

**University Centers Advisory Board
Meeting Minutes, May 14, 2012
Warren College Room**

Call to Order

Meeting called to order at 3:06 (Unofficial)

In attendance: Nicole Metildi (Chair), Albert Trujillo (Vice-Chair), Sharon Van Bruggen (Interim Director), Allison Khoe (Marshall Rep), Daniel Ornelas (Muir Rep), Jessica Hsi (At-Large), Michael Yu (GSA Rep)

Absent: Mike Porter (GSA Rep), Jeremy Akiyama (AS Rep), Jerry Lan (Warren Rep), Emily Marx (Staff Association Rep.), Jason Thornton (Alumni Rep), Jackie Clavin (At-Large), Huma Waseem (SAAC), Khanhly Nguyen (Revelle Rep), Elyssa Droge (Roosevelt Rep),

Approval of Minutes

- Approved by Albert Trujillo (unofficially)
- Seconded by Daniel Ornelas (unofficially)

Public Input

Art Community

- 3 day art festival in PC East Ballroom, May 29th-31st, 5-11pm
- Promote free gallery space in the UCSD art community
- Tech fee is \$986, requesting \$500
- Flyering, posters, online advertising
- Free, open to all students
- UCSD Performers

Afghan Student Association

- Banquet June 1st, 3-10pm
- Free admission, open to all students, but recommended donations
- PC East Ballroom
- Requesting \$429, but had
- Donating money to two non-profits, Afghan Family Education Sponsorship Foundation, and an orphanage.
- Alumni participation
- 240 people
- Outside performers
- Flyering, social media, newsletters to San Diego community

Alpha Kappa Psi

- One day business conference/convention
- 9am-4pm, Saturday May 26th
- Free for all students, open to public
- Requesting \$264
- Alumni keynote speakers

- Advertising through websites, radio, flyering
- Expecting around 200-250 attendees.

Icebreaker

Roll Call

- Sheet being sent around

Chair Report, *Nicole Metildi*

- End of Year Dinner
 - Monday, May 21st, 7pm
- Memorial Day weekend: Next chair will send out Doodle to reschedule meeting.
- Executive Advisory Committee
 - Tuesday May 29th, 2pm, Red Shoe rm
- Budget Committee Update
 - Wed. May 16th, 4pm, Revelle College rm.

Vice-Chair Report, *Albert Trujillo*

- Space Allocation Update
 - Results will be posted on Wednesday
 - Israeli Student Union is not a registered student org yet, but they are in the process. They have been removed from the space assignment
- College Room Name Displays
- Coops Update – Samantha from General Store and Coops Union attended and discussed coops
 - Last meeting with UCAB/coops: each coop had a rep, looked over MSA (Master Space Agreement). Questions:

Decrease in rent over summer months, asking for decrease to continue till September (currently June, July, August, December)

- Coop justification: Reduce rents %50, correlates with a %50 reduction in traffic.

Coop suggestions: Rent going towards paying for independent CPA (Certified Public Account).

UCAB discussed that they would need to look at how to decrease their debt. Possibly University Centers matching coop payments.

- Consider setting aside a portion of the rent to fund CPA
- Would provide a constant paid-for documentation of financial stability of coops.
- Constant communication with University Centers and coops is needed
- Would coops be interested in a smaller reduction in rent if UCAB were to agree to this idea? (As of now, coop money is going towards rent, not as much towards student services?)

Peoples Coop (Grocery/prepared food) has reached out to University Centers. Could Peoples Coop, Food Coop, and

- University Centers partner up? Is this something the groups want to explore?
- Che was not included in University Centers funding CPA review for other coops. Che was not included because they could not be contacted after multiple attempts.
 - Samantha stated: Che hasn't had money to jump-start getting finances in order like other coops had, but Che had not reached out to University Centers until very recently.
 - Are there other documents that would help the Che? Quick book, current documents could help get the process rolling.
 - What does the certification process include? Are MSA guidelines being followed by AS and GSA? AS and GSA have set up specific procedures to recertify, not identified in the MSA.
 - Which student organizations should UCAB support to this degree? Should UCAB support because it's the coops and it's history, or because they are student orgs?
 - If student orgs, does the space need to be opened up to other orgs?
 - What should happen when a coop doesn't pay the rent? Samantha's response:
 - Send notices, more serious repercussions if it goes unpaid for longer.
 - Once new rent structure for coops is created, hopefully rent payment will not be an issue.
 - Do the coops have any more plans to become more sustainable besides lower rent?
 - Debt with vendors other than with the university has been paid.
 - Ability to hire more people, keep things stocked has improved.
 - Coops have been building themselves up since 2006 construction, although it is significantly less than it used to be.
 - Working on retaining institutional memory
 - Rebuilding documentation
 - Investigating work-study to recruit more people.
 - Book rental program expansion
 - Samantha indicated a desire to improve communication issues: Coops are nonhierarchical, so there is no one person "in charge". Working on creating a position for "University Center Rep" or something that is more structured like that to facilitate communication.

Interim Director Report, Sharon VanBruggen

- Focusing on budget

Member Reports

- No member reports

New Business

- Tech Fee Balance: \$3,876
- Quorum has not been met, nothing can be approved.

Old Business

- No old business

Announcements

- No announcements

Open Forum

- Coops: student org, non-profit, rent is not in their interest. Should they not be considered vendors anymore? Che/Coops are businesses, University Centers does not have the budget to fund everything for coops

Roll Call

- All still present

Adjournment

- Meeting adjourned at 4:02pm