

University Centers Advisory Board
Meeting Minutes
Winter 2021, Week 2
January 11, 2022

Opening

The regular meeting of the University Centers Advisory Board was called to order at 2:05 pm on January 11, 2022 by Casey Lee via Zoom.

Attendees

1. Casey Lee (UCAB Chair)
2. Gopika Yallapragada (UCAB Vice Chair, Warren College Representative)
3. Sharon Van Bruggen (Executive Director) - ad hoc, non-voting
4. Claudia Mendoza (Administrative Assistant)- non-voting
5. Samir Noami (Muir College Representative)
6. Emily Trask (Staff Association Representative)
7. Clarissa Elbo (Sixth College Representative)
8. Alex Morgan
9. Daniela Quinonez
10. Pamela Fruge (Alumni Representative)
11. Yan Zhe (Leo) Liu
12. Skye Zhang

Approval of Minutes

- Motion to approve minutes from week 1 of winter quarter: Gopika, second by Samir

Chair Report (Casey)

- Subcommittee Sign-Up sheet: Not everyone has filled this out yet. Everyone should choose by the end of week 3, the times are not set to allow input from those who sign up on what works best for everyone.
 - Int'l Student Experience Adhoc Committee
 - Selection Committee
 - Antiracism Workshop
 - Space allocation Committee (will not be held this quarter)
 - Budget Committee
 - Charter Committee
- Pump It Up Arcade: Chair provided recap on the proposed installation of a Pump It Up arcade cabinet for the Exchange, an Alumni offered to lend
 - Chair provided follow up, met up with a second opinion on the matter. It was suggested for the board to decline offer and look towards getting more arcade cabinets by contacting a vendor who to supply games instead
 - Will be further discussed in New Business
- Check-In: Chair will send out doodles to check in with members and see how they are doing
- Next Week: Voting on Covid Site Renewal!

Vice Chair Report (Gopika)

- Will not hold a Space Allocations committee this quarter
 - Lack of need for committee, doesn't look like anyone will be vacating their space, no new assignments to be had
 - If anything changes Vice Chair will inform the board
 - Use this as an opportunity to boost engagement in other committees

- A lot of important work happening in other committees taking place
- No tech fee subsidy requests this week
 - Having issues processing requests
 - Vice chair asks that everyone personally email her if they have submitted a request so she can be aware and circumvent processing issues this way
 - Black history month coming up in February
 - Looks like virtual programming will take place
 - If anyone has any ideas for programming contact Vice Chair
- Sharon: Is the piece that isn't working with the tech fee subsidy the connection for you to be able to download them? Can people still submit requests?
 - Yes, someone on staff needs to be able manually pull them in order for VC to gain access
 - Sharon has contacted Amanda Marples to resolve this issue
- Sharon: Regarding Black History month suggested I can invite one of our event planners to the UCAB meeting to discuss what they may already be doing and to hear the boards thoughts on what everyone would like to see be done
 - Sharon will invite Albert and Kia to the next UCAB Meeting

Director Report (Sharon)

- Student Center, construction in courtyard area, is ongoing part of a project that was done a couple years back with some students in UCAB and Staff
 - Purpose is to reimagine what the student center courtyard could look like and for it to function better for gathers
- KN95 masks available in Sharon's office, come by or see John Payne or Nick Vacchio.
 - Working to set up a table to distribute them to students more regularly
- Working with AS and GSA on a Booster incentive campaign
 - Utilizing some of the dollars that would normally go to event planning, most of the events have been online this year and cost of those events have been significantly less
- Showed Impact Report, which can be found on website - Has community and Anti-Racism section, refers to subcommittee with Anti-Racism work group
 - Can view action plan and what has been in the works in this living document
 - Some pieces are ongoing, ideas that need to be further developed and implemented
 - Encouraged UCAB Representatives to participate and get involved

Public Input

- Eli Nelson joined meeting
- Wanted to get a better understanding of what the UCAB Board does to be better involved
 - UCAB oversees decisions regarding the Price Center and the Original Student Union
 - UCAB doesn't deal with all of campus
- Chair informed Eli if he is interested on matters with all campus he can attend an AS meeting and introduced him to Samir Noami, the AS Senator and representative on the board
 - Eli will reach out to Samir in order to further address his concerns regarding masks and vaccination policies that concern all of campus

New Business

- UCAB Meeting structure
 - Lack of participation last quarter possibly due to burn out
 - Does the designated time, the meeting structure and holding them once a week work for everyone?
 - Skye shared she has a personal conflict with the time of the meeting and maybe a when2meet could be send out. However, if it works for everyone else she will continue to accommodate.
 - Vice chair offered up an option discussed with Director: Having meetings every other week, instead of weekly. The subcommittees could meet on the off weeks

- Clarissa: The timing of the meetings, unfortunately, correlates with many class time since it takes place in the middle of the day, on Tuesday
 - Sharon provided context on why meetings were expanded from 1 -1.5 hours. Occurred during a year of budgetary crisis and difficult decision making happening. Consider if situation is no longer like that, is the 1.5 still necessary?
 - Motion to enter vote Gopika, second by Skye.
 - Vote took place:
 - Yes= Every other week, keep at 1.5 hours- 1 Vote in favor
 - No= Every week, 1 hour- 8 votes in favor
 - Vote Passes for weekly 1-hour meetings
- Pump it Up Arcade:
 - Second opinion, suggested to decline alumni's offer to lend his cabinet because of complications this would bring for liability and too much grey area for who responsibilities would fall on. Instead look for business vendor to obtain arcade games
 - Samir: Suggested potentially offering to buy the Pump it Up cabinet off of the alumni if it is decided to expand on an arcade with more games not just the one cabinet
 - Gopika: We need to determine if we want to see arcade games in the exchange period
 - Emily: Is there a survey of interest related to games for an arcade room?
 - Clarissa: General feedback from students in 6th college is for arcade games being available, unsure of how much interest but there is interest
 - Sharon: There can be a social media poll to determine overall desire for arcade games
 - Motion to table discussion until we have feedback from constituents, Clarissa second by Samir

Old Business

- Covid Site Renewal:
 - Clarissa: Students are in favor of continuing to use space as Covid Site because of Covid cases going up and the space being central for everyone
 - If site is moved to different, possibly smaller separate rooms, potentially may create confusion
 - Official vote will take place on week 3, as previously determined last quarter
 - Emily: We all see importance of having this service in a central location on campus. Alternative spaces could be part of next phase, would be nice to provide the ballroom when and if that is possible.
 - Chair: We can vote on this quarters usage of the ballroom as opposed to the whole year, to give time to strategize for potential alternative sites
 - Motion to table discussion until next week Gopika, second by Skye.

Member Reports

- None.

Open forum

- If you could have a conversation with anyone (real or fiction) who would it be?

Announcements

- Emily: It is Changemaker Week and there are events taking place.

Adjournment

Meeting was adjourned at 3:06 pm by Casey Lee. The next general meeting will be held at 2:00pm on January 18, 2022 via Zoom.

