

Meeting Minutes 3/5

Meeting Minutes

Winter 2024, Week 9 | March 5th, 2024

1. Call to Order

- The meeting to elect the Chair and Vice Chair of the University Centers Advisory Board was called to order at 2:02 pm on Tuesday, March 5th, 2024 via Zoom.

2. In Attendance

Sukham Sidhu, Xavier Lopez, Isabela Killian, Scott Strong, Julia Martinez, Jess Huang, Sharon Van Bruggen, Elijah Cheng, Aileen Kim, Vitasta Mahajan, Xavier Lopez, John Payne, Samantha Amantea, Elyse Kuta, Shreya Nagunuri, Danielle Sim, Jason Pesigan, Pamela Fruge, Pablo Shimizu, Eden Wiggins, George Chi loi Lo, Jianing Chen

3. Public Input

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4. Approval of Minutes

- motion by Eden, second by Xavier

5. Special Presentation

- SSC Space Request (Elyse, George Chi loi Lo, Samantha Amantea
 - Brainstorming space ideas due to relocation for fall 2024
 - Brief history of SRC approved in 2007 w/ 6 areas of focus & promoting sustainability
 - Space: main space to host event with 25 employees, maximum capacity is 34
 - Have had more than 80 people interested
 - Events also involve food + sustainability
 - Items are overflowing
 - Offer: menstrual products, refill station, kitchen, compost drop off + recycle, sewing machine + iron board, printing
 - Gained more folks coming to the center after the pandemic
 - Requests: large main area, location in a visible area, plumbing/ sink/ kitchen to wash dishes, good and central location

* shreya question: how did they get their original space? Whats a spot you want in PC?

- Samantha: group of students who got this space approved by UCAB in 2007, SRC wanted to ask what spaces are open

* sharon context: students were also working with resource manage and planning department , who helped get the space. That department is no longer managing site location anymore.

6. Chair Report

- Interview Committee
 - Pause bc more applications!

7. Vice Chair Report

- Tech Fee Subsidy meetings:
 - No meetings with student orgs
- Space allocation application opens next quarter week 3

8. Executive Director Report

- John payne taking sharon's place on UCAB, Sharon has 18 month long project!
- Retail discussion on Zanzibar (Julia Martinez)
 - Retail overview: 1.9 M rental income, 2.2M meals, 19 restaurants, 6 non-food retail
 - Restaurants fall into sales tiers

9. New Business

- . lease updates
 - * CLOSED SESSION*
- AS request- from Sukham Sidhu
 - Deal with academic integrity/ student conduct cases
 - Appointments still on zoom, lost physical office due to changes
 - Challenges of zoom: no zoom format, in person appointments give better experience
 - Request: private, closed door offices for Office of Student Advocacy
 - For meetings in person and zoom, and able to lock/ unlock doors
 - Potential third floor PC offices
- Shreya question: how many people do you meet ? (150 on average)
- Sharon: Has the office spoken to AS? (office of student advocacy was not advocated for AS space, has been told to seek alternative resources for office space aka UCAB)
- Xavier: ucab spaces may not be best, reservations may not allow due to capacity / back-to- back. Can reserving student spaces be a better option? (an open option)

10. Old Business

- Table all campus transfer senator office to spring quarter & Photo Studio
 - MOU needs to be completed by John Payne

11. Member Reports

12. Open Forum

13. Announcements

- None

14. Adjournment

- **The meeting was adjourned at 3:20 PM on 3/05/2024.**
- **Next meeting is set to be at 2PM on 4/2/2024.**