

**University Centers Advisory Board
Meeting Minutes, April 22, 2013
Warren College Room**

Call to Order

Meeting called to order at 2:04pm

In attendance: Albert Trujillo (Chair), Jessica Hsi (Vice Chair), Sharon Van Bruggen (Director), Emily Marx (Staff Association Rep.), Baldeep Dhaliwal (AS Rep), Elyssa Droge (Roosevelt Rep), Colin King (Revelle Rep), Michael Yu (GSA Rep), Jason Thornton (Alumni Rep),

Absent: Allison Khoe (At-Large), Meryem Kamil (SAAC Rep), Leonard Bobbit (Warren Rep), Tristan Britt (Marshall Rep),

Roll Call

- Sheet being sent around

Icebreaker

Approval of Minutes

- Approved by Jason
- Seconded by Baldeep

Public Input

Name, Affiliation

- Carolyn, Finesse Dance Company. Requesting \$500 for Rehearsal and Show. In PC East Ballroom, expect 400 attendance. Tickets cost \$5. Advertising through word of mouth and facebook. Working with Nmotion, Body Rock, and Hawaii Club.
- Sigma Chi. Derby Days. Requesting \$500. Raise money for charity. PC Ballroom East. Dating Show. No admission charge. Advertising through webpage, facebook, IFC meetings, and La Jolla Light. 6-8pm.
- Alpha Epsilon Delta. 5th Annual Health Symposium. Requesting \$341. Advertising through flyers. PC Ballroom East. May 7. 5:30-8:00. Expecting 250.

Student Veterans Resource Center

- Student veterans subject to harassment and micro-agressions.
- 1163 ft. suggested space room. Open programming space for community events, workshops, group spaces, and meetings. TV, gaming area. Resource for veterans to find jobs. Conference room, storage room, meditation quiet room. FTE Office.
- As soon as space secured, will have six positions for work-study students. Requesting fees for programming and workshops from Student Fee Advisory Committee.
- Invest \$100,000, return of \$6 million. \$3 million for campus and \$3 million for surrounding community.

- Emily: Best practices for Veterans Resource Center. Recreational space for card tables, pool tables, etc.
- Veteran students taking UCSD off list because no veterans resource center
- Colin: What would be the use of all the different rooms?
 - FTE Office for privacy. Work-Study space for six students. Conference room space in case students using programming space.
- Baldeep: Would like there to be more recreational space.
 - Very flexible with current arrangement. Convertible conference table/pool table, for example.
- Sharon: key things to space for: FTE Office, Work-study space, Meditation room, storage, kitchen, resource wall, social space.
 - Front desk space also important for people to immediately talk to.
- Would like to participate in creation of Veterans Resource Center
- Sharon: My understanding number of work-study positions based on the number of student veterans we have. As more veterans increase, there would be more work-study positions required, correct?
 - Yes. Hopefully
- Could other orgs borrow programming space?
 - If the space is open, then willing to offer.
- Will know of approval from Student Fee Advisory Committee by end of May.

Budget

- Committee Update
 - Talked about set-up fees, gameroom, and larger budget issues. If interested, please come to the meetings Tue. 10:45-12:15pm.
 - Jessica: When will budget committee present suggestions?
 - Albert: By Week 9, there will be new chair. So have it approved before Week 9 is goal.

Chair Report, *Albert Trujillo*

- UCAB Positions Application
 - Not online yet. Flyer created, will start advertising soon. Applications will be open two weeks. Subcommittee will review, and then bring recommendations to UCAB.
- Chicken Retail Committee
 - Choose between Wed., Thur., Fri. (10-11am).

Vice-Chair Report, *Jessica Hsi*

- Space Allocation
 - 90 student orgs applied by noon. Have until Wednesday midnight to apply for space.
 - Emily: Send them at the end of the Tuesday. Hit rate is higher for students.
 - May 3 will be day for space allocation.

Director Report, Sharon VanBruggen

- Tree Trimming Library Walk
 - Tree trimmers did not schedule during break and trimming was not purposeful to be scheduled at this time.
 - Michael: How often does this need to happen?
 - Sharon: Eucalyptus very susceptible to disease and has weak roots so needs to be frequently trimmed.

New Business

- Allocation for Tech Fee Subsidy
 - \$4000 for tech fee subsidy from not using a marquis in UCEN.
 - Jessica: What if runs out before graduation events? Will allocate more?
 - Colin: At this point, if SAAC orgs have been informed and email sent out about graduation events to come earlier to UCAB, then it would be their fault.
- Tech Fee Balance: \$4,350.00
- Finesse Dance Company. Jessica move to fund for \$500. Jason seconds.
- Sigma Chi. Timothy moves to fund \$425.
- Alpha Epsilon Delta. Elyssa moves to fund for \$250.

Old Business

- Student Veterans Resource Center
 - Albert: Do they need six work-study?
 - Emily: VA is paying for them. And necessary for people to staff front-desk.
 - Jason: Depends on how many veteran students over time.
 - Timothy: Students trained by VA in all veteran affairs.
 - Emily: Conference room is too small. Could expand computer space instead of having work-study room. Should model it
 - Albert: Enclosed space for kitchen area may exclude students. Keep it open.
 - Sharon: Once space allocated, can plan space use better.
 - Baldeep: Have steps been taken to assess student veterans' needs?
 - Timothy: Richard is President of Student Veterans Organization.
 - Emily: The current layout are typical needs in student veterans resource center. Usually more designated resource space.
 - Colin: Would it be possible to put tv and gaming area in programming space and then move it out when it needs to be used? With portable furniture?
 - Jason: How does this compare to other Student Veterans Resource Center?
 - Emily: Smaller than others. Meditation room good for people who have gone through trauma, so should not cut that out. But the space as shown could be better used.
 - Albert: Is space contingent on fee?
 - Sharon: Would cover construction and full-time employee.
 - Albert: How should space be allocated?

- Timothy: Give maximum amount of space possible.
- Jason: Give maximum amount of space. Keep two offices open for student orgs in back.
- Jessica: Keep 3 student org offices, and give rest of the space to veterans resource center.
- Emily: Would entrance be through student org offices?
 - Jason: Another door could be created.
- Albert: Want to vote on this today or wait a week? Any benefit of voting on this today?
 - Sharon: Been on the agenda for a while, but that doesn't mean need to vote on today.
- Colin: Better to separate org space and veteran resource centers completely.
- Albert: Schedule vote for next week.

Member Reports

Announcements

Open Forum

Roll Call

- All still present

Adjournment

- Meeting adjourned at 3:29pm