

University Centers Advisory Board

Meeting Minutes

Fall 2021, Week 6

November 2, 2021

Opening

The regular meeting of the University Centers Advisory Board was called to order at 2:06 pm on November 2, 2021 by Casey Lee on Zoom.

Attendees

1. Casey Lee (UCAB Chair)
2. Gopika Yallapragada (UCAB Vice Chair)
3. Sharon Van Bruggen (Executive Director) - ad hoc, non-voting
4. Claudia Mendoza (Administrative Assistant) - non-voting
5. Nicole Tran (Warren Representative) - proxy
6. Leo Liu (Revelle Representative) - proxy
7. Clarissa Elbo (Sixth College Representative)
8. Skye Zhang (SSC Representative)
9. Emily Trask (Staff Association Representative)
10. Samir Noami (AS Representative)
11. Alex Morgan (ERC Representative)
12. Pamela Fruge (Alumni Association Representative)
13. Hayden Schill (GPSA Representative)
14. Shon John (Thurgood Marshall Representative)

Public Input

- None.

Approval of Minutes

- Motion to approve minutes from Week 5 of Fall Quarter: Gopika
 - Seconded by Emily

Special Presentations

- None.

Chair Report (Casey)

- Open Positions

- Two Members-At-large
- Graduate Student-At-Large
- Transfer Student Member-At-Large
- Commuter Student Member-At-Large
- If anyone would like to take the position, email ucabchair@ucsd.edu.
- International Student Experience Adhoc Committee
 - Meets 3-4 PM on Fridays, biweekly
 - Approach Pump it Up discussion in this meeting as well appointments committee is needed to proceed
- Appointments Committee
 - One member applied for a member-at-large position
 - Need two volunteers for committee, those interested can email or message the Chair
 - If nobody volunteers, Chair will appoint the committee
- Co-Working Spaces
 - In person meetings are allowed as of today
 - There will be coworking spaces in the Port Rooms
 - Will have reservation system possibly by end of week on UCAB website
 - Students can sign up for these spaces if they have remote classes or meetings to attend
 - Discussion/Questions:
 - Sharon asked for more clarification on who will be able to utilize these spaces
 - Casey clarified that the purpose of spaces were originally intended for use by student organizations to hold meetings, but now spaces will be open to any student until there are no longer remote classes as transition progresses from virtual back to in person. This temporary accessibility will take into consideration commuter students in need of a space on campus to attend remote classes.

Vice Chair Report (Gopika)

- Zuzu African Acrobats Got Talent, an acrobatics performance group wanted to hold a performance at UCSD for Black History Month
 - Vice Chair and Albert have vetted the possibility of them performing
 - Update: They will not be performing, the organization failed to provide a culturally significant reason in order to have their performance as part of BHM at UCSD
 - Going forward when considering other performers or organizations to honor BHM, they need to be educational, inspiring and have cultural significance.
 - Discussion/Questions:
 - Pamela mentioned she is the Chair of the BHM committee on campus, and she would like to work with UCAB on events that will occur. A signature event is BHM scholarship brunch, this year is 20th Anniversary, currently searching for speakers, and the national theme is Black Health and Wellness.

- Sharon informed that Albert is a good source, he programs for The Loft. First event happening on Friday November 6 at the Loft: Blacktronica.

Director Report (Sharon)

- New Event guidance came out November 1st. UCEN should begin seeing more and more events held in person, possibly with food and drinks.
- Traffic count is at 14,000 to 16,000 visitors a day in the building. The normal count this time of year is around 28,000 visitors a day. Part of the low traffic count is attributed to no events and activities occurring in the building.
- There was a meeting for the Price Center West food court and plaza redesign, along with student reps who hope to have an update on this for everyone soon.
- There are retail-based questions that need to be discussed today such as lease renewals.

New Business

- None.

