which are possible meeting chairs as the chairs will be updated. Test them out for comfort and look.
- We have a signed lease for a pizza burger space.
- Yield to Alex: There is a pizza vendor is called Dirty Birds. They have pizza, burgers, chicken wings, craft beer, etc. They have a sport bar feel. They have all you eat wings on Mondays for 16 dollars
- Sharon: They have the best wings as voted in San Diego. It is a very popular store. They are excited to come here. The students talked about having specials and special deal days. They have lots of TVs and sports, what people wanted in the space. Since the restaurant is sports themed, they want sports memorabilia to be focused on the Tritons. There will be lots of Triton spirit in the space.
- Please check on chairs again.

New Business
- 3 tech fee subsidies
- First tech fee request: Kaibigang Pilipin@ Magkasama event
  - Purpose: bring together the Pilipin@ community and focus on art. It aims to showcase talent of the students. There will be food and a special performer.
  - Request $500
  - Tech fee estimate: $1121.87
  - The event meets 8 criteria
  - Motion to approve $500: Jesus
  - Second: Muhammed
- Second tech fee request: Iranian Cultural Celebration
  - Purpose: Cultural night in collaboration with the Arabian student Association, to celebrate Yalda. It aims to promote Iranian culture to UCSD. This is an ancient festival and is celebrated by Iranians all over the world. There will be artists performing and there will be Iranian dance groups. They will also have a DJ.
  - Expected attendance: 250
  - Request $825
  - Tech fee estimate: $825
  - Daniel: When does it take place?
- Alex: The event is on Dec 1 from 7-11 pm. It takes place in the East Ballroom.
  - Motion to table tech fee subsidy to next week: Muhammed
  - Second: Reilly
- Third tech fee request: Cambodian Student Association
  - Students come together to learn about Cambodian culture and relevant issues regarding Cambodian history
  - It takes place on Nov. 3, from 8am -10pm
  - Attendance: 300
  - Request for $518
  - Jessica: Can we be confident that all 300 will be at the event?
    - Sharon: I suggest that the board make a definitive and consistent decision whether or not you will accept their attendee estimate.
    - Emily: You must be consistent and use their attendance estimate provided. How could you get proof?
    - Alex: If you ask one organization for proof of estimate attendees, you have to ask all.
  - Jessica: How will they market?
    - Alex: Not sure. They did not get to meet with Joey and the event is coming quickly. Community members and students are invited.
  - The event meets 7 criteria
  - Sharon: My best recommendation is to use the best information they had. Make a decision given the circumstances. You could fund them based on information given or fund next week.
  - Alex: We can not wait until next week, because the event is November 3rd.
  - Emily: Alternatively, you can check in with the organization first.
  - Alex: We are unsure if they sought funding from other sources. If they did, they will be funded $500. If not, it would be $450
  - Motion to fund $450: Jesus
  - Second: Reilly
- Space Allocation Violation
  - Jessica: Will the organization be given the same space back if we accept the appeal?
  - Emily: When can they apply for the space?
    - Sharon: They will be eligible to apply for the following Spring (not the upcoming one but the Spring quarter of the next year) if the appeal is not approved.
  - Pamela: How did we not catch this before?
    - Alex: Gas canisters were found during routine cleaning, not during announced checks.
  - Pamela: During unannounced visits, people can remove their equipment and replace it afterwards.
Emily: The concern is about the health and safety regarding the issue. The reason this is listed as a major violation is because they [the canisters] are flammable. I am also concerned it would happen again.

Reilly: They were aware that it was a major violation but they kept it. They can't say it just was a mistake. It is a serious offense.

Daniel: How long was this policy been in place?
  ■ Sharon: Close to 5 years ago

Jessica: Can they continue using these gas canisters for the takiyaki but store it in another space such as someone’s dorm?
  ■ Yield to Emily: Gas cans are now banned and students can’t bring their own and place them in observable spaces.
  ■ Jesus: They are not allowed in campus housing. They should not be on campus.

Muhammed: The canisters were kept for a long time. This shows that it was intentional. They knew it was hazardous.

Daniel: To add, this was occurring in the past. They were not caught until now. So they have removed and replaced of the cannisters.

Muhammed: This happened week 0, so how much is the penalty? What is the procedure if this happens again? Would there be a ban?

Motion to table the appeal to next week (to think about how long to ban, and whether or not this was a genuine mistake): Muhammed

Ethan: can we lessen the ban?
  ■ Alex: This is a set policy. If we lessen it this time, we would have to amend the entire space allocation violation policy.

Second to table: Ethan

The appeal has been tabled to next week

Old Business
  ● Game Room discussion
    o Alex yields to Sharon: Asking team for data. Will bring it in next week.
  ● Motion to table: Daniel
  ● Second: Reilly

Member Reports
  ● None

Open Forum
  ● Muhammad: Regarding the Mystery Shopper, can I get a sign up link to give to my consults?
    o Alex: Sophia will send it out
  ● Daniel: Question to Sharon, request to remove signage from Gameroom.
    o Sharon: Yes, but will ask team to expedite the process.
- Jesus: Good retreat. Very informative. Not all colleges have representatives and will soon switch. Will there be a second retreat? How will information be dispersed to new members?
- Daniel: Mystery Shopper to increase price on Triton Cash card. This will be added to new business.

Announcements
- None

Adjournment
Meeting was adjourned at 3:19 pm by Alex Morrow. The next general meeting will be at 2 pm on October 30, in the Warren College Room.