**University Centers Advisory Board**

**Meeting Minutes**

**Fall 2018, Week #7**

**November 13, 2018**

**Opening**

The regular meeting of the University Centers Advisory Board was called to order at 2:03 pm on November 13, 2018 by Alex Morrow in the Warren College Room.

**Attendees**

1. Harrison Oliphant (Marshall Representative)
2. Reilly Cannon (Revelle Representative)
3. Pamela Frugé (Alumni Representative)
4. Joey Mendoza (Vice Chair)
5. Anna Bucknum (SCERC Representative)
6. Ethan Dang (Sixth Representative)
7. Daniel Howanec (Student at Large)
8. Jesús Fernández (Student at Large)
9. Emilly Trask (Staff Association)
10. Nikhil Pothuru (AS Warren Senator)
11. Gianna Pedro (Secretary)
12. Sharon Van Bruggen (Director) – ad hoc

**Approval of Minutes**

- Motion to approve the minutes from Week 6: Daniel
- Second: Nikhil

**Public Input**

- none

**Special Presentation**

- None
Chair Report

- Received an email from Shogun stating that they want to do a presentation in the next week and get feedback from the board. Additionally, new vendors are coming.
- Get feedback from councils on how Shogun can improve their quality of service.
- Was not able to meet with Sharon, so was not able to talk about the Game Room.
- Looking at the When2Meet, most of the board are available on a Thursday for a spaces retreat. While planning, keep Thursdays open at 2 pm. Retreat will take 1-2 hours.

Vice Chair Report

- Nothing upcoming with tech fee subsides for the end of November to mid-December.
- Having meetings today.
- After Thanksgiving break (on the meeting on the 27th), Joey will make the announcement that the Space Allocation Committee will be established in Winter Quarter. The Committee will meet 1-2 times per month. Reach out by email if you are interested. The Committee is in charge of students organizations that apply for space or have space. Full details on will be given on the 27th.

Motion to approve to reorder to public input.
Motion seconded.

Public Input

- Books for Prisoners asked for reconsideration of space reallocation.
- They have been reallocated for an attempted arson last year and were not able to apply in time for a new space.
- Here to ask to reconsider because:
  - They were told to evacuate the space by Friday, which is not enough time to relocate the books, book cases, and other materials that they have.
  - They have been around as an organization for decades and have been using that space for a while.
- Question from Joey: Where is Tiffany Phan, the one I have been corresponding with?
  - Books for Prisoners: They have been talking to her about this.
• Question from Joey: What is the official status of your organization?
  o They have a lot of students interested in the organization
  o They are currently not a registered organization.

Motion to continue to Director Report.
Motion seconded.

**Director Report**

• Had a meeting with student co-ops: Groundwork Books, General Store Co-op, Che Café Collective, Food Co-op. This is an annual meeting wherein Sharon, the student co-ops and student organizations get to know each other, and review lease agreement. They reviewed key parts of the MSA (Master Space Agreement).

• Regarding the footwashing stations, there is construction on the Level 3 bathrooms and titles for wall are in order. Footwashing sinks will be installed after the tiles come in.

• The hours for Price Center during Thanksgiving have been announced.

**New Business**

• No tech fee subsidies.

**Old Business**

Game room discussion

• Motion to table to next week: Ethan
• Second: Jesús

**Member Reports**

• None

**Open Forum**

• Question from Jesús: When will we discuss the group that just came in [Books for Prisoners]?
  o Alex: Will be in contact with them and bring in to discussion next week.

• Question from Ethan: Someone from Sixth council asked how often can we use the guide? Some said once a quarter.
Yield to Sharon: Depends on the year. Guide has been once a quarter. Will get back to you.

Joey responds to Jesús’ question: To be part of the agenda, they have to be in special presentation. They cannot file for appeal because they are not an organization. The temporary solution is for those who are properly allocated the space.

Question from Alex: Please clarify what is meant by they are not an organization.
  o Yield to Joey: CSI has a list of current organizations. There is no organization for Books for Prisoners. There is no contact for this year. Nothing listed under them. People listed before are no longer around. Joey was able to find one person, which is Tiffany Phan. This process is moving forward because the other organization that has been given their space has been waiting for 5 weeks.

Clarification from Emily: Every student organization has a grace period of 5 weeks in the beginning of Fall Quarter to still recruit new members and to complete new requirements. During which, they would be on the database. Were they [Books for Prisoners] on there?
  o Joey: They had nothing. As of week 6 on Wednesday, there was nothing. No applications at all. Nothing past 2017-2018 to see.

Alex: Can continue this conversation next week.

Announcements
  • None.

Adjournment
Meeting was adjourned at 2:25 pm by Alex Morrow. The next general meeting will be at 2 pm on November 20, 2018 in the Warren College Room.