

**University Centers Advisory Board
Meeting Minutes, October 15, 2012
Warren College Room**

Call to Order

Meeting called to order at 3:01pm

In attendance: Albert Trujillo (Chair), Jessica Hsi (Vice Chair), Sharon Van Bruggen (Interim Director), Jason Thornton (Alumni Rep), Allison Khoe (At-Large), Daniel Ornelas (At-Large), Emily Marx (Staff Association Rep.), Mike Porter (GSA Rep), Elyssa Droge (Roosevelt Rep), Janella (Warren Rep), Miriam (SAAC Rep), Fred Qafiti (Interim Marshall Rep)

Absent:

Khanhly Nguyen (Revelle Rep), Vacant (AS Rep).

Approval of Minutes

- Approved by Allison Khoe
- Seconded by Daniel Ornelas

Public Input

- None

Icebreaker

Roll Call

- Sheet being sent around

Chair Report, *Albert Trujillo*

- Set-Up Fees
 - \$75 for set-up fee in PC, expected revenue of \$16,775
 - \$90 in Multipurpose room, expected revenue \$14,550 Multipurpose Room
- Tech Fee Subsidy Review
 - (2) Correction on website: UCAB grant tech-fee subsidies for events happening with University Centers not Library Walk or Multipurpose Room
 - 7 approve, 1 abstain (Qafiti)
 - (4) Addition to website: Tech-fee waiver only granted for events in academic year
 - No objections
- Committees
 - Space Allocation
 - Co-Op
 - Space 1301 (Espresso Roma Monthly Lease)

Vice-Chair Report, *Jessica Hsi*

- Space Allocation
 - Student input on how to deal with student orgs in Old Student Center and Price Center

Interim Director Report, Sharon VanBruggen

- Retail Projects
 - Leases
 - Round Table Pizza (exp. Apr 30, 2013)
 - Public RFP or Stay With Roundtable
 - Espresso Roma (month to month)
 - Subway (May 2014)
 - Can renew if wanted, but not a given
 - Others: Yogurt World
 - Renewed for another 5 years
 - Projects
 - Salon 101
 - Grand Opening in Winter Qtr expected
 - Chase Bank
 - Inside modifications to branch for semi-automated teller
 - ATMs by Triton Statue
 - ADA issues should be finalized by end of month
 - RFP/Selection
 - Mexican Food (Student Center)
 - Selection Committee formed
 - Appetizer Lounge (Space 1605)
 - Next up:
 - Coffee Concept (Space 1301)
 - Chicken Concept (Space 1311)

Member Reports

- None

New Business

- Origins: Father of Lights Screening on Oct 26 in PC Theater, Approved for \$112
- Addition to Survey

Old Business

- None

Announcements

- None

Open Forum

- Week Five Marshall appointing Rep, Warren have Rep by Week Five
- New members schedule meeting with Jessica, Albert, and Sharon to help understand their role

Roll Call

- All still present

Adjournment

- Meeting adjourned at 3:37pm