

**University Centers Advisory Board
Meeting Minutes, February 25, 2013
Warren College Room**

Call to Order

Meeting called to order at 2:00pm

In attendance: Albert Trujillo (Chair), Jessica Hsi (Vice Chair), Sharon Van Bruggen (Interim Director), Tristan Britt (Marshall Rep); Jason Thornton (Alumni Rep), Leonard Bobbit (Warren Rep), Emily Marx (Staff Association Rep.), Cory Marshall (AS Rep), Michael Yu (GSA Rep), Proxy-Hope Czbaz (Muir Rep), Colin King (Revelle Rep)

Absent: Allison Khoe (At-Large), Michael Porter (GSA Rep), Meryem Kamil (SAAC Rep), Justine Alonzo (Roosevelt Rep), Elina Hood (Sixth Rep),

Roll Call

- Sheet being sent around

Icebreaker

Approval of Minutes

- Approved by Tristan
- Seconded by Colin

Public Input

Name, Affiliation

- California Society of Health System Pharmacists. Spring Poison Outreach and Prevention Event and Smoking Cessation Clinic. Talent Show open to students and public. Expecting over 200 in attendance. Advertising includes flyers, word of mouth, and student organizations. Requesting \$500.

Chair Report, *Albert Trujillo*

- Referendum Update/GSA Mtg Tonight
 - Added: Within one year after the passage of this fee, University Centers will open fundraising to support efforts to re-open Crafts Center. The University Centers will match fundraising dollars until the renovation and the maintenance costs are met. The University Centers may decrease its match on the condition that fundraising exceeds these costs.
 - This inclusion may bring reserves very low.
 - Colin: With fundraising clause, most University Centers would have to pay is half the necessary amount.
 - Sharon: Spirit of this language would be reopening of Crafts Center. Cost estimates show \$1.5m project but could be higher. Full rebuild would be closer to \$3m.

- Michael Yu: If fundraising plus 1:1 matching is not met, what happens to fundraising?
- Sharon: University will not open fundraising until project is determined feasible.
- Leonard: Language seems clear that there needs to be 1:1 matching. Adding this makes it transparent that UCAB is considering Crafts Center.
- Colin: Will there be a date cap for fundraising efforts?
- Tristan: Why is a fundraising effort needed if it's already in the model? And why would that be an issue for reserves?
 - Sharon: Model gives currently low estimate. Community users use it twice as much as student users. Fundraising option comes in because of community involvement in Crafts Center. Money would have to be pulled from existing fund/reserves and would be built back up over time.
 - Albert: Will be meeting with people from Crafts Center to discuss potential fundraising period.
- No portion of UCEN budget shall be used for system-wide administrative costs or calculation of ASSA tax.
 - Sharon: Student fees currently do not go in to ASSA tax, but concern that it does come from retail fees, but this would exclude ASSA tax completely.
- A.S. changed "specifically to" to "geared to" in regards to putting on graduate student events by University Centers.
- Coops Update
 - Coops positive towards rent structure presented last week.
 - Tristan: Have we looked in to other coops rent structure?
 - Leonard: Information could be useful, but shouldn't take away from what we are doing.
 - Michael Yu: Coop structure varies differently between other universities.
- At-Large Positions
 - Two interviews last week. One more interview at 2pm in 6th College room Tuesday. Decision will be made by next Monday.

Vice-Chair Report, Jessica His

- Space Allocation
 - Fireside Lounge meeting at 5pm.
 - Proposed timeline: Applications released first week of Spring and fill them out by week 2. Two weeks to review the applications and allocate the space during week 5. And post results by week 6. Deadline for appeal submissions at end of week 6. Two weeks to review appeals. Would want student orgs to move out by weekend of Week 9. Deadline for returning keys by Week 10.

Director Report, Sharon VanBruggen

- Tree Trimming at Crafts Center
 - Two more weeks of trimming
- Centralized Mail Boxes
 - Moving toward centralized distribution zone for departments to pick up their mail. Departments will have to go to central location to pick up mail. Potential space: Price Center East L2. For Student Centers: Student Center Breezeway. Not best location to put mailboxes if future want to improve Students Center.
 - Colin: Security concern for mailbox in breezeway too.
 - Albert: Could mailbox be painted in Student Center?
- Space Needs and Interests
 - Albert: Are there any resource centers that share space?
 - Sharon: No, they do not.
 - Albert: Comparison in space to other resource centers for Student Veterans Resource Center in old Guardian offices?
 - Tristan: Every resource center does not need to be the same size.

New Business

- Kappa Psi Battle of the Bands. Tristan moves to fund for \$450. Leonard seconds.
- California Society of Health System Pharmacists. Jessica moves to fund for \$500. No objections.
- Mailbox Location in PC East L2
 - Yes-9
 - No-0
 - Abstentions-0

Old Business

Member Reports

Announcements

- Hope: What could tech fees be used for?
 - Albert: Any University Center event that requires tech fee can request up to \$500 per year.
- Coop committee fill out doodle.

Open Forum

Roll Call

- All still present

Adjournment

- Meeting adjourned at 3:03pm