

**University Centers Advisory Board  
Meeting Minutes, April 29, 2013  
Warren College Room**

**Call to Order**

Meeting called to order at 2:02pm

In attendance: Albert Trujillo (Chair), Jessica Hsi (Vice Chair), Sharon Van Bruggen (Director), Baldeep Dhaliwal (AS Rep), Elyssa Droge (Roosevelt Rep), Colin King (Revelle Rep), Jason Thornton (Alumni Rep), Angie (Proxy-Sixth Rep), Meryem Kamil (SAAC Rep), Tristan Britt (Marshall Rep),

Absent: Allison Khoe (At-Large), Leonard Bobbit (Warren Rep), Michael Yu (GSA Rep), Emily Marx (Staff Association Rep.),

**Roll Call**

- Sheet being sent around

**Icebreaker**

**Approval of Minutes**

- Approved by Jason
- Seconded by Tristan

**Public Input**

Name, Affiliation

- Treble Singers. Requesting \$200 for set. 7pm-9pm on June 2. Free admission. Expecting 250 in attendance.
- Justice in Palestine Week. Requesting \$500. Monday 6-9pm. Wednesday 6-9pm. Thursday 6-9pm. Free admission. PC Ballroom West.

**Solar Umbrella Presentation**

- Problem: Always request for more outlets in UCSD buildings. Installing power in these places cost large amounts of money. Campus Space is not utilized efficiently.
- Solution: Solar Umbrellas
- Project Plan: Prototype outside Tapioca Express to prove concept.
- Tristan: Has the electronics been connected to the solar panel yet?
  - Solar panel is 80% done. Custom-made solar panel to reduce cost and weight.
- Albert: Is the \$2000 grant sufficient?
  - Yes, it covers the costs.
- Jason: Will it be on Price Center umbrellas?
  - We can provide our own umbrellas or use Price Center umbrellas.
- Jessica: How many prototypes? And why Tapioca Express?

- One, to fit the budget. John Payne suggested area since it is the second most used entrance in to Price Center. And there is a fair amount of sun there. It is safer than the middle of Price Center because no cords can be stretched across tables.
- Sharon: Where will the battery go?
  - On the ground.
- Sharon: Are you concerned with theft?
  - No, the battery is very heavy.
- Sharon: Have you talked with your department in regards to insurance if something were to happen? Who is electrician that would certify it?
  - Haven't discussed insurance yet. Would get UL certification which is basically the insurance that is needed. The electrician was someone referred to but we can use UCSD electrician.
- Tristan: If something goes wrong, who would be responsible?
  - Sharon: I don't know off hand, but liability could be with University Centers or MAE Department.
  - The system would be very safe especially once certified.
- Colin: Could use rubber around umbrella for safety?
  - Cords will be rubber coated to prevent anyone who might leans on a table would not get shocked.
- How long would you keep it on there?
  - One week, and then replace with something with longer battery life.
- Andrew: A.S. may offer grants through the sustainability fund.
- Albert: How will you get people to notice it?
  - Spread by word of mouth. Solar panels should be pretty obvious compared to other umbrellas.
- Jason: Are you going to be monitoring usage?
  - Yes. Constantly monitoring battery with voltmeters.

### **Budget**

- No meeting this week: Tue 10:45-12:15pm
- Previous meeting looked at tech fee waivers, hours, and set-up fees.

### **Chair Report, *Albert Trujillo***

- UCAB Positions Applications
  - Will be opened today. Distribute flyers to councils.
- Coop Committee
  - Consider smoking ban in General Store rent structure. Decreases General Store profits. David Aronson of Food Coop looking to set up meeting as well.
- Executive Advisory Committee
  - Tue May 14. 1:30pm-2:30pm. Hear feedback from other departments on UCEN budget. Need three students to attend.

### **Vice-Chair Report, *Jessica Hsi***

- Space Allocation

- Application closed last Wednesday. 181 applicants. This Friday will be space allocation.

