

University Centers Advisory Board
Meeting Minutes, May 7th, 2012
Warren College Room

Call to Order

Meeting called to order at 3:02

In attendance: Nicole Metildi (Chair), Albert Trujillo (Vice-Chair), Sharon Van Bruggen (Interim Director), Jason Thornton (Alumni Rep), Allison Khoe (Marshall Rep), Daniel Ornelas (Muir Rep), Jessica Hsi (At-Large), Elyssa Droge (Roosevelt Rep), Jeremy Akiyama (AS Rep), Michael Yu (GSA Rep), Emily Marx (Staff Association Rep.), Jackie Clavin (At-Large), Mike Porter (GSA Rep)

Absent.: Huma Waseem (SAAC), Jerry Lan (Warren Rep), Khanhly Nguyen (Revelle Rep)

Approval of Minutes

- Approved by Albert Trujillo
- Seconded by Jason Thornton

Public Input

- No public input

Icebreaker

Roll Call

- Sheet being sent around

Chair Report, Nicole Metildi

- End of year dinner:
 - Email Nicole with ideas, will vote next week
 - Dinner will be Monday, May 21st around 7pm
- Executive Advisory Committee
 - Tuesday, May 29, 2pm, Red Shoe Room
- Meeting with Coops
 - Friday, May 11th, 1pm, Green Table Rm
 - Finished presentations to AS and GSA. They're concerned about the coop's debt. GSA will be voting next Monday and considering each of the coops independently.
 - May need to make another presentation to new AS counsel. The coops will probably be a controversial issue and the debt issue will probably carry on into next year.
 - Coops believe that Price Center cannibalized the coops, AS and GSA need to throw more events at the coops.
 - Have coops been certified with in the last two years by AS? There may be revisions to the MSA.

- GSA certified the coops two years ago. MSA states that the coops need to be recertified every two years by AS and GSA.
- Budget Committee Update
 - Wed. May 9th, 4pm, Revelle College Room
 - Fee for Service Rate Review (tech services, reservations)
 - Make sure the auxiliaries are breaking even.
 - Taxes and Assessments
 - \$42,000 ASSA 4.1% assessment on non-fee expenditures
 - \$103,000 UCOP 1.6% on all non-debt service expenditures
 - Computer Assessments
 - \$31,000 ACMS Computer Labs
 - \$10,780 Student Affairs Technology Services
 - Staffing and benefits
 - Income:
 - \$24,300 increase in tech services income projections
 - \$32,500 Increase to reservations income projections
 - \$17,650 increase based on 2 year average
 - \$14,850 MPR set fee projections
 - \$1,460 Increase to film income
 - Expense
 - \$ Reduction in Student Staffing
 - Not a loss of staff
 - Support:
 - \$16,875 Assess student org rental, set up, equip fees
 - \$120-175,000 Lessen impact of Farmer's Market
 - \$42-92,000 Convert student space to revenue space (ie STA travel, optometry group, old family friendly lounge space)
 - \$5,500-6,800 Charge Triton Outfitters rent for Library Walk
 - \$119,000 Shift retail focus: increase "corporate" options (ie Starbucks in Espresso Roma's space)
 - \$21.120 Discontinue Commuter Student Services
 - \$19,000 Reduction in hours, days PC is open. (ie not be open 24hrs on Sundays except before finals week)
 - More Discussion:
 - Do not waive unpaid rents of the coops
 - \$7,000 Discontinue UCAB tech fee subsidy program
 - \$750,000 Che facility: concentrate def. maintenance to PC/SC (close the facility)
 - \$155-212,000 Crafts Center scenarios: develop break even plan
 - Do not support:
 - \$650,000 Crafts Center: Concentrate def. maintenance PC/SC
 - \$155-400,000 Crafts Center scenarios
 - \$31,200 Reduce computers in computer lab
- Commuter Student Services:
 - Three student employees: two graduating, one gave notices.
 - Has a database for off-campus housing

- Answer questions for international students, commuters, transfer students
- Retail survey for Starbucks (students could vote for more than one):
 - %72 percent of students who responded chose Starbucks as their first option
 - %49 Coffee Bean or Tea Leaf
 - Would a Starbucks negatively affect coffee carts?
A Starbucks may bring in people who buy their coffee off campus
- More Discussion topics:
 - Do not waive unpaid rents of the coops:
Coops cannot feasibly pay back.
Waiving the rent sets a precedent for not having to pay. Try and get them into the habit of paying rent and offering that for every month of paid rent, a portion of their unpaid debt will be taken off. Allow up to a certain portion to be waived. Possibly set up a payment plan.
Unanimous support for this process, not waiving rent.
What do we do if they don't start paying off their rent?
 - Discontinuing UCAB tech fee subsidy or lower it
Potentially cut \$500 limit to \$250?
 - However, it means a lot to the student orgs, this fee is a minimal part of the budget. Wouldn't make UCAB look good. Orgs would go to AS and would cut into their budget as well.
 - Even though it's a small part of the budget, it could add up over the long run.
 Make points system more specific
 - Che Facility:
Efforts they have made to fundraise: Have made occasional payments. Delivered \$3,000 check. Got their insurance this year. Not a non-profit as of now, but working to get that rectified. We do not have any financial statements past 2006. Perhaps revisit this conversation after AS and GSA have discussed the coops.
Could the coops come in and present to UCAB? Some members do not feel educated enough to make a decision about coops.
 - Crafts Center scenarios:
Center is an auxiliary (normally self supporting), but UCAB is utilizing common funds to subsidize an auxiliary.
Suggest that they develop a model that breaks even except for staff (still support with common funds)
Suggest that they break even on everything.
Other options available. Does not have to be all or nothing.
Current student activity: around 1/3 of the users are students.
Community members pay more than students to take classes.
Need to look at their business model to determine best course of action.

Should work on publicity and visibility.
Supporting creation of committee to look in to Craft Center
business model: UCAB shows interest.

Vice-Chair Report, *Albert Trujillo*

- Space Allocation update
 - Graduate Parents Association: Have space now, but did not get it based on points criteria.
What about giving them the Commuter Services Center, if it is closed down?
However, they did not get the points. But they were given space and then had it taken away for retail. They may come in to talk to UCAB.
 - Undergraduate Parents Association: did not turn in application on time.
 - Paired DVC with Light Show Shuffle Disco. DVC had previously been alone, but they have a larger space now.
 - LGBTQIA was given a larger space, paired with Jewish LGBT Awesomeness club, even though LGBTQIA had been alone before.
 - Only gave lateral files to people who put it as their first choice, ensure them using it.
 - At least 80 student orgs received space. Over 160 orgs applied.
 - In favor of current space allocations: 7
 - Not in favor: 0
 - Abstain: 1
- College Room Name Displays
 - Marshall has finished their display. Warren pictures have been submitted.
 - ERC dean has approved their display.

Interim Director Report, *Sharon VanBruggen*

- RFP Mexican Restaurant
 - Mandatory meeting next Thursday for interested vendors.
 - People here over summer could participate in selection process.

Member Reports

- No member reports

New Business

- Tech Fee Balance: \$3,876

Old Business

- No old business

Announcements

- Coop meeting this Friday, people on Coop committee can come if they want to.
Meeting in Green Table Room at 1pm.

Open Forum

Roll Call

- All still present

Adjournment

- Meeting adjourned at 4:07