Old Business

- **Charter Language, Stipend**
 - [Charter Language Change:](#)
 - Article III: MEMBERSHIP OF THE UNIVERSITY CENTERS ADVISORY BOARD
 - Section 1: The UCAB shall consist of the following members:
 - Clause 5: All student members of the ~~board~~ ~~The UCAB Chair and Vice Chair~~ shall receive a stipend as recommended by the Board and approved by the University Centers Director
 - Article IV: DUTIES AND RESPONSIBILITIES OF MEMBERS ~~OFFICERS~~
 - Section 4: the remaining non student- members shall be responsible for the following duties:
 - Attend all meetings each quarter, with the exception of two excused absences
 - Encouraged to participate and contribute to the conversations surrounding agenda items
 - Encouraged to participate in at least one UCAB subcommittee
 - Act as liaison between the UCAB and their constituents
 - Discussion/Questions:
 - Samir: What if someone is already in a business stipend position?
 - Sharon: What needs to be answered is: Which other representatives are already receiving stipends and for what?

- Consult with HR department to find out the parameters around the stipend
 - Gopika: When will the stipend apply?
 - Sharron: The stipend needs to be approved in the charter, then everyone needs to be 'hired.' Therefore, can't be given in beginning of the quarter
 - Sharon: Question that you need to ask yourselves- Is it appropriate for someone to have two positions on the board?
 - All student reps will receive this stipend

Motion to Approve Charter Language, Stipend *Approved*.

Vote: *Passes*.

- **Retail**

- Discussion/Questions:
 - Gopika: Salon 101: General in favor support of the renewal of lease for 5 years
 - Not the best for shorter hair cuts
 - Rubio's: people were supportive of renewal.
 - There was a recommendation for the renewal to be for 3 years
 - Blackbird: Considered a good idea. Would like to see self-serve vending machines
 - Skye: Blackbird, you fill with your own containers. Issues are making sure if there is cups provided that they be recyclable and if no that needs to be made clear
 - Sharon: Rubio's and Salon 101 lease is up in January but there is option for short term extension of the leases, given for 3 months to allow further discussion in UCAB. Rubio's had filed bankruptcy, and the restaurant doesn't plan on closing. It is important to understand the details regarding the bankruptcy. For Salon 101, there should be consideration concerning adding options for textured, coily, kinky hair.

Motion to table this for next week, *Approved*

- **Pump it up Arcade**

- Chair provided proposal in chat
- Discussion/Questions:
 - Skye: Location and maintenance are primary concerns. Games rely heavily on sound, needs to be in space that doesn't disturb others
 - Casey: Location would be in The Exchange formerly the Shogun room which is intended to be a social lounge
 - Sharon: The machine is not being donated rather Alumnus wants to continue to own and find a place to use it. Alum needed to consider making machines available to all students. Concern is someone else owns the equipment and

wants to have it in our space. What is our liability? They want equipment to be maintained by the University. Can the alumnus decide to take the machine home at any moment? Meeting with alum needs to happen to hash out details.

- Casey: I will reach out and hopes to have him join the UCAB Meeting
- Sharon: Installing this machine could potentially be good for events. We could use scanners instead of tokens. Possibly we could have a potential trial period to see how well it is received by students.

Motion to table this for two weeks, *Approved*

Member Reports

- Clarissa:
 - Feedback on PC late night activation: People at 6th college like the idea of having an extra space to study. Would be useful, other areas on campus close early. More events at PC would allow students to unwind.
- Skye:
 - SSC UCSD applications for interns due by the end of this week for those interested
- Gopika:
 - PC people are supportive of study lounges. There are concerns on tokens for vendors, but student ID or designated card may be a solution. There are also concerns with how study rooms will be monitored so they don't become monopolized. Ballrooms were suggested as potential study spaces, and this would still be maintaining COVID-friendly regulations. A concern is that the last shuttle leaves campus at 11:15pm, which could discourage the use of study lounges at PC with lack of transportation.

Open forum

- What would be a decade or era you would want to live in if you would have to travel back in time?

Announcements

- None

Adjournment

Meeting was adjourned at 3:30 pm by Casey Lee. The next general meeting will be held at 2:00pm on November 9, 2021 on Zoom.