**Director Report, Sharon VanBruggen**

- Chicken Retail Committee
  - No responses yet since deadline hasn't passed yet. Received questions from 7 restaurants.

**New Business**

- Tech Fee Balance: \$3,175
- Student Org Usage Fee for Event Space
  - Last year was not implemented because it came in the middle of the year after student orgs had already figured out budgets. Usage fee would be on all event spaces like Ballroom, Forum, and Plaza. Would not be for meeting rooms. Previous value was set at \$75. Would not be able to request tech-fee funding.
  - Jason: How much expected to generate?
    - Sharon: Close to \$16,000. But full information will be given to the budget committee.
  - Jason: Would there both be tech fee waivers and this set-up fee?
    - Albert: Yes, both would be there. Would increase tech fee waivers too.
  - Tristan: Get rid of tech fee waiver, but have set-up fee. Would hurt student orgs the least.
  - Elyssa: Not all orgs use tech fees.
  - Jason: Would lean towards getting rid of tech fee waivers since more orgs would use set up.
  - Albert: One or the other should be implemented.
  - Jessica: Based on fee increases for outside departments, were there fewer space reservations?
    - Sharon: Anecdotally, have not heard decreases. But will check with reservations.
  - Colin: How much money are we trying to save for next year?
    - Sharon: Each year spending over income, reserves are smaller. Long-term standpoint is to balance budget.
  - Tristan: Nothing really big to cut that would be like \$100,000?
    - Sharon: Anything we're analyzing right now is not close to that number.
  - Andrew: How much left in reserve?
    - Sharon: Expected at the end of this year is \$2.7 million.
  - Colin: \$75 fee is nice in theory. That fee will harm another department like A.S. Have a discussion with AS VP of Student Org to see if they could handle this extra fee usage. Budget Committee should present how all cuts add up to deficit.
  - Albert: Brought this up as individual item since will affect student org budgets in next year.

- Timothy: Affects more student orgs with set-up fee than removing tech waiver fees.
- Tristan: how many orgs request tech fee waivers and how many would require using set-up fees?
  - Albert: Regardless, set-up fees will affect more.
- Straw Poll
  - 5 for removing tech fee waiver
  - 4 for institute set up fee
- Tristan: When we come in to this door, we have to realize we are in charge of these facilities.
- Albert: Report back from councils on what they think about them.
- Treble Singers. Tristan moves to fund for \$200. Timothy seconds.
- MSA JIP Week. Elyssa moves to fund for \$500. Tristan seconds.

### **Old Business**

- Student Veterans Resource Center
  - Leave room for 2 student org offices.
  - Tristan: How would it look if VRC in front and student orgs in back?
    - Sharon: Any way could be done, construction would have to be done anyway. Likely would need to add another exit for a large resource center.
  - Albert: Propose 1500 sq. ft. for VRC and 200 sq. ft. for two student org offices.
  - In Favor: 8
  - Opposed: 0
  - Abstentions: 0

### **Member Reports**

- Tristan: Marshall wanted to know why rents were not increased for vendors.
  - Sharon: Paying market rent, annual CPI increase. Pay share of utilities, bussing, and common area maintenance.
- Timothy: Another spot in Round Table replacement?
  - Albert: Will focus on chicken concept, Mexican restaurant, and space 1605. Did not want to have too many retail options at single time.
- Timothy: Why was Round Table opened to RFP?
  - Albert: End of lease.
- Meryem: UCSD concerned about Fair Trade policy being changed from Fair Trade-Certified instead of Fair Trade-Verified. Would allow Starbucks to come in.
  - Albert: If Espresso Roma would be opened to RFP, then vendors could apply. No discussions have taken place about what would be in that space.
  - Sharon: Space is open month-to-month. Holding it right now so we can focus on current vacancies.

### **Announcements**

### **Open Forum**

- Baldeep: Will solar panels be aesthetically pleasing?
  - Albert: Attached to fabric so should look fine.

### **Roll Call**

- All still present

### **Adjournment**

- Meeting adjourned at 3:18pm.