

## University Centers Advisory Board

Meeting Minutes

Fall 2022, Week 7.

Nov 8, 2022

### I. Call to Order

- The regular meeting of the University Centers Advisory Board was called to order at 2:04p on Tuesday, Nov. 8, 2022 by Adam Weaver via Zoom.

### II. In Attendance

- Voting Members: Ben Lynch (Seventh), Ivan Ramirez (for Jane Li), Michelle Pham, Andrew Pon (Marshall), Danielle Sim (Sixth)
- Non-Voting: Adam Weaver, Alex Jung

### III. Public Input

- n/a

### IV. Approval of Minutes

- No opposition to approve

### V. Special Presentation

- n/a

### VI. Chair Report

- No Report/Recruiting Applicants for Chair
  - Available on our website at [ucab.ucsd.edu](http://ucab.ucsd.edu)

### VII. Vice Chair Report

- No Report/Recruiting Applicants for Vice Chair
  - Available on our website at [ucab.ucsd.edu](http://ucab.ucsd.edu)

### VIII. Director Report

- Adam: I can give some updates on the Enterprise System for Event Management (ESEM) Project and University Centers' role. Right now, hosting an event on campus will vary based on each venue. The ESEM task force is looking to start a three-system approach: creating a campus-wide event calendar, venue-sourcing to streamline the multiple locations offered on campus, and event management (tech, reimbursements, performance agreements, etc). This is a 6 person committee including myself and Sharon and UCEN plays a large role for this project.
- Adam: There are a few spaces around UCSD that no one really manages or there's no streamlined process to use the space. These are mostly outdoor spaces. The idea of this project is to streamline the process of hosting an event on campus and UCEN was selected to spearhead.
- Adam: As a student-fee funded department, we would need to recharge for events outside of UCEN facilities to avoid charging students outside of university centers allocated student fees.
- Andrew: When you say recharge do you mean we are reallocating student fees?

- Adam: The exact process of recharging is still under approval. We will be recharging more so because our tech and staff normally do not operate in this space and these new venues will cause us to support spaces outside of our student funded spaces.

**IX. New Business**

- n/a

**X. Old Business**

- Santorini renewal/Sustainability: no updates

**XI. Member Reports**

- n/a

**XII. Open Forum**

- n/a

**XIII. Announcements**

- Ivan: Next Thursday, Nov 17, there is a gingerbread decorating event that is open to everyone at the Warren student activity center.
- Andrew: Marshalpalooza is today at 7 pm at the Marshall field. This event is open to all!
- Alex: please apply for the secretary position

**XIV. Adjournment**

- Meeting was adjourned at 2:27p by Adam Weaver. The next general meeting will be held at 2p, Tuesday, Nov 15, 2022 via Zoom.