



# Budget Meeting

April 11, 2014

DO NOT DISTRIBUTE – DRAFT BUDGET WORK - CONFIDENTIAL

# FY14-15 DRAFT

## Budget Projections Summary

|                   | 2013-14      | 2014-15      |
|-------------------|--------------|--------------|
| Beginning Reserve | \$2,785,455  | \$3,078,283  |
| Income            | \$10,789,755 | \$10,916,635 |
| Expenses          | \$11,052,456 | \$12,202,589 |
| Surplus/Deficit   | - \$262,701  | -\$1,285,955 |
| Ending Reserve    | \$2,522,754  | \$1,792,329  |

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# Long Term Maintenance Plan

| Facility          | Age | Opened | ISES Facility Condition | UCEN, FM, ADA | Total by Facility AS OF 2012 | Total by Facility with 2.9% CPI (annually compounded to 2015) |
|-------------------|-----|--------|-------------------------|---------------|------------------------------|---|
| Price Center East | 5   | 2008   | 641,999                 | 279,578       | 921,577                      | 1,004,102   |
| Price Center West | 14  | 1989   | 5,131,230               | 2,774,674     | 7,905,904                    | 8,135,175   |
| Student Center    | 40+ | 1967   | 2,693,304               | 950,500       | 3,643,804                    | 8,613,857   |
| Che Facility      | 70+ | 1942   | 722,471                 | 424,870       | 1,147,341                    | 1,250,082   |
| Crafts Center     | 40+ | 1972   | 1,497,275               | 96,500        | 1,593,775                    | 0   |
|                   |     |        |                         | GRAND TOTAL:  | \$13,268,626                 | 19,003,216  |

# Budget Reductions / Adjustments Made by Management Team

## **EXPENSES**

|               |   |
|---------------|---|
| \$688,836     | Deferred maintenance projects (see later slide for details)                                 |
| \$101,590     | Hiring freeze, hold non-critical positions (incl. benefit savings)<br>Lead Maintenance Mech |
| \$171,695     | Reduction in Supplies and Expenses – Custodial  |
| \$20,000      | Reduction in Supplies and Expenses – Maintenance  |
| \$19,000      | Reduction in Supplies and Expenses – Operations   |
| \$24,792      | Reduced programming budget by 14%   |
| <b>INCOME</b> |   |
| \$65,204      | Lemongrass  |
| \$15,000      | Non-food retail at PCW (pharmacy / blood donor; planned, not budgeted)                      |
| \$12,000      | Fill one vacant ATM pad at Price Center (planned, not budgeted)                             |

# Maintenance Plan

| PROJECT   | LOCAL                                   | AMOUNT                |
|---|---|-----------------------|
| RESTROOM RENOVATIONS                                  | Che                                     | \$489,212.00          |
| Fire Sprinkler System and Fire Alarm System           | Che                                     | \$350,000.00          |
| Air Handler Replacement (phase 2)                     | PC West                                 | \$700,000.00          |
| Door Security Upgrade                                 | PC East                                 | \$18,874.00           |
| Umbrella replacement                                  | SC                                      | \$9,000.00            |
| Booth Seating Upholstery                              | SC                                      | \$16,000.00           |
| SC Plaza and Porter's Pub outdoor furniture (plastic) | SC                                      | \$17,000.00           |
| SC Plaza and Porter's Pub outdoor furniture (metal)   | SC                                      | \$35,000.00           |
| Meeting Room Carpet Replacement                       | PC West                                 | \$75,000.00           |
| Huerta/VA Carpet Replacement                          | SC                                      | \$18,000.00           |
| PLAZA POWER CONTROL UPGRADE                           | PC West                                 | \$7,535.00            |
| Sungod Lounge Carpet Replacement                      | PC West                                 | \$30,000.00           |
| Meeting Room Furniture Replacement                    | PC West                                 | \$60,000.00           |
| Shogun Dining Furniture addition                      | PC West                                 | \$10,000.00           |
| BBQ   | General                                 | \$6,000.00            |
| PC East Air Handler Intake Rerouting                  | PC East                                 | \$35,000.00           |
| PC West Belly Bar Tables                              | PC West                                 | \$3,700.00            |
|   |   |                       |
|   | (DM) Deferred Maintenance               | \$1,196,747.00        |
|   | (CP) Capital Projects                   | \$526,874.00          |
|   | (FFE) Furniture, Finishes and Equipment | \$156,700.00          |
|   | <b>Grand Total:</b>                     | <b>\$1,880,321.00</b> |



# Expense Reductions to Consider

**\$854,212**

## **Reduce facility obligations / portfolio**

\$350,000 Che Facility fire-sprinkler system and fire alarm system

\$489,212 Che Facility bathroom renovation

\$15,000 Operational staff spot check facility & events (fire/life safety)

*Plus an estimated **\$1.5M** in long term deferred maintenance savings*

**\$19,000**

## **Reduce facility hours**

**– \$70,000**

(impact on revenues unknown, so this could be a net zero,  
also obligation under 2003 referendum)

# Income Adjustments to Consider

\$48,000

Charge student organizations room usage fees

\$75 per event space (based on 13-14 bookings)

\$78,000

Charge student organizations equipment fees  
for projectors and tech gear

Using the formula of charging  $\frac{1}{2}$  the department rate f  
for any equipment that carries a charge

LCD Projectors (@ \$25) generates nearly 50%  
Mega Sound system totaling \$11,400  
Wireless microphones at \$5,645.



# Survey Data – priorities and use

| <b>When you visit the Price Center or Student Center, how frequently do you...(18 options, scale of frequently, occasionally, never)</b> |   |          |
|--|---|----------|
| <b>#</b>   | <b>Never</b>                                      | <b>%</b> |
| 1.   | Come to work/volunteer                            | 83.63%   |
| 2.   | Attend show at Che Café                           | 82.52%   |
| 3.   | Participate in class or workshop at Crafts Center | 80.37%   |
| 4.   | Meet with professor or TA                         | 75.50%   |
| 5.   | Visit depts. like One stop, CCC, The Zone, etc.   | 60.95%   |

| <b>Priorities - Bottom</b> |  |        |                                      |        |
|----------------------------|--|--------|--------------------------------------|--------|
|                            | <b>Very Low Priority</b>                               |        | <b>Very Low + Low Priority</b>       |        |
| 1.                         | Operating Che Facility                                 | 39.34% | Operating Che Facility               | 77.95% |
| 2.                         | Operating Gameroom                                     | 36.42% | Operating Gameroom                   | 75.65% |
| 3.                         | Operating the Crafts Center                            | 34.25% | Operating the Crafts Center          | 67.19% |
| 4.                         | Operating Commuter Student Services                    | 20.74% | Movies shown in Price Center Theater | 49.81% |
| 5.                         | Access to computer labs in Price Center after midnight | 18.74% | Operating Commuter Student Services  | 49.38% |