

**University Centers Advisory Board  
Meeting Minutes, January 28, 2013  
Warren College Room**

**Call to Order**

Meeting called to order at 2:05pm

*In attendance:* Albert Trujillo (Chair), Jessica Hsi (Vice Chair), Sharon Van Bruggen (Interim Director), Michael Porter (GSA Rep), Tristan Britt (Marshall Rep); Justine Alonzo (Roosevelt Rep), Cory Marshall (AS Rep), Michael Yu (GSA Rep), Colin King (Revelle Rep), Emily Marx (Staff Association Rep.), Leonard Bobbit (Warren Rep)

*Absent:* Jason Thornton (Alumni Rep), Allison Khoe (At-Large)-Excused, Meryem Kamil (SAAC Rep), Elina Hood (Sixth Rep) -Excused

**Roll Call**

- Sheet being sent around

**Icebreaker**

**Approval of Minutes**

- Approved by Colin King
- Seconded by Tristan Britt

**Public Input**

Name, Affiliation

- No Public Input

**Chair Report, *Albert Trujillo***

- Open Forum on Referendum in Student Services Center with Albert this Wednesday at 1:30pm-3:00pm.
- AS/GSA Presentation Updates
- Coops Update
  - Meeting with GSA and AS President along with Coop members to establish a small committee between GSA, AS, and UCEN. This committee will seek to finalize a Master Space Agreement (MSA). Coops have submitted their financials, and committee would see how to set rent.
  - Market price for rent is about \$3.50/sq. ft.
  - Inclusion of Coop member on UCAB Committee? Negatives: Coop rep would unlikely be able to vote on many things. Could potentially increase UCAB membership a lot to include reps like vendors as well. Positives: Increased inclusion of coop views.
  - Albert: As alternative to including Coop rep, have Coop committee that fosters communication between Coops and UCAB. Communication should increase but having a tenant in UCAB could create conflict of interest.

- Colin: Consider coops as nonvoting members. Easier communication if attending meetings frequently.
- Michael Yu: Inclusion of coops might have votes that are irrelevant to them or a conflict of interest.
- Leonard: Sports advisory board includes departments under them so UCAB should include diverse range of departments. No personal interest too since coops non-profit. And if there is a conflict of interest, the Coop rep's opinions would still be subject to the approval of the rest of the board.
- Cory: No conflict of interest because non-profit unlike vendors on campus.
- Michael Porter: Conflict of interest could occur over negotiations in rent.
- Jessica: Coops have not actively expressed interest in seeking membership on UCAB.
- Sharon: Crafts Center and Coops distinct. Crafts center is a UCEN department, and Coops are a student-run organization and tenant.
- Straw Poll
  - Coop rep as voting member: 5
  - Coop rep as nonvoting member: 7
  - Increase communication between coops: 4
- Best to have 1 member from all of coops.
- Tristan: Would like for coop members to give presentation to UCAB.

#### **Vice-Chair Report, *Jessica Hsi***

- Space Allocation Cmte
  - Jessica will reach out through list-serve and individually to contact those who signed up.
- At-Large Position Criteria
  - Advertised on UCEN events page and table tents in PC. Applications close Jan 30.
  - Criteria: Involved in multiple constituencies for a variety of vantage points. Leadership, generates ideas.

#### **Interim Director Report, *Sharon VanBruggen***

- Coop Rental Analysis
  - Compares rents past of sales past to current rent to current sales. Example: \$.44/sq ft. but based on sales would drop to \$.17/sq ft. Rollback on debt, and rental rate would be retroactive so would reduce coops debt significantly.
- Crafts Center Funding
  - If \$2m project for and no fundraising, UCEN reserve would drop to \$770,000. Project would be renovation i.e. bringing it up to code with ADA, fire safety regulations, etc. May be more cost effective to reconstruct. Limited by space capacity.
  - Crafts Center cannot fundraise until UCEN identifies specific project. But whether project will be supported depends on budget situation.

- Veteran's Resource Center Funding
  - Will come in two weeks. If UCAB approves, Veterans Resource Center will look in to funding.
- Secret Shoppers
  - Need secret shoppers to report experience with vendors back.

## **Budget**

- Referendum Language
  - "Annual adjustment may not exceed 3%" added by GSA. Accordingly change 2023 to 2018 for the next time a potential referendum could be brought up. CPI sunset clause to ensure reserves do not grow out of proportion.
  - Any adjustment to fee, increase or decrease, must be subject to student referendum. UCAB cannot unilaterally decide according to UCOP.
  - \$20,000 will be allocated to GSA activities and events. Comparison amount for undergraduate activities?
  - UCAB will reassess student organization usage fees in 2018 and not before.
  - Include Che Facility in referendum language? If sticking point for GSA, remove from language.
  - Vote:
    - Approve language with the possibility of removing Che Facility and seeking clarification from GSA: 8 in favor, none opposed, none abstained.
- Renewal Analysis
  - If done similar to Sports Center fee, \$15 first year, and then \$15 after every five years.

## **New Business**

## **Old Business**

## **Member Reports**

## **Announcements**

- UCAB at-large position application with responsibilities sent out to list-serv.
- Salon 101 opening tomorrow. 11-4 demonstrations and snacks.

## **Open Forum**

## **Roll Call**

- All still present

## **Adjournment**

- Meeting adjourned at 3:20pm

