

## **University Centers Advisory Board**

Meeting Minutes

Winter 2019, Week #2

January 15, 2019

### **Opening**

The regular meeting of the University Centers Advisory Board was called to order at 2:01 pm on January 15, 2019 by Alex Morrow in the Warren College Room.

### **Attendees**

1. Alex Morrow (UCAB Chair)
2. Joey Mendoza (UCAB Vice Chair)
3. Jesús Fernández (Student at Large Representative)
4. Daniel Howanec (Student at Large Representative)
5. Liora Kian Gutierrez (Interim Staff Association Representative)
6. Reilly Cannon (Revelle Representative)
7. Harrison Oliphant (Marshall Representative)
8. Ethan Dang (Sixth Representative)
9. Annamarie Bucknum (SCERC Representative)
10. Sharon Van Bruggen (Director) – ad hoc, non-voting
11. Gianna Pedro (UCAB Secretary) – non-voting

### **Public Input**

- None.

### **Approval of Minutes**

- Motion to approve meeting minutes from Week 1, Winter 2019 as ammended: Jesús.
- Second: Harrison.

### **Special Presentation**

Types of Space Orientation

- General information about the space was given by Sharon, in preparation for the Spaces Needs Retreat.
- Space Types and Zones
  - Reservable meeting/event spaces.

- Student Organization offices and storage spaces.
- Student Amenities/Services such as computer labs, student rooms, poster room, and student org mail boxes.
- Recreational/Entertainment space such as the Gameroom and the Loft.
- Retail Services such as restaurants, non-food retail services, Student Co-ops, and the bookstore.
- Common areas/transitional spaces such as dining areas, plazas, courtyards, and hallways.
- Student Life Programs such as AS/SPACES, CSI, GSA.
- Community Builders such as the Community Resource Centers, Alumni Affairs, and The Zone.
- Operations such as storage, mechanical, and loading dock.
- UCAB Role and Responsibilities
  - Policy on Student Fees – fees are approved by the students
  - Referenda – vote of the students on the fee
  - Building Advisory Committee (BAC) – made of student representatives from UCAB, AS and GSA.
  - Faculty Advisory Board (FAB)
    - Joey: Keep in mind of policy 18.00 (UCSD-Based Voluntary Student Contributions and Compulsory Student Fees) when talking to constituents.
  - Charter – Keep in mind the policies on University Centers Budget and Space Allocation.
  - In summary, UCAB approves allocations, upholds BAC space allocations, and advises on space use and reallocation.
  - Space Recommendation Examples:
    - BAC recommended zones/how space should be allocated, UCAB approved
    - Student Sustainability Resource Center
    - Student Veterans Resource Center
    - Governance Chambers
    - GSA lounge and offices in PC
- Current Space Needs and Interests
- UCAB Space Opportunities
  - Redistribute Existing space
  - Advocate for soon-to-be vacant space

- Plan to build new space
- Combo approach
- Assessments
- Next Steps: UCAB Retreat on January 24, 2-4 pm at the ERC Room, PCW L2.
- Please review the presentation slides which will be sent via the listserv.

### **Chair Report**

- The retreat will be on January 24, 2-4 pm at the ERC Room, PCW L2

Motion to reorder to public input: Joey

Second: Jesús

### **Biological Sciences Student Association (BSSA)**

- BSSA is a biology resource organization that helps with networking with alumni, finding jobs, etc.
- They will have a GBM (General Body Meeting) on January 24.
- They applied for AS funding and made a reservation at PC East Ballroom. They learned that there is a fee for AV/Tech.
- They are here to file AV/Tech subsidy through UCAB.
- The theme of the GBM is “Mind The Gap”, where in they fill speak of post-graduation opportunities.
- The event open to all undergraduates.
- The will be held from 7-9 pm.
- There will be food funded through AS.
- Quesiton from the board
  - Joey: Will you reach out to alumni?
    - BSSA Representative: Yes. There will be alumni tabling after the event.
  - Anna: How long is the event?
    - BSSA Representative: 2 hours.
  - Sharon: The event is a GBM. Is it open to all students or just your organization?
    - BSSA Representative: Open to all and advertise to all students, flyering, suport from the division.
  - Joey: Is the event free?
    - BSSA Representative: Yes.
  - Jesús: Is the event a fundraiser?
    - BSSA Representative: No.

