

**University Centers Advisory Board
Meeting Minutes, April 01, 2013
Warren College Room**

Call to Order

Meeting called to order at 2:01pm

In attendance: Albert Trujillo (Chair), Jessica Hsi (Vice Chair), Sharon Van Bruggen (Director), Elina Hood (Sixth Rep), Tristan Britt (Marshall Rep), Jason Thornton (Alumni Rep), Leonard Bobbit (Warren Rep), Colin King (Revelle Rep), Michael Yu (GSA Rep),

Absent: Allison Khoe (At-Large), Michael Porter (GSA Rep), Meryem Kamil (SAAC Rep), Emily Marx (Staff Association Rep.), Cody Marshall (AS Rep), Justine Alonzo (Roosevelt Rep),

Roll Call

- Sheet being sent around

Icebreaker

- What animal would you be?

Approval of Minutes

- Approved by Tristan Britt
- Seconded by Colin King

Public Input

Name, Affiliation

- Multi-Asian Student Association. Missing items (canopy, coolers) in office space. Items being used without MASA permission.
 - UCAB will send warning email to other student organizations not to use MASA's items in office. Cannot move to another office since will likely be changing spaces within 5 weeks.
- African Student Association. Celebration of Africa, May 2. Requesting \$125. 7-9pm PC East Ballroom. Advertising via t-shirts, flyers, Facebook, and word of mouth. Performers are UCSD students and UCSD staff. 200 expected.
- Duncan, Center for Student Involvement Leadership Workshop Conference. Requesting \$237.50. Advertising through flyers, chalkboarding. From noon-7pm.
- Cognitive Science Student Association. 8th Annual CSSA Conference. Advertising via flyers, chalkboarding, online campaigns, high schools. Even from 10:30am to 4:30pm. PC West Ballroom AB. Requesting \$300. Expect 200 to attend.

Budget

- Budget Committee
 - Contact Jessica or Albert to join Budget committee

- Tues 12 or 1, Wed 12, 2 or 3
 - If interested, please respond back to which time best fits.

Chair Report, *Albert Trujillo*

- Referendum Update
 - Referendum approved and will be on Spring ballot.
 - Members should take a stance and educate themselves on referendum. Send PRO and CON websites to list-servs.
 - Elections April 5-8. Voting ends at 4. Round Table results at 5:30 April 8.
 - PRO website being developed and potential for Facebook event.
- Referendum Spending
 - Voted on it too late. So money cannot be spent and depends on word of mouth
- Council Visits
 - Albert, Jessica, and Sharon will be going on council visits. Please contact Albert if you are interested in joining.
- UCAB Positions (chair, vice chair, at large)
 - If interested in these positions, please contact Albert or Jessica. Spread word to councils.
 - Coops Meeting
 - Meeting this Friday for the MSA rewriting committee.

Vice-Chair Report, *Jessica Hsi*

- Space Allocation
 - In addition to sending out applications, send out survey to see how they handled space issues or suggestions.
 - Push back timeline for space allocation due to waiting for feedback from attorneys. Latest would be Week 3 or Week 4.
 - Tristan: Why do attorneys need to review?
 - Sharon: Due to limited space, space allocation must be objective and not discriminatory.
 - Tristan: Are they looking over point system or other things?
 - Sharon: Attorneys go over all questions but most concerned with questions with points.
 - Albert: Attorneys also look over office use guidelines when changed.
 - Albert: Currently, no room conflict language. But would need to be approved by attorneys because change in guidelines
 - Colin: Should see how long will take for attorneys to approve and would be before space allocation deadline.
 - Sharon: Should check charter if deadline exists for space allocation.
 - Tristan: Space allocation must not start later than Week 3, according to charter.
 - Tristan: Can the room conflict language be in there? And if the attorneys say no, then won't matter.

- Sharon: Depends on how the language is changed.
- Tristan: Establish a process in space allocation if conflict between student orgs.
 - Sharon: Before you approve process, attorneys should determine objectivity of process.
- Sharon: What's the process to determine if complaint is legitimate? Consider for when writing room conflict deadlines.
- Leonard: Just try to get language out as soon as possible.
- Albert: Key thing is to give student orgs enough time to fill it out and when applications come out.

Director Report, Sharon VanBruggen

- Triton Day
 - Upcoming Saturday, the campus open-house. Staff preparing for day by deep cleaning and preparing UCEN.
- Strategic Planning
 - Compiling focus group data, reviewing surveys, and reviewing management audits. Working on position maps to look at on and off-campus competition.
 - Common themes from surveys and focus group data. Staff overload, financial concerns, and clarity what UCEN is specifically.

New Business

- Tech Fee Balance: \$1,862.50
- ASA Celebrate Africa. Leonard moves to fund for \$125. Colin seconds.
- CSI Leadership Conference. Leonard moves to fund for \$240. Colin seconds.
- CSSA Conference. Jessica moves to fund for \$300. Leonard seconds.

Old Business

- Student Veterans Resource Center
 - Option A: 4 offices at top are leased spaces. 579 sq. ft. for offices and 1,123 for resource centers.
 - Option B: 850 for Resource Centers, 852 sq. ft. for other space.
 - Option C: AS Soft Reserves-809 sq. ft. 893 sq. ft. for Veterans Resource Center
- Square Feet for other resource centers provided for comparison.
- Albert: Hold off on vote to hear constituent's opinions at council meetings.
- Leonard: Budgetary implications of each option?
 - Sharon: Veteran Resource Center seeking support from student advisory fee committee. AS Soft Reserves rent would decrease by moving to smaller area. But larger area on first floor could be rented out to something else.

Member Reports

Announcements

Open Forum

- Michael Yu: Are PRO and CON websites the official ones? Could secondary CON website be created?
 - Albert: Sure, it could be created.
- Tristan Britt: I heard a lot of students complain about vendor hours during Finals Week.
 - Sharon: Vendors do set hours based on the business they get. Challenge is if they make enough money to pay staff for extended hours.

Roll Call

- All still present

Adjournment

- Meeting adjourned at 3:12pm