- Daniel: How does the event foster connections with the San Diego community?
  - BSSA Representative: Alumni and and the Career Center will talk about companies around La Jolla. This shows where students can go after graduation.

Motion to reorder to Vice Chair Report: Joey

Second: Reilly

### **Vice Chair Report**

- Joey sat in for Alex last week.
- Retail council meeting
  - HDH is changing the format for the meal plans because there is a complaint that there is no roll over. They used to donate the unspent dining dollars to Triton Food Pantry. Now that they are doing roll over, will there be no donation? Hence, HDH will now be making a contribution to Triton Food Pantry for the next 5 years.
  - Regarding commerical broker, people have been applying. UCEN will be losing the bookstore locations and opening other places. New competitive vendors are coming.
  - Sharon is on the social impact committee. They are working on a project that furthers the Farmer's Market idea. There was a tasting for non-profit catering services, which was founded by women who are refugees, and survivors of human trafficking and domestic abuse. There will be two vendors ever Tuesday from them.
    - They are called Hayaat Kitchens.
    - Joey suggested having the committee flower displayed by the vendors.
- Space Allocation Committee was called to form.
  - Hopefully there are things we can implement this quarter.
  - The job of those on the Space Allocation committee would be to look at current space needs, tweaking things to make it accessible to student organizations, deliver spaces for next year for organizations applying this year, and make decisions of how we will allocate the space.
  - We will meet to talk about what we can improve and change, have conversations with Sharon, take information and implement. This starts in the Spring. By then, will get a sense of growth that can happen.
  - Email Joey if you have any questions.

- Regarding time commitment, it will not be more than hour a week for this quarter. In the Spring, there will be 3-4 major meetings.
- Sharon: Please think about the committee. You can make a dramatic impact without making any drastic changes but rather by utilizing what we have.

### **Director Report**

- The commuter fridge is open at the Arcade and Vending Lounge.
- University Centers Student Hiring Fair is tomorrow and Friday at the Loft.
- The first harvest of the year happened last Friday morning at the Student Center. This is still on-going.

### **New Business**

#### BSSA Tech Fee Subsidy

- Follow up discussion from the board:
  - Is this an educational event?
    - Yes.
  - Does this event foster a connection with San Diego community?
    - Yield to Sharon: We favor organizations that bring people to campus so, the event does bring business (people) to the community.
    - Straw poll on this criteria:
      - Yes: 2
      - No: 3
    - Therefore, the event does not foster a connection with the San Diego community.
- The event meets 6 criteria. Hence, \$1.50 dollars can be allocated per student.
- BSSA asked for \$125 so will be completed covered.
- Motion to approve \$125 for the BSSA tech fee subsidy: Jesús
- Second: Reilly
- No objections.

### **Old Business**

- None.

### **Member Reports**

- None.

## **Open Forum**

- Sharon: The role as a representative in UCAB is go back and forth between who you are representing and the board. What are the students saying about what is shared? I encourage to be more active. Member reports this year have been shallow.
- Reilly: Does Dirty Birds have a projected opening date?
  - Sharon: Not yet but good progress is being made.
- Reilly: Regarding Soda and Swine, people are frustrated that it is not open. Can we make sure that there is a time scale so that there are no long periods of time without having the vendor not utilized?
  - Sharon: I encourage the board, the Chair, and the Vice Chair to express their concern that it is not yet open and to push Soda and Swine.
- Joey: That is exactly the feedback that we need. All feedback is good feedback.

## **Announcements**

- Retreat will be on January 24, 2-4 pm at the ERC Room, PCW L2.

## **Adjournment**

Meeting was adjourned at 3:12 pm by Joey Mendoza. The next general meeting will be at 2 pm on January 22, 2019 in the Warren College